

2008 MINUTE BOOK

PERMANENT

SIGN-IN SHEET

AGENDA

MINUTES

Township Website Address:
www.roosevelttownship.govoffice.com

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
January 7, 2008

1. Call to Order
2. Minutes – December 3, 2007 Board Meeting
3. Treasurer's Report
4. Planning and Zoning
 - 2 Permits for the month of November
5. Open Forum
 - Issues not on the Agenda
6. Recycling
 - Questionnaire to be completed
7. Road & Equipment Concerns
 - KLD – Bob Miller
8. Claims to be Paid
9. Election & Annual Meeting to be held Tuesday, March 11th
 - Supervisor Position & Clerk Position
(Filing for candidates - January 2nd thru January 15th)
 - Poll hours for Election from 3 PM to 8 PM
 - Annual Meeting @ 8:30 PM (following election)
10. Other
 - Schedule date for employee review
 - Schedule Board of Audit
 - Reschedule September's Board Meeting
1st Monday is Labor Day

Township Website Address:
www.roosevelttownship.govoffice.com

ROOSEVELT TOWNSHIP
BOARD MEETING
January 7, 2008

1. Call to Order at 7 PM by Eric Thielbar, all Board members present
2. Minutes – December 3, 2007 Board Meeting read by Clerk
Dan made motion to approve, seconded by Bill, all approved,
Motion carried.
3. Treasurer's Report given by Treasurer
Eric made motion to approve, seconded by Dan, all approved,
Motion carried.

Discussion on Credit Card for Township – cannot obtain credit
cards in just Township; need to have specific names on cards due
to identity theft issues. Table decision on credit card till next
month. Clerk will look at what to do to amend policy & check
with Kathy, Auditor in regard to credit card for employee.
4. Planning and Zoning

2 Permits for the month of November
5. Open Forum

Discussion on grant monies received for the ramp at door, decision that
this needs to wait till spring.

Resident inquired as to status of Camp Lake Road – nothing has changed.

Resident informed Board of article in Brainerd Dispatch regarding the
State going to 100% salt on roads.
6. Recycling

Questionnaire completed, Clerk will mail to County.
7. Road & Equipment Concerns

- KLD – Bob Miller
Discussion with Board & Residents on the Inventory Sheet & the
proposed policies: Specs for Road Preservation Projects
Road Standard Policy for Establishment of New Roads
and/or Complete Reconstruction of Roads
Table making any decision on policies till next month giving the
Board time to review

- White Pine Road – Bob Miller volunteered to check with Lowell on whether grant funds can be used for purchasing land & he will also call County to follow-up on what we need to do to apply for grant funds
8. Claims to be Paid

Dan made motion to pay approved claims, seconded by Bill, all approved,
Motion carried.

9. Election & Annual Meeting to be held Tuesday, March 11th

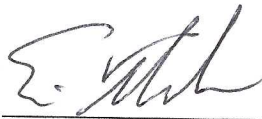

- Supervisor Position & Clerk Position
(Filing for candidates - January 2nd thru January 15th)
- Poll hours for Election from 3 PM to 8 PM
- Annual Meeting @ 8:30 PM (following election)

10. Other

- Schedule date for employee review
Review to be held on Tuesday, January 15th @ 4 PM
Clerk to get posting out for Closed Meeting
- Schedule Board of Audit
To be held on Tuesday, February 5th @ 6:30 PM
Discussion to be held also at this meeting regarding the Annual Meeting & 2009 Levy
- Reschedule September's Board Meeting
1st Monday is Labor Day & no meetings may be held
Reschedule to Monday, September 8, 2008 @ 7 PM

Eric made motion to adjourn meeting, seconded by Dan, all approved,
Meeting adjourned at 9 PM

Approved: _____

Township Website Address:
www.roosevelttownship.govoffice.com

ROOSEVELT TOWNSHIP
SPECIAL "CLOSED BOARD MEETING
EMPLOYEE ANNUAL REVIEW
January 15, 2008

Call to Order by Eric Thielbar @ 4:15 PM

Present: Eric Thielbar, Bill Rhodes, Dan Wells, Virginia Hill, & Jerry Coyle

Board reviewed last year's contract

Discussion on Job Title & Position Description

Title needs to be changed, but at this time nothing definite on what it should be
Still no position description, Jerry to work on putting information regarding the
position & get to Eric. Eric to check with MAT & Troy for assistance.

Board approved the following effective January 2008:

Paid Holidays

Remain the same, but add "paid according to work schedule"

Insurance

Increase the flat rate by 5%

Mileage

Increase to 50.5 cents per mile

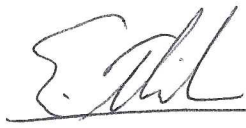

Clothing Allowance

Increase to \$250.00

Wages

COLA of 2.5% increase

1. Special Meeting adjourned at 5:30 PM

Approved: 


ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
March 3, 2008

1. Call to Order
2. Minutes – February 4, 2008 Board Meeting
3. Treasurer's Report
 - Amended Credit Card Policy
4. Planning and Zoning
 - 1 Permit for January
5. Open Forum
 - Issues not on the Agenda
6. Recycling
7. Road & Equipment Concerns
 - FYI Informational Meeting on proposed 51 Bridge
@ Richardson Town Hall – 5 to 7 PM
 - Land Commissioner request
Sale of Tax Forfeited Lands
8. Claims to be Paid
9. Discussion on Moderator for Annual Meeting
 - Should this be paid or not paid???
 - If decision to pay then what amount????
10. Election & Annual Meeting to be held Tuesday, March 11th
 - Supervisor Position & Clerk Position
 - Judges:
 - Head Judge Jerry Coyle
 - Judges Bobbie Germanson
 - Bev Myers
 - Annual Meeting @ 8:30 PM (following election)
11. Keys for Town Hall
12. Other
 - Pierz Fire Protection
 - Increase for 2008 of \$485
 - (2007 = \$3514/ 2008 = \$3999)
 - MAT Spring Short Course
 - Garrison's Annual Fireman's Ball
 - Blue Goose Inn on March 15th - 7 PM
 - Crisis Line & Referral Service
 - Videoconference on Drinking Water
 - Tuesdav. March 18th – Noon to 1 PM @ CWC Judicial Center

Township Website Address:

www.roosevelttownship.govoffice.com

ROOSEVELT TOWNSHIP

BOARD MEETING

March 3, 2008

1. Call to Order by Eric Thielbar, All Board Members present except Virginia Hill, Betsy Lundquist Deputy Clerk Filled in.

2. Minutes – February 4, 2008 Board Meeting

Eric made motion to accept, seconded by Bill, all approved motion carried

3. Treasurer's Report

Dan made motion to accept, seconded by Eric, all approved motion carried

-Amended Credit Card Policy Eric explained the amended policy.
Eric made motion to accept, seconded by Dan all approved Motion Carried

4. Planning and Zoning

-1 Permit for January

5. Open Forum

Resident asked if the Camp Lake Vacation Alteration draft was done yet. Eric explained that the Vacation Alteration would be addressed at the annual meeting, and get permission to talk about it at the annual meeting.

Resident questions the cost of the checks and envelopes.

Resident asked if the board knew why the County Surveyor was out. Resident mentioned that he had called them to correct a discrepancy on the section line of section 4, and get the correct centerlines for the section lines.

Resident question the Ameripride bill, in that if we are paying for the No touch Paper Towel dispensers they should work.

6. Recycling

No Problems, Dumpster in proper location

7. Road & Equipment Concerns

-FYI Informational Meeting on proposed 51 Bridge

@ Richardson Town Hall – 5 to 7 PM March 5th

-Land Commissioner request

Sale of Tax Forfeited Lands

Illegal Dumping was brought up by Jerry. Someone dumped broken cement blocks and sand on the shoulder of Bellview, That if the person was caught the fine would be \$750, what if the township were to offer a reward for the arrest and conviction of the person. Eric Stated he would check with The MN Township attorneys and other townships at the spring short course.

Entrance permits, Eric called the county, and they stated she was inquiring because other townships are having problems. If someone applies for a new construction building permit they will not issue a permit until the township Oks it for a proper driveway. Jerry mentioned that a swing away mailbox support should be required also. Eric would like to work on a Policy for Entrances, culverts and mailbox supports.

White Pine Road, the paper work is all complete and waiting at DNR. Dan stated he had received a phone call from the NTC (NoTar Coalition) they do not want the road tarred.

Eric has received updated quotes on N.Platte Lake and Camp Lake Project. It is higher then the original.

8. Claims

Dan made a motion to accept, seconded by Bill all approved Motion Carried.

9. Discussion on Moderator for Annual

No Supported motion for paying the moderator

10. Election & Annual Meeting to be held Tuesday, March 11th

- Supervisor Position & Clerk Position

-Judges:

Head Judge Jerry Coyle

Judges Bobbie Germanson

Bev Myers

- Annual Meeting @ 8:30 PM (following election)

11. Keys for Town Hall

Jerry got pamphlets on electronic locks that store 19 different codes at a cost of \$139 each. The cost to rekey the locks is a \$40 service call and \$10 a tumbler, with 5 locks a total cost of \$90. Eric made a motion to get one of the electronic locks for the front door. The motion was seconded by Dan all approved Motion carried. Jerry will have Jeff come out and rekey the Garage and Backdoor.

12. Other

-Pierz Fire Protection

Increase for 2008 of \$485

(2007 = \$3514/ 2008 = \$3999)

-MAT Spring Short Course

-Garrison's Annual Fireman's Ball

Blue Goose Inn on March 15th - 7 PM

-Crisis Line & Referral Service *This should be brought up at the annual meeting

-Videoconference on Drinking Water

Tuesday, March 18th – Noon to 1 PM @ CWC Judicial Center

Dan made a motion to adjourn seconded by Eric all approved motion Carried

Meeting adjourned @ 7:55 PM

Approved: _____



Tuesday, March 11, 2008

E

ADDRESS

Name Grace

250 Rice Creek fence

MR

1752 Co Rd 8

U

5948 CAMP LEE DR.

and Germanman

54736 Cooley Dr.

LANNIN + EMILY LANNIN

5866 CAMP H-KE DRIVE

Mr & Vicky W. Dwyer

4430 9th St. NE. ~~S. 1st St.~~ ~~Parsons~~ ~~Parsons~~

Mr

382 - Eldon Rd. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

4689 - Whitefield ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

4689 Whitefield ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Coyle

36294 S. Platte Lake Dr. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Coyle

36294 S. Platte Lake Dr. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

36310 S. Platte Lake Dr. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

24560 Williams Dr. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

24388 1st St. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

Wells

24026 Cooley Dr. ~~Parsons~~ ~~Parsons~~ ~~Parsons~~

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 11, 2008**

1. **Clerk calls meeting to order**
Sign-in Roster for all attending meeting
2. **Moderator is chosen**
3. **Minutes of 2007 Annual Meeting**
4. **Treasurer Report**
5. **Financial Summary**
Handouts for Residents:
 - **Town Taxes Voted (2003 thru 2008)**
 - **Budget Discussion for Levy**
6. **Motion for 2008 Levy of Town Taxes for Fiscal Year 2009**
7. **Motion For Poll Hours For Elections**
 - **General Election** **7 AM to 8 PM**
 - **Annual Township Election** **3 PM to 8 PM**
8. **Motion for Location and Time of 2009 Annual Meeting**
 - **May be held either before or after Election**
9. **Discussion for Depositories of Town Funds**
Currently @ Deerwood Bank in Garrison
10. **Discussion for Posting Locations & Notices**
Postings for all special meetings at
Town Hall, Bear Trax, Pine Center Tire, & Garrison Super Valu

Notices posted in
Morrison County Record, Brainerd Dispatch, & Mille Lacs Messenger
11. **Discussion of Salaries of Town Board**
Meeting Pay is \$60/Chair & \$50/Others
Compensation for other work is @ \$10/hour
Compensation for Recycling is @ \$11/hour
Clerk's Salary is \$330/month
Treasurer's Salary is \$180/month
12. **Discussion of Mileage Reimbursement**
2007 Mileage = 48.5 cents per mile
2008 Mileage = 50.5 cents per mile (federal & state guidelines)
13. **Open Forum**
14. **Adjournment**

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 11, 2008**

1. **Clerk called meeting to order at 8:40 PM**
Verified that all attending had signed the Roster & all attendees had Agenda & Handouts
Clerk announced the Election Results from the Board of Canvas:
98 Votes cast – 49 Voters
Supervisor
Dan Wells received 41 votes
James McCrae received 8 votes
Dan Wells elected to Supervisor for a 3 year term

Clerk
Virginia Hill received 41 votes
Bonnie Orton received 4 votes
Laurie Campbell received 2 votes
Don Hyatt received 1 vote
Virginia Hill elected to Clerk for a 2 year term
2. **Bobbie Germanson was selected as the Moderator**
3. **Minutes of 2007 Annual Meeting read by Clerk**
Motion to approve by Jerry Coyle, Seconded by Dan Wells
- Bonnie Orton requested that the % increase for Levy be included in the minutes. Clerk to add to Item #6 of Minutes.
Motion voted, all approved, Motion carried.
4. **Treasurer Report given by Clerk**
Annual Statement of the Treasurer for the Town of Roosevelt For the Fiscal Year Ending December 31, 2007, Filed with the Clerk on the 7th day of February, 2008 with a sum of \$101,425.98 remaining in the Treasurer's hands. Board of Audit conducted and signed by all Board Members on February 7, 2008.
Motion to approve the Treasurers Report by Dan Wells, Seconded by Bill Rhodes, all approved, Motion carried.
5. **Financial Summary**
Handouts for Residents:
- Town Taxes Voted (2003 thru 2008)
- Budget Discussion for Levy
6. **Motion for 2008 Levy of Town Taxes for Fiscal Year 2009**
Motion made by Rick Hennes to approve a budget of \$250,000, seconded by Carol Treska, Motion denied.
(6 for motion, 13 opposed motion, 1 abstained)
Motion made by Jerry Coyle to approve the proposed budget of \$301,180.00 (10% increase), seconded by Eric, Motion carried.
(13 for motion, 7 opposed motion)

7. **Poll Hours for Elections**
Motion by Virginia Hill for the poll hours for the General Election to be from 7AM to 8 PM, Seconded by Dan Wells, all approved
Motion carried.
Motion by Virginia Hill for the poll hours for the Annual Election to be 3 PM to 8 PM, Seconded by Dan Wells, all approved, Motion carried.
8. **Location and Time of 2009 Annual Meeting**
Motion by Rick Hennes that the Annual Meeting be held at the Roosevelt Town Hall at 8:30 PM, Seconded by Bill Rhodes, all approved, Motion carried.
9. **Discussion for Depositories of Town Funds**
Currently @ Deerwood Bank in Garrison
Dan Wells made motion to remain at Deerwood Bank, Seconded by John Orton, all approved, Motion carried.
10. **Discussion for Posting Locations & Notices**
Postings for all special meetings at Town Hall, Bear Trax, Pine Center Tire, & Garrison Super Valu
Motion by Eric Thielbar for postings to remain at current locations, Seconded by Howie Germanson, all approved Motion carried.

Notices posted in Morrison County Record, Brainerd Dispatch, & Mille Lacs Messenger
Motion made by Howie Germanson to continue posting in the same three newspapers, Seconded by Virginia Hill, all approved, Motion carried.
11. **Discussion of Salaries of Town Board**
Meeting Pay is \$60/Chair & \$50/Others
Compensation for other work is @ \$10/hour
Compensation for Recycling is @ \$11/hour
Clerk's Salary is \$330/month
Treasurer's Salary is \$180/month
Salaries for Judges is \$9.00/hour
Salary for Head Judge is \$10.00/hour
12. **Discussion of Mileage Reimbursement**
2007 Mileage = 48.5 cents per mile
2008 Mileage = 50.5 cents per mile (federal & state guidelines)
13. **Open Forum**
Camp Lake Road
Clerk provided some background for the residents on this issue and the fact that the Town Board has already conducted and denied two hearings to vacate different portions of this road.
Virginia Hill made a motion to authorize the Town Board to alter a portion of Camp Lake Road in and around Lind's North Shore Plat by moving it away from the lake onto the new road portion constructed by the Town and to vacate such portions of the unused or unneeded portions of the dedicated right-of-way as the Town Board determines is appropriate, Seconded by Eric Thielbar, all approved, Motion carried.

Letter from Platte Lake Property Owners Association
Re: Calcium Chloride Application

Clerk read letter addressed to Eric Thielbar

Comments from residents that the Township currently does not give any monies for the application of calcium chloride or magnesium to any township roads. Garrison Township is paying for this thru individual's taxation. Comments that by applying calcium chloride and magnesium saves the roads and monies.

Jerry Coyle requested monies to be donated to the 1st Responders. Virginia Hill made motion to donate monies as determined by the Board (minimum donation of \$1,000) for the 1st Responders, Seconded by John Orton, all approved, Motion carried.

Eric Thielbar made a motion to donate monies to Crisis Line and Referral Service which is a non-profit service for residents of Crow Wing County, Seconded by Virginia Hill, all approved, Motion carried.

14. Adjournment

Howie Germanson made motion to adjourn meeting, Seconded by Jerry Coyle, all approved, Motion carried
Meeting adjourned at 10:30 PM

Gerald L Coyle
Emily R Meyer
Roberta A. Germanson

Approved: _____
Dyann L. Hill

ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
March 19, 2008

Call to order @ 6:30 PM by Eric Thielbar

Attending Meeting: Bill Rhodes, Dan Wells, Virginia Hill Jerry Coyle
Bob Miller (KLD), Jim & Marne Tracy
Carol Treska, Rick Hennes, Bonnie Orton

Eric explained that the reason for this meeting was to look at & discuss the road projects the Board had identified as priority for this year.

Handouts: Road/Bridge Fund Analysis & KLD Road Construction Estimates

-Camp Lake Road (East Location) Estimated Cost of \$29,033
Alignment correction for 30 mph design curve with safe sight distance & positive drainage. 24 foot driving surface, 4 foot ditches 2 feet deep with 4:1 inslopes, 3:1 back slopes.

-Camp Lake Road (West Location) Estimated Cost of \$4,659
Approximately 300 feet of ditching & installation of centerline culvert to fix current drainage issue of a residential driveway.

-North Platte Lake Road Estimated Cost of \$30,664
20 foot road surface, 4 foot ditch 1.5 feet deep with 3:1 inslopes & 2:1 back slopes (ditching only on the north side of road).

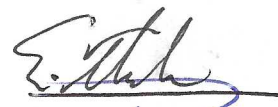
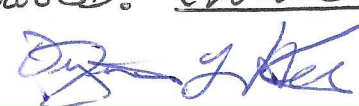
Board decided that North Platte Lake Road would be the project for this year. First thing would be to discuss the plans with the residents associated with this project & get their approval before proceeding.
Clerk to get names, addresses & phone numbers of residents to Eric.
Bob Miller will supply picture/map for Eric to assist with discussion
Need to have all the residents' approval before proceeding.

Discussion with resident on Camp Lake Road. Resident not receptive to the new alignment going north based on assumption by resident that this might be part of his future building site.

Eric suggested that Jerry could work on Camp Lake Road (West). Both Dan & Bill felt that this work should wait until we do the work on Camp Lake Road (East) and do these both together.

Bob Miller informed Board that we're on the list with County for White Pine Road grant monies. We need to talk with residents regarding road ROW in case monies available this year.
Bob will get info to Dan regarding existing & proposed lines so Dan can talk to residents.

Bill made motion to adjourn, Eric seconded motion, all approved, Motion carried.

approved: 


Road/Bridge Fund Analysis

TOTALS

Levy Amount

\$122,500.00

| | | |
|------------------------------------|------------|-------------|
| Salary @ Avg of 100hrs/mo | \$2,000/mo | \$24,000.00 |
| IRS & PERA | \$1,000/mo | \$12,000.00 |
| Medical/Life Insurance | \$200/mo | \$2,400.00 |
| Mileage/Cell Phone | \$100/mo | \$1,200.00 |
| Clothing Allowance | | \$250.00 |
| Training Allowance | | \$2,000.00 |
| Beavers (\$540 in 2007) | | \$600.00 |
| K&D Lawn Care (\$490 in 2007) | | \$600.00 |
| Parts/Materials (\$10,800 in 2007) | | \$12,000.00 |
| Signs (\$3,000 in 2007) | | \$5,000.00 |
| Woitalla Fuel (\$6,500 in 2007) | | \$12,000.00 |
| Ziegler (\$1,500 in 2007) | | \$2,400.00 |

KLD (Actual for 2008-Jan & Feb) \$4,115.00

Total =

\$78,565.00

Total Levy for Road/Bridge 2008 = \$122,500.00
Fixed Costs (Average/Month) = \$75,450.00
KLD Costs (January & February) \$4,115.00

Monies Remaining for Road Work \$42,935.00

New Equipment/Gravel Fund

Total Levy for 2008 = \$70,000.00

2007 Spent \$20,823.93
(Brush Mower & Paid off Backhoe)



KRAMER LEAS DELEO
SURVEYING • ENGINEERING • PLANNING

Brainerd/Baxter

1120 Industrial Park Road
Brainerd, MN 56401
Phone (218) 829-5333
Toll Free 1-866 816-5333
Fax (218) 829-5377
www.kldland.com

St. Cloud

11 North 7th Ave.
Suite 100
St. Cloud, MN 56303
Phone (320) 259-1266
Toll Free 1-877-251-1266
Fax (320) 259-8811

Roosevelt Township Roads

March 19, 2008

Construction Estimate from the 2007 Road Inventory:

Camp Lake Road (east location) \$19,000
Camp Lake Road (west location) \$3,000
North Platte Lake Road segment \$26,000

2008 Road Construction Estimates: Estimates based off of surveyed field data (no road plans to date).

Camp Lake Road (East Location): Alignment correction for 30 mph design curve with safe sight distance and positive drainage. 24 foot driving surface, 4 foot ditches 2 feet deep with 4:1 inslopes, 3:1 back slopes.

| | |
|-----------------------|---------------|
| Mobilization | \$1254 |
| Common Excavation | \$12,800 |
| Corrugated Metal Pipe | \$1720 |
| CMP Aprons | \$1200 |
| Silt Fence | \$675 |
| Inlet Protection | \$300 |
| Clear and Grub | \$3500 |
| Seeding | \$4944 |
| Contingencies | <u>\$2640</u> |
| Total | \$29,033* |

Camp Lake Road (west location): Approximately 300 feet of ditching and installation of centerline culvert to fix current drainage issue of a residential driveway.

| | |
|-----------------------|--------------|
| Mobilization | \$200 |
| Common Excavation | \$970 |
| Corrugated Metal Pipe | \$600 |
| CMP Aprons | \$400 |
| Silt Fence | \$90 |
| Inlet Protection | \$100 |
| Clear and Grub | \$900 |
| Seeding | \$976 |
| Contingencies | <u>\$423</u> |
| Total | \$4659* |

*Township supplying and installing Class 5 base gravel.

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA

April 7, 2008

1. Call to Order
2. Minutes – March 3, 2008 Board Meeting
March 19, 2008 Special Meeting
3. Treasurer's Report
4. Planning and Zoning
 - 1 Permit for February
5. License Renewals
 - JR's Liquor License
 - Pine Center Sportsmen Gambling License
6. Open Forum
 - Issues not on the Agenda
7. Recycling
8. Road & Equipment Concerns
 - N Platte Lake Road
 - Bob, Eric, & Virginia to meet w/Residents on Saturday, April 12th
 - Signage for Township
9. Claims to be Paid
10. Compensation
 - Board Members Current:

| | | |
|------------|-------------|-------------------------------|
| Meetings | \$60/Chair | \$50/Supv's, Clerk, Treasurer |
| Hourly Pay | \$10/hour | \$11/hour for Recycling |
| Clerk | \$330/month | |
| Treasurer | \$180/month | |
 - Election Judges
 - Head Judge currently \$10/hour
 - Judges currently \$9/hour
 - Mileage Rate
 - 2007 = 48.5/mile
 - 2008 = 50.5/mile per federal & state guidelines
11. Donations approved at Annual Meeting
 - 1st Responders
 - Crisis Line & Referral Service
12. Locks for Town Hall
 - Installed Schlage Keypad Locks
 - Front Door & Garage – still need to install on back door
 - Codes Assigned:
 - Board Members
 - 1st Responders (Martha)
 - Quilters (Marge Kotten)
 - Clerk has Master List of all Codes
 - Need to discuss how often to change codes
13. Other
 - MAT Spring Short Course
 - Animal Control Services Contract
 - L&M Services (Asphalt)
 - Board Signatures for MAT
 - CWC Assoc. Annual Meeting

ROOSEVELT TOWNSHIP
BOARD MEETING
April 7, 2008

1. Call to Order @ 7 PM by Eric Thielbar. All Board members present.
2. Minutes for the March 3, 2008 Board Meeting read by the Clerk.
Dan made motion to accept, 2nd by Bill, all approved, Motion carried.
Minutes for the March 19, 2008 Special Meeting read by the Clerk.
Dan made motion to approve, 2nd by Eric, all approved, Motion carried.
3. Treasurer's Report given by Treasurer.
Eric made motion to approve, 2nd by Dan, all approved, Motion carried.
4. Planning and Zoning
-1 Permit for February
Laurie Campbell informed the Board that she resides at 3657 Co Rd 8 and is looking at putting up a kennel, boarding 30. Eric thanked her for coming to the meeting & letting the Board know her plans. She will need to work with Planning & Zoning for all necessary permits.
5. License Renewals
-JR's Liquor License
Dan made motion to approve granting the liquor license for JR's, 2nd by Eric, all approved, Motion carried.
-Pine Center Sportsmen Gambling License
Eric made motion to approve granting the gambling license for The Pine Center Sportsmen Club, 2nd by Dan, all approved, Motion carried.
6. Open Forum
-Dan informed the Board that the Garrison Lions Recycling will be held in Garrison on Saturday, June 7th at the VFW. He will get info on prices so that Clerk will put onto our Web Site. Also make a flyer so that Bill can distribute to residents when they come to recycle.
-Resident informed the Board that any requests for monies from CW Power needs to be submitted by April 13th.
-Resident inquired as to status of Vacation for Camp Lake Road. Troy is working on the Road Order.
7. Recycling
Recycling will still be at Town Hall this month due to road conditions. The sign needs to be changed to showing May at Transfer Station.
8. Road & Equipment Concerns
-N Platte Lake Road Project : Bob, Eric, & Virginia to meet with impacted Residents on Saturday, April 12th
-Signage for Township was discussed at MAT Spring Short Course. This is a federal mandated program that will need to be done in the next couple of years. We need to look at establishing a plan for this project.

-Jerry to call Ann Dosch to order signs that need to be replaced.
-Jerry requested the Township to write a letter to County Engineer requesting them to repair the dip in road on Co Rd 2 & also on Co Rd 8 near the Church.

Eric discussed the need to repair Camp Lk Rd (west). Motion made by Eric to have Bob Miller (KLD) draw up plans for Camp Lk Rd (west) along with the SWPP, 2nd by Dan, all approved, Motion carried.

Eric will call to discuss with Garrison & get their approval to pay for their portion.

-Jerry informed Board that we will need to get new chains for the grader before next winter. Jerry & Eric to look at vendors next week while they are at the Spring Expo.

-Jerry discussed the problem of residents plowing roads after snowfalls. Board needs to look at resolution addressing this concern. Eric to call MAT & will discuss further at next month's meeting.

-Jerry asked if anyone with Platte Lake Association was informed of the outcome following Annual Meeting about their letter regarding Calcium Chloride. Clerk did talk to Nancy Opitz.

9. Claims to be Paid

Motion made by Eric to pay all claims, 2nd by Bill, all approved, Motion carried.

10. Reorganization

Discussion of the duties of the Board, agreement that duties remain the same:

Chair – Eric Thielbar

Vice Chair – Bill Rhodes

Recycling – Bill Rhodes

Special Projects – Dan Wells

Motion by Dan that Compensation for the Board remains the same, 2nd by Bill, all approved, Motion carried

Meetings \$60/Chair \$50/Supv, Clerk, Treasurer

Hourly Pay \$10/hour \$11/hour for Recycling

Clerk \$330/month

Treasurer \$180/month

Motion by Dan that compensation for election judges remain the same, 2nd by Eric, all approved, Motion carried.

Head Judge - \$10/hour

Judges - \$9/hour

Motion by Dan that the mileage reimbursement be at the federal guidelines of 50.5 cents per mile, 2nd by Eric, all approved, Motion carried.

11. Donations approved at Annual Meeting

1st Responders & Crisis Line & Referral Service

-Dan made motion to approved donation of \$1,000 for the Pine Center 1st Responders, subject to additional monies if available this year, 2nd by Bill, Eric abstained from voting, Motion approved.

-Bill made motion to approve \$300 for the Crisis Line & Referral Service, 2nd by Eric, all approved, Motion carried.

12. Locks for Town Hall
Jerry installed Schlage Keypad Lock on the front door.
Codes have been given out to all necessary people & Clerk will keep a
Master List of all codes. Clerk to prepare document for instructions &
expectations of anyone given a code.

13. Other
-MAT Spring Short Course
-Animal Control Services Contract
-L&M Services (Asphalt)
-Board Signatures for MAT
-CWC Assoc. Annual Meeting
Monday, April 21st @ 7PM
Bay Lake Township Hall

Dan made motion to adjourn meeting, 2nd by Bill, all approved, Motion carried.
Meeting adjourned at 8:30 PM.

Approved: E. PhL
DH

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
May 5, 2008

1. Call to Order
2. Minutes – April 7, 2008 Board Meeting
3. Treasurer's Report
Donation from Pine Center Sportsmen Club - \$5,000
(New Equipment Fund)
4. Claims to be paid
5. Planning and Zoning
-1 Permit for March
Total of 3 Permits for 2008
6. License Renewals
-Holy Family Church
7. Open Forum
Issues not on the Agenda
8. Recycling
9. HAVA Grant
10. K & D Lawn Care
11. Road & Equipment Concerns
Memo sent to CWC Engineer regarding "dips" Co Rd 8 & Co Rd 2
N Platte Lk Rd Construction
Letter to residents regarding fence- Williams Road
12. John Monroe – Ziegler
Motor Grader
13. Other
Region Five – County Hazard Mitigation Planning Resolutions
Report on Minnesota Town Finances for 2006
CWC Assoc of Township Officers
Thank you from Lisa Hoskins
CWC Fair Dates – July 29th thru August 2, 2008
Date for Conference Call with Lawyer (Treska Case)
Town Hall Phone

ROOSEVELT TOWNSHIP
BOARD MEETING
May 5, 2008

1. Call to Order by Eric Thielbar at 7PM, all Board members present.
2. Minutes – April 7, 2008 Board Meeting read by clerk
Eric made motion to approve, 2nd by Dan, all approved, Motion carried.
3. Treasurer's Report given by Treasurer
Dan made motion to approve, 2nd by Eric, all approved, Motion carried.
Clerk received check in the amount of \$5,000 from the Pine Center Sportsmen Club – monies to be put into the New Equipment Fund

Eric mentioned to the Board about getting something in recognition of the monies that the Sportsmen Club has given to the Township. One idea is to look at purchasing video equipment, currently TV and VCR in Town Hall, but no DVD. Board agreed to look at something.
4. Claims to be paid
Dan made motion to pay claims, 2nd by Eric, all approved, Motion carried.
5. Planning and Zoning
-1 Permit for March
Total of 3 Permits for 2008
6. License Renewals
-Eric made motion to approve the issuance for the sale of 3.2 % Malt Liquor License for the Holy Family Church Hall, 2nd by Dan, all approved, Motion carried.
7. Open Forum
Issues not on the Agenda
-Resident inquired about whether the Board submitted for Crow Wing Power grant monies, Chair responded that he didn't have time this last month, but will look at submitting in the future.

-Mark & Judy Frieden requesting something in writing for Planning & Zoning about the width of their road-Cooley Drive. Road Supervisor has previously met with the Frieden's & Township has no problem with their plans on building a garage. Sue Maske, Planning & Zoning is requesting something in writing from the Township. Eric to call & discuss with Sue exactly what she needs.

-Resident inquired about the status of Camp Lake Road vacation. It's still with the lawyer working on the Road Order & also trying to get a meeting with Gammello, Macklin's & Welty's lawyer.
Eric to keep the resident apprised of what is happening.
8. Recycling
-Bill to request an extra dumpster next month for cardboard

9. HAVA Grant
- We have received necessary paper work to proceed with ramp for Handicap accessibility at doorway of Town Hall. Jerry to take picture prior to doing any work. Dan to contact Bruce Fedder to see if he's interested in doing work.
 - Clerk will contact County Auditor to order voting booth.
10. K & D Lawn Care
- Received letter with estimate mowing cost for Roosevelt Township Hall of \$50.00 + \$1.00 fuel surcharge for each cutting.
- Clerk to send letter to K&D requesting their service with proof of insurance to be sent prior to starting work.
11. Road & Equipment Concerns
- Memo sent to CWC Engineer regarding "dips" Co Rd 8 & Co Rd 2
 - Status of N Platte Lk Rd Construction
 - Construction limits flagged by KLD
 - KLD preparing temporary easement for resident's signature
 - Letter to residents regarding fence- Williams Road
 - Eric & Jerry went to Garrison's meeting & Supv's will be looking at Camp Lake Road (west) for their approval.
 - Dan made motion to have KLD prepare paper work for the project, 2nd by Eric, all approved, Motion carried.
 - Williams Road discussion on problem of farmer plowing up the Township markers.
 - Eric to meet with Jay & John Orton to check & see if the 2 end pins put in by Surveyor are still in place.
 - Eric to call MPCA to inform them of the area that has been tilled & find out if there is anything we need to do.
 - Jerry had new keys made – Clerk will distribute
 - Jerry discussed road issues with Supv's
12. Other
- Region Five – County Hazard Mitigation Planning Resolutions
 - Eric made motion to approve the Resolution to participate in the Hazard Mitigation Planning Process, 2nd by Dan, all approved, Motion carried.
 - Report on Minnesota Town Finances for 2006
 - CWC Assoc of Township Officers - Meeting on April 21st at By Lake Township Hall, attended by Eric & Virginia.
 - Thank you from Lisa Hoskins for the use of the Town Hall
 - CWC Fair Dates – July 29th thru August 2, 2008
 - Date for Conference Call with Lawyer (Treska Case)
 - Supervisors all available for meeting on Friday, May 16th @ 5PM
 - Clerk to contact Peter Tiede to set up meeting.

- CLERK TO LOOK @ PURCHASING NEW PHONE
FOR TOWN HALL – CONFERENCE CALLS

13. John Monroe – Ziegler Representative

Discussed with Board our current grader 130G

- 30 years old

- possibility of needing major work in near future

Shared with the Board options of purchasing a grader

- State Bid (good thru March '09)

- \$167,000 price for new grader

- \$160,000 2 year re-purchase plan

- \$23,150 trade allowance for current grader

- \$143,917 Balance owing

- \$2,709.30/month for 60 months

Bill made motion to adjourn, 2nd by Dan, all approved, Motion carried.
Meeting adjourned @ 9:40 PM

Approve: _____

E. Hill

6/2/08

Shelley

ROSTER-

SPECIAL MtG

5/14/08

Berry Orlton

Jay Orlton

Rick Kennis

Coral Treka

Bonnie Orlton

John Orlton

Dave Fradette

ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
May 16, 2008



1. Call to order by Eric Thielbar @ 5:00 PM
Present: Eric Thielbar, Bill Rhodes, Dan Wells, Virginia Hill, Peter Tiede via Conference Call
2. Agenda for this meeting will be to discuss the lawsuit brought against Roosevelt Township by Carol Treska
3. Motion made by Bill Rhodes to CLOSE this meeting to discuss litigation with the Township's attorney, Peter Tiede in the matter of Carol Treska vs. Roosevelt Township, seconded by Eric Thielbar, all approved, Motion carried.

Meeting will now be CLOSED

ROOSEVELT TOWNSHIP
SPECIAL CLOSED BOARD MEETING
May 16, 2008

Present: Eric Thielbar, Bill Rhodes, Dan Wells, Virginia Hill, & Peter Tiede via Conference Call

1. Eric turned meeting over to Peter Tiede to discuss the Treska lawsuit.
2. Bill Rhodes made motion to adjourn meeting, seconded by Dan Wells, all approved, Motion carried.
Meeting adjourned at 4:25 PM

Approved: 


ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
May 14, 2008

1. Call to order by Eric Thielbar @ 4:00 PM,
Present: Eric Thielbar, Bill Rhodes, Dan Wells, Jerry Coyle & Virginia Hill
Residents attending: Terry & Jay Orton, Rick Hennes, Jr., John & Bonnie Orton,
Dave Frodett, & Carol Treska
2. Agenda for this meeting will be to discuss the issues on the south side of Williams Road. The township property on this road was inadvertently dug up by farmer.
3. Eric asked if everyone had a copy of the guidelines prepared for today's meeting. These will need to be followed ensuring us to accomplish the goals for this meeting.
4. Eric highlighted the areas to be covered:
Re-establish boundary lines on the south side of Williams Road
Discuss the work that needs to be done satisfy MPCA
Decision whether to just do work for MPCA or fix the drainage issues with the road at the same time
5. Dan made motion to hire surveyor for Williams Road to re-establish the property lines, 2nd by Eric, all approved, Motion carried.
6. Eric made motion to hire KLD for the survey, 2nd by Dan, all approved, Motion carried.
7. Discussion on work that needs to be done because of loose soil.

Board discussed not doing the work identified on Camp Lake West & using those dollars for Williams Road.

Eric made motion to hire KLD to formulate the plan for Williams Road to satisfy problems of loose soil and also to accommodate the drainage issue, 2nd by Dan, all approved, Motion carried.

8. Discussion on request that KLD will have plan ready to be put to contractors for bid or quote depending on cost.

Eric made motion that once we receive plan from KLD we send to contractors, with necessity that work will be started immediately upon approval of bid or quote, upon receiving bids or quotes, hire contractor to begin work, 2nd by Dan, all approved, Motion carried.

9. Motion to adjourn by Dan Wells, 2nd by Eric, all approved, Motion carried
Meeting adjourned at 4:40 PM

Approved:

E. Thielbar 6/2/08
D. Wells

Copy

Date JUNE 2, 2008

To Whom it May Concern:

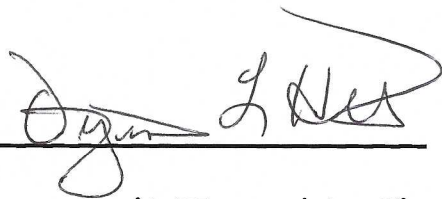
The Roosevelt Township Board, at its regular meeting on June 2ND, 2008, passed the following resolution:

Motion by ERIC THIELBAR and seconded by DAN WELLS to approve the charitable gambling premise permit for the Platte Lake Property Owners Association (31337) at JRs Junction in Pine Center, Minnesota.

Motion passed - members voting to approve:

ERIC THIELBAR

DAN WELLS



Roosevelt Township Clerk signature

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
June 2, 2008

1. Call to Order
2. Minutes – May 5, 2008 Board Meeting
May 14, 2008 Special Meeting – Williams Road
May 16, 2008 Special Meeting - CLOSED
3. Treasurer's Report
4. Claims to be paid
5. Planning and Zoning
 - 2 Permits for April
 - Total of 5 Permits for 2008
 - Zoning Change Request – Gearhart
 - Agricultural to Shoreland Residential (White Pine)
 - Review of Preliminary Plat – Kiffmeyer
 - 40 Acres consisting of 8 lots (Forest Ridge)
6. Open Forum
Issues not on the Agenda
7. Recycling
 - Note Fuel Charge of \$20.00 effective May 2008
 - (First increase since 2002)
 - 2009 SCORE Program Requests
8. Resolution – CWC Establishment of Absent Ballot Board
9. Charitable Gambling Premise Permit
 - Platte Lake Property Owners Association
 - at JRs Junction in Pine Center
10. Road & Equipment Concerns
 - Road Inspection on 5/28/08
 - N Platte Lk Rd Project
 - Construction costs associated with utilities
11. Motor Grader
 - Ziegler
 - Volvo
12. Other
 - PERA notice
 - Thank you letter from Crisis Line & referral Service
 - Mailing from MPCA
 - Crow Wing Power 2008 Ballot
 - Member Appreciation Day & Annual Meeting – June 14th
 - MAT Cards

ADJOURN
DISCUSS

* NEEDS TO ADJOURN TIME – ERIC NEEDED TO LEAVE FOR WORK.

ROOSEVELT TOWNSHIP
BOARD MEETING
June 2, 2008

1. Call to Order by Eric Thielbar at 7 PM. All Board members except Bill Rhodes present.
2. Minutes for the May 5, 2008 Board Meeting read by Clerk, Dan made motion to approve, 2nd by Eric, all approved, Motion carried.
Minutes for the May 14, 2008 Special Meeting - Williams Road read by Clerk, Dan made motion to approve, 2nd by Eric, all approved, Motion carried.
Minute for the May 16, 2008 Special Meeting – Treska Case read by Clerk, Eric made motion to approve, 2nd by Dan, all approved, Motion carried.
3. Treasurer's Report given by Treasurer, Dan made motion to approve, 2nd by Eric, all approved, Motion carried.
4. Motion by Dan to approve Claims to be paid, 2nd by Eric, all approved, Motion carried.
5. Planning and Zoning
 - 2 Permits for April
 - Total of 5 Permits for 2008
 - Zoning Change Request – Gearhart
 - Agricultural to Shore land Residential (White Pine)
 - Review of Preliminary Plat – Kiffmeyer
 - 40 Acres consisting of 8 lots (Forest Ridge)
 - Map showing Co Rd 8 & should show Co Rd 2
 - Clerk to follow-up to get map corrected
6. Open Forum
 - Issues not on the Agenda
 - Discussion from individual farming Orton's land on Williams Road
 - He has never received letter from Township attorney, he received Copy of letter from Ortons. Board will need to follow-up with Attorney as to status of letter which was sent out certified mail.
 - Discussion from many residents on problems with Township regarding Williams Road.
 - Residents invited Commissioner, Dewey Tauges & Senator Paul Koering to Board Meeting. Senator Koering offered to provide mediation with Town Board & residents to overcome problems.
 - Dan made motion to table any further discussion on Williams Road till next month, 2nd by Eric.
 - Further discussion by residents. Resident commented to move on, not resolving anything.
 - Resident inquired status of Camp Lake Road Vacation – still waiting for meeting to be scheduled.

-Resident would like Board to evaluate the decision from last month to divert monies for Camp Lake Road West to Williams Road, which is best for township.

-Resident has prepared a maintenance cost comparison for the Board, distributed copies to Board & residents in attendance. Eric said that the Board will review & discuss at next months meeting.

-Resident informed Board of the Lions Clean-up Day in Garrison on Saturday, June 7th.

-Resident informed Board that Jason Kein takes white goods at no cost to individuals. Clerk to find out info & possibly put on our website.

-Dan presented a bid for the handicap ramp at Town Hall entrance. Chuck Hartfiel proposed building a 4' x 6' ramp out of treated lumber & installing an oak threshold inside. The bid is for \$628.00.

Dan made motion to hire Chuck's Building & Remodeling to build the ramp, 2nd by Eric, all approved, Motion carried.

7. Recycling

- Note Fuel Charge of \$20.00 effective May 2008

(First increase since 2002)

- 2009 SCORE Program Requests

Clerk outlined current program, no changes for next year.

Clerk will send the 2009 request info to County.

8. CWC Establishment of Absent Ballot Board

Eric made motion to approve the Resolution Establishing an Absentee Ballot Board, 2nd by Dan, all approved, Motion carried.

9. Charitable Gambling Premise Permit

Eric made motion to pass the Resolution to approve the charitable Gambling premise permit for the Platte Lake Property Owners Assoc. at JRs Junction in Pine Center, 2nd by Dan, all approved, Motion carried.

10. Road & Equipment Concerns

- Road Inspection on 5/28/08

Eric, Jerry, Virginia & Bob (KLD)

Will finalize notes & bring to next month's Board meeting.

- N Platte Lk Rd Project

Board requests more information on the cost of the utilities associated with construction to be able to make decision on who pays.

- Jerry commented that we need new flags. Dan will check with VFW.

- Butch Smude would like Board to check Bellview Road – bad holes at end of the road

Because of the time Eric asked if the remaining items on Agenda could be delayed, he needed to close due to his work schedule.

Eric made motion to adjourn meeting, 2nd by Dan, all approved, Motion carried.
Meeting adjourned at 9:05 PM

Approved:



June 10th 2008

SPECIAL MEETING AUDIT FINDINGS

ROSTER :

| <u>NAME</u> | <u>ADDRESS</u> |
|----------------------|---|
| James Tracy | 250 Rice Creek Terrace Franklin, MN. 55432 |
| Bonnie Ostr | 24561 Williams Rd Hillman, MN 56338 |
| Bob Rockford | 4803 W Hite Park Rd. Garrison |
| Kay Rockford | _____ Somie ↑ |
| Hal Smith | 27265 Smith Rd. |
| Anthony Dye | 25156 BIG VIEW RD - |
| Carol Sneaka | 22995 Foster Lane, Brd. Mn. |
| Jerry Coyle | 36294 S. PLATTE 56401 HILLMAN 56338 |
| at home | 36014 S. Platte Lake Drive 56338 |
| Richard Wood | |
| Laurie Campbell | 3657 Cty Rd 8 Brainerd 56401 |

ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
June 10, 2008

1. Call to order by Eric Thielbar @ 5:00 PM
Board Members present: Eric Thielbar, Bill Rhodes, Dan Wells,
Donalee Wells, Virginia Hill,
Betsy Lundquist, Marge Kotten
Troy Gilchrist, Attorney
State Auditors Office: Kathy Doctor, Auditor
Chan Jadnop, Audit Manager
Mark Cur, Lawyer
Residents attending: James Tracy, Bonnie Orton,
Bob & Kay Rocheford, Hal Deutsch,
Anthony Dyer, Carol Treska, Al Bosn
Jerry Coyle, Richard Hennes, Laurie Campbell
2. Eric explained to everyone that the Auditors office would present their findings and that everyone should wait for questions & comments until presentation completed.
3. Booklet of the Report given to all attendees with extra copies to Clerk.
Kathy Doctor presented the findings of the audit.
Meeting turned over to Board Chair, Eric Thielbar at 5:40 PM
4. Eric commented that the Board would not be making any decisions or recommendations at this meeting concerning the Audit.
He then opened the meeting up for comments, concerns, or questions for the representatives from the Auditor's Office.
5. Dan made motion to adjourn meeting, 2nd by Eric, all approved.
Meeting adjourned at 6:20 PM

Approved: 
DH Rhodes

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
July 7, 2008

1. Call to Order
2. Minutes – June 2, 2008 Board Meeting
June 10, 2008 Special Meeting – Audit Findings
3. Treasurer's Report
4. Claims to be paid
5. Planning and Zoning
6. Open Forum
Issues not on the Agenda
7. Recycling
8. Road & Equipment Concerns
 - 2008 Road Inspection
 - Road Report
9. Appointment of Election Judges
 - Head Judges: Gerald Coyle
Virginia Hill
Bev Myers (Bk-up)
 - Judges: Al Bosn Deanna Eastman
Roberta Germanson Sharon Kytola
Emily Lanin Ellie Moberg
Dan Wells
10. Other
 - On the Road to 2010 Census
 - 2007 Population Estimate

ROOSEVELT TOWNSHIP
BOARD MEETING
July 7, 2008

1. Call to Order @ 7PM by Eric Thielbar
All Board members present
Residents attending: Jim & Marlene Tracy, Howie & Bobbie Germanson,
Terry & Jay Orton, Bonnie Orton, Kelly Nash, Carol Treska, Jason & Sheila Fisher
2. Minutes – June 2, 2008 Board Meeting read by Clerk
Motion to accept by Dan, 2nd by Eric, all approved, Motion carried
June 10, 2008 Special Meeting – Audit Findings read by Clerk
Motion to accept by Eric, 2nd by Dan, all approved, Motion carried
3. Treasurer's Report given by Treasurer
- Motion to accept by Eric, 2nd by Bill, all approved, Motion carried
- Notification received from the Bank that our balances exceed \$100,000.00
Motion made by Eric for Donalee to look into options at Bank to cover our
Balances over the FDIC insurance, 2nd by Bill, all approved, Motion carried.
4. Claims to be paid
Motion by Dan to pay approved claims for this month, 2nd by Bill, all
approved, Motion carried
5. Planning and Zoning
Reports not received yet this month
6. Open Forum
Resident inquired as to the status of Camp Lake Road – no change since
last month
Resident inquired about current survey from Westwood of Williams Road
& who is taking care of the noxious weeds on Williams Road – see Clerk
After meeting to review survey & Eric will contact Central Applicators
Resident inquired about the maintenance cost comparison discussion,
Chair & Clerk unable to meet with resident this month due to schedules,
will try to meet next month & then put on agenda
7. Recycling
Comment from Bill that we will be going back to individual bins
Milk cartons & bulky plastic containers need to be crushed – Clerk
to make a sign
8. Road & Equipment Concerns
- 2008 Road Inspection will be put on web site
- Road Report from Jerry
Roads are in pretty good shape
Bad month for trees & brush problems
Pictures for review
Need quotes/bids for gravel hauling-do in October
Ziegler opening shop in Brainerd – Open House 7/16

9. Appointment of Election Judges

Eric made motion to approve the following individuals for judges:
Gerald Coyle, Virginia Hill, Bev Myers, Al Bosn, Deanna Eastman,
Roberta Germanson, Sharon Kytola, Emily Lanin, Ellie Moberg, &
Dan Wells, 2nd by Bill, all approved, Motion carried

10. Other

- Discussion on the Audit findings
- Info regarding the 2010 Census
- 2007 Population Estimate

Dan made motion to adjourn meeting, 2nd by Eric, all approved, Motion carried
Meeting adjourned at 8:25 PM

Approved: _____

Monthly Board Meeting

Roosevelt Township

August 4, 2008

7 PM

Sign-In Roster:

Name

James Tracy

Marie Tracy

Phyllis Tracy

CAROL TRESKA

Bonnie Ostr

Sheila Fisher

John Hill

Dick Mennel

Laurie Campbell

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
August 4, 2008

1. Call to Order
2. Minutes – July 7, 2008 Board Meeting
3. Treasurer's Report
 - Discussion on CD
4. Claims to be paid
 - Pre-Buy Contract with Beaudry for 2008-2009
 - Recommendation to purchase 1500 gallons @ 2.379/gallon
 - 2007-2008 used over 1700 gallons & 2006-2007 used 1000 gallons
 - Due the end of August but did get okay to submit September 8, 2009
5. Planning and Zoning
 - 2 Permits for May 2008
 - 3 Permits for June 2008
6. Open Forum
 - Issues not on the Agenda
7. Recycling
8. Road & Equipment Concerns
 - Road Report
 - Bid/Quote for Hauling
 - Resolution Authorizing Contract with Officers
9. Other
 - MAT Summer Short Course attended by Eric & Virginia
 - Land Stewardship Project
 - FYI Best Practices Review

ROOSEVELT TOWNSHIP
BOARD MEETING
August 4, 2008

1. Call to Order by Eric Thielbar @ 7PM
All Board members present
2. Minutes of July 7, 2008 Board Meeting read by Clerk
Minutes missing the adjournment time, clerk will reprint minutes
Motion to approve by Eric, 2nd by Bill, all approved, Motion carried
3. Treasurer's Report given by Treasurer
Motion to approve by Dan, 2nd by Bill, all approved, Motion carried
- Motion by Eric to move \$15,000 from New Equipment Fund to Road/Bridge Fund, 2nd by Dan, all approved, Motion carried
- Discussion on CD
Decision not to move any monies at this time into a CD
- Treasurer opened a Savings Account at Security Bank in Garrison
4. Claims to be paid
Motion by Dan to approve & pay all claims, 2nd by Eric, all approved, Motion carried
- Pre-Buy Contract with Beaudry for 2008-2009
Eric made motion to purchase 1500 gallons @ 2.379/gallon, 2nd by Bill, all approved, Motion carried
5. Planning and Zoning
- 2 Permits for May 2008 & 3 Permits for June 2008
6. Open Forum
- Visitor Phil Trusty
Running for County Commissioner
7. Recycling
8. Road & Equipment Concerns
- Road Report
Jerry graded most roads at least once, hauled gravel to Willow, Deutsch & Cooley West. Electric company was out to cut tops & limbs on Camp Lk, Jerry cleaned up, trees again a problem this month
Recommendation from Jerry to allocate monies to hiring someone to cut trees & brushing
Ziegler out to work on grader, Dan came to talk to worker
Estimate for pads & engine \$34,000 to fix
Discussion on purchase of new grader
- Grader is 30 years old, why keep putting money into
- Resident commented that we had option of hiring work out & wouldn't need new grader. Supervisors are not interested in option of contracting work at this time

Motion by Bill to purchase new grader thru Ziegler contingent on Troy approving the contract & John Monroe's attending our September meeting to finalize, 2nd by Eric, all approved, Motion carried.

Eric to check with Troy to see if we legally need to do anything else prior to purchasing new grader

- Bid/Quote for Hauling

Clerk to send out letter to be returned prior to next months meeting

- Resolution Authorizing Contract with Officers

Bill made motion to approve Resolution #2008-07-07A, 2nd by Dan,

Eric abstained from voting, all approved, Motion carried

Eric made motion to approve Resolution #2008-07-07B, 2nd by Dan,

Bill abstained from voting, all approved, Motion carried

- Spraying was done along Williams Road for noxious weeds

Clerk to email Kelly Nash that this was done

9. Other

- MAT Summer Short Course attended by Eric & Virginia

- Land Stewardship Project

- FYI Best Practices Review

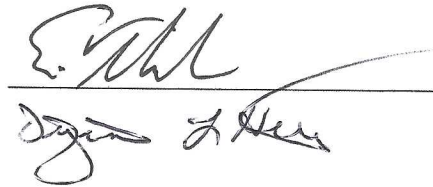
- Jerry to get someone to clean carpet in Town Hall

- Jerry to have the septic tank pumped

Bill made motion to adjourn, 2nd by Eric, all approved, Motion carried.

Meeting adjourned at 8:50 PM

Approved: _____



ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
September 8, 2008

1. Call to Order
2. Minutes – August 4, 2008 Board Meeting
3. Treasurer's Report
4. Claims to be paid
5. Planning and Zoning
 - 6 Permits for July (16 Total for 2008)
 - Final Plat for Moccasin Hills (Kiffmeyer)
Comments needed by Sept 11th
 - FYI CWC Forfeited Tax Lands
Public Auction Friday, Sept 19th @ 10 AM
6. Open Forum
Issues not on the Agenda
7. Recycling
8. Road & Equipment Concerns
 - Quotes received
 - New Grader
 - Williams Road/Thomson Lane Project
 - Camp Lake Road West Project
 - Camp Lake Road- Schedule date for Special Meeting
 - Reddick's concern with cable box – safety hazard
 - Road Report
9. Other
 - Transportation Enhancement Funding
 - District 8 Meeting on Tuesday, Sept 23 @ Pine Cove Inn – Wadena
Dinner @ 5:30 PM – Advance Registration by Sept 16th
 - Primary Election tomorrow
Polls open from 7 AM to 8 PM

Monthly Board Meeting
Roosevelt Township

Monday, September 8, 2008

Sign-In Roster:

Name

Address

Phone Number

Bonnie Oota

320-277-3309

James Tracy Sunday MN

763 571-3374

James Tracy

John Monroe 16329 Andrews Hill Circle Brainerd

218/821-5646

CAROL TRESKA

Loy McFar

~~320-277-3540~~ 320-277-3540

→ JOHN ORTON

→ RICK HENNES

ROOSEVELT TOWNSHIP
BOARD MEETING
September 8, 2008

1. Call to Order @ 7PM by Eric Thielbar, all Board members present
2. Minutes of August 4, 2008 Board Meeting read by Clerk
Motion to approve by Eric, 2nd by Dan, all approved, Motion carried
3. Treasurer's Report given by Treasurer
Motion to approve by Dan, 2nd by Eric, all approved, Motion carried
4. Claims to be paid
Motion to approve & pay claims by Bill, 2nd by Eric, all approved,
Motion carried
5. Planning and Zoning
 - 6 Permits for July (16 Total for 2008)
 - Final Plat for Moccasin Hills (Kiffmeyer)
Comments needed by Sept 11th
 - FYI CWC Forfeited Tax Lands
Public Auction Friday, Sept 19th @ 10 AM
6. Open Forum
7. Recycling
8. Road & Equipment Concerns
 - Quotes received for loading, hauling & truck spreading of approximately 4200 or more yard of Class 5:

| | |
|-----------|---------------|
| Sanders | @ \$3.54/yard |
| Kowalczyk | @ \$3.98/yard |
| Hoffman | @ \$3.75/yard |
| Saehr | @ \$2.88/yard |
 - Dan made motion to accept Saehr's quote of \$2.88/yard, 2nd by Eric, all approved, Motion carried
 - Clerk to send out decision of Board to all quotes received & also send the information to Garrison Board.
 - New Grader
Contract was reviewed by attorney & attachment added to the contract regarding non-appropriation of funds & accepted by Ziegler.
Discussion with John Monroe,

| | |
|-------------------------------|---------------|
| Total selling price of grader | \$176,289.00 |
| Trade-in of current grader | \$ 23,150.00 |
| Filing fee | \$ 250.00 |
| Final Cost | \$153,389.00. |
 - Discussion of buy-back plan (2-3-5-7 years)
Guaranteed buy-back in two years of \$160,000.00.
Financing with Ziegler will be 10 semi-annual payments @ 4.9%
Eric made motion to put \$10,000.00 as down payment, which will be due on delivery of grader. approximately January 2009.

- Williams Road/ Thomson Lane Project
Board reviewed plan submitted by KLD, Eric to call Bob on minor changes & questions from resident

- Camp Lake Road West Project

This will also be sent out for quotes along with Williams Road/Thomson Lane Project

Need to send out for quotes to be returned so work may be done this year.

Decision to have Special Meeting on Monday, September 22, 2008.

Board will meet @ 6:30 PM to review quotes.

- Camp Lake Road- Schedule date for Special Meeting

Will hold meeting also on September 22, 2008 & discussion for Camp Lake Road will begin @ 7 PM

- Reddick's concern with cable box – safety hazard

This has been resolved; the cable box will be moved by Power Company.

bp. Other

- Transportation Enhancement Funding

- District 8 Meeting on Tuesday, Sept 23 @ Pine Cove Inn – Wadena

Dinner @ 5:30 PM – Advance Registration by Sept 16th

- Primary Election tomorrow

Polls open from 7 AM to 8 PM

Motion by Dan to adjourn meeting, 2nd by Eric, all approved
Meeting adjourned @ 8:35 PM

Approved: 


Special Board Meeting

Roosevelt Township
September 22, 2008
7:00 PM

Camp Lake Road

Sign-In Roster:

Name

Ray Carpenter P.O. Box 341 Bnd.

James Tracy 250 Rice Creek Terrace

James Samuels

PT City

Vicky Webb

Bonnie Orr

CAROL TRESKA

Jeanette Macklin

Curt Smickovic

Special Board Meeting

Roosevelt Township
September 22, 2008
6:30 PM

Quotes Received for Road Projects:

Williams Road/Thomson Lane
Camp Lake Road West

Sign-In Roster:

Name

Bonnie Ostrom

Williams Rd

Hillman

Curt Sniderich

ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
September 22, 2008

1. Call to order by Eric Thielbar @ 7:00 PM
Present: Eric Thielbar, Bill Rhodes, Dan Wells, Jerry Coyle, & Virginia Hill
Attorneys present: Troy Gilchrist – Township
James Gammello – Macklin & Welty
Ray Charpentier – Tracy
 2. Agenda for this meeting is to discuss Camp Lake Road issues including, but not limited to, reviewing & acting on an agreement related to its alteration & vacation as well as acting on an order establishing a hearing date for the alteration & vacation proceeding previously authorized by the electors.
 3. Meeting was turned over to Township Attorney, Troy Gilchrist
Troy went over the background of Camp Lake Road issues:
The goal was to relocate the road for safety reasons.
A Letter of Understanding between the Township, Macklins & Weltys (Land given to Township for new road bed) to accomplish that purpose.
A dispute arose from those not involved in the Letter of Understanding.
The disputing parties tried to resolve their issues, but were unsuccessful.
Township rejected two previous petitions submitted by residents.
Troy & Gammello worked on agreement to formalize the arrangement between the parties to the original Letter of Understanding. The agreement is what Troy is presenting to Board today.
Cost for previous survey prepared by Westwood & cost to update the survey for the agreement would be paid by the Township
-difference from previous survey is Parcel D
Damages to be awarded:
 - Welty's are not requesting anything for damages
 - Macklin would be paid the property taxes of \$100.00
 4. Troy asked for comments from other parties. The attorney for the Tracy's expressed concern over the agreement and what it may mean for his clients. The Board took other public comment, mostly asking questions about what has occurred and why this process has taken so long.
 5. Eric made motion to accept the agreement presented by Troy with the understanding that all legal descriptions will be verified before the Public Hearing, 2nd by Dan, all approved, Motion carried
 6. Board set date for the Public Hearing to be held on October 29, 2008 @ the Roosevelt Town Hall to begin @ 5:30 PM
- Motion by Eric to adopt Resolution No. 2008-09-22 (Order setting forth initial descriptions & setting hearing date) 2nd by Bill, all approved, Motion carried
7. Motion by Dan to adjourn meeting, 2nd by Bill, all approved
Meeting adjourned @ 8:00 PM

Approved:



ROOSEVELT TOWNSHIP
SPECIAL BOARD MEETING
September 22, 2008

1. Call to order by Eric Thielbar @ 6:30 PM
Present: Eric Thielbar, Bill Rhodes, Dan Wells, Jerry Coyle, & Virginia Hill
2. Agenda for this meeting is to review the quotes received for road project on Williams Road/Thomson Lane & Camp Lake Road West
3. Quotes received:

Dirt Doctor, Inc

| | |
|--------------|-----------------------|
| \$ 26,809.56 | (Williams Rd/Thomson) |
| \$ 5,789.20 | (Camp Lk Rd West) |
| \$32,598.76 | (Total) |

Hoffman Gravel & Excavating, Inc.

| | |
|-------------|-----------------------|
| \$25,083.21 | (Williams Rd/Thomson) |
| \$ 6,518.39 | (Camp Lk Rd West) |
| \$31,601.60 | (Total) |

Kowalczyk Gravel, Inc.

(Didn't submit on correct form)

\$124,687.00 (Total)

4. Motion made by Dan to accept the quote submitted by Dirt Doctor, 2nd by Eric.
Discussion:

Quotes from Dirt Doctor & Hoffman very close
Board commented on previous work done by Dirt Doctor
for the Township, very satisfied with work & timeliness of
completing projects, also Dirt Doctor is resident of
Roosevelt Township.

KLD estimate of work was \$28,632.00 & \$5,771.15
Decision that Dirt Doctor to do both roads, Jerry will
be very busy with other projects.

Will not be accepting Hydro-seeding as part of quote,
decision on this later.

Call for vote – all approved, Motion carried.

5. Motion by Eric to adjourn meeting, 2nd by Dan, all approved
Meeting adjourned @ 6:50 PM

Approved:



PUBLIC HEARING

10/29/08

5³⁰ PM

ATTENDEES:

Ray Carpenter PO Box 341 Brad.

James/Marian Russ Tracy 250 Rice Creek Terrace ~~Tracy~~

Carol Inoka 22995 POSTER LANE - Brad.

J. M. M. M.

FAT WELTY

Jeanette Mocklin

Victor R. Lusk Jr.

Richard Heine Jr.

LYMAN - GARRISON TWP SUPV.

BARB WELTY - 7¹⁰

Monthly Board Meeting Roosevelt Township

Monday, October 6, 2008

Sign-In Roster:

Name _____

Address

Phone Number

| | | |
|--------------------------|----------------------------|--------------|
| James & Marie Tracy | 950 Raccoe Creek | 763-571-3374 |
| Jim Rolson | 19158 Yale St | 763-441-7200 |
| Howie & Bobbie GERMANSON | 24736 COOLEY DR. BRND | 764-2833 |
| Bonnie Ostr | 24521 Williams Rd | 277-3309 |
| Casal Jaska | 22995 Postville Lane. Bld. | 764-2496 |
| RICK HENNES | | |

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA

~~September 8, 2008~~

OCT 6, 2008

1. Call to Order
2. Minutes – September 8, 2008 Board Meeting
September 22, 2008 Special Board Meetings
3. Treasurer's Report
4. Claims to be paid
5. Planning and Zoning
6. Open Forum
Issues not on the Agenda
7. Recycling
8. Road & Equipment Concerns
 - Road Report
 - Township Road Mileage Certification
 - Sale of Salt/Sand from CWC
 - Notification that CWC Board of Commissioners did approve on September 23, 2008 the final plat of Mocassin Hills (Gerald Kiffmeyer)
 - FYI Township Notification of CW Power installing underground cable on Pine Shores Drive on October 6, 2008
9. Other
 - Motion to approve Election Judges
Bob Ensminger, Cheryl Gearhart, Jan Hartmann, Marge Kotten, & Becky Thielbar. Total of 15 judges for the General Election
 - Review Town Hall Procedure Documents
 - Timber Auction Results

ROOSEVELT TOWNSHIP
BOARD MEETING
October 6, 2008

1. Call to Order by Eric Thielbar @ 7PM
All Board members present
2. Minutes of September 8, 2008 Board Meeting read by Clerk
Motion to accept by Dan, 2nd by Bill, all approved, Motion carried
September 22, 2008 Special Board Meeting minutes held @ 6:30 PM
read by Clerk, Motion to accept by Eric, 2nd by Dan, all approved,
Motion carried
September 22, 2008 Special Board Meeting minutes held @ 7 PM
Read by Clerk, Motion to accept by Dan, 2nd by Eric, all approved,
Motion carried
3. Treasurer's Report given by Treasurer, Motion to accept by Eric, 2nd by Dan,
All approved, Motion carried
4. Motion by Dan, to pay approved Claims, 2nd by Bill, all approved,
Motion carried
5. Planning and Zoning
Nothing received for permits yet this month
6. Open Forum
Issues not on the Agenda
Resident read the minutes of September 3, 2002 regarding Camp Lake Road
Resident informed Board that request for monies from Crow Wing Power
must be in by the 10th of October
Resident commented that request for information was not received, Clerk
Responded that she had not received anything & would like resident to give
at end of meeting
7. Recycling
Bill called & found out for an additional bin we would be charged \$150
additional
Eric made motion to get an additional bin, 2nd by Dan, all approved,
Motion carried
Discussion of people bringing recyclables & whether they are all
Roosevelt Township residents. Dan will also be at recycling this month
to verify who brings & clerk to prepare sign-up for people dropping off
8. Road & Equipment Concerns
- Road Report given by Jerry
Resident commented on mower doing nice job
Eric & Jerry attended 2-day Fall Expo held in St Cloud
- Township Road Mileage Certification
Jerry to verify mileage & get back to Clerk to submit
- Sale of Salt/Sand from CWC

- Notification that CWC Board of Commissioners did approve on September 23, 2008 the final plat of Moccasin Hills (Gerald Kiffmeyer)
- FYI Township Notification of CW Power installing underground cable on Pine Shores Drive on October 6, 2008
- Resident informed Board that this was done the previous week

9. Other

- Motion to approve Election Judges - Bob Ensminger, Cheryl Gearhart, Jan Hartmann, Marge Kotten, & Becky Thielbar made by Dan, 2nd by Bill, all approved, Motion carried
- Total of 15 judges for the General Election
- Review Town Hall Procedure Documents
- Board to review this month & bring back to November meeting
- Timber Auction Results

Dan made motion to adjourn, 2nd by Eric, all approved
Meeting adjourned @ 8:10 PM

Approved: _____



ROOSEVELT TOWNSHIP
PUBLIC HEARING – CAMP LAKE ROAD
October 29 2008

Call to order by Eric Thielbar @ 5:30 PM

Present: Eric Thielbar, Bill Rhodes, Dan Wells, Jerry Coyle, Virginia Hill
& Troy Gilchrist (Attorney)

James, Marne, Russ Tracy & Ray Charpentier (Attorney)

Jeannette Macklin, Pat Welty, & James Gammello (Attorney)

Carol Treska

Victor Lish

Richard Hennes

Lyman Whitney (Garrison Supv)

Barbara Welty

Meeting turned over to Troy Gilchrist, Township Attorney

Decision to go to the site of hearing on Camp Lake Road & will continue hearing on site

Meeting continued on site for all parties to inspect site & to ask any questions or raise any concerns pertaining to alteration & vacation of site.

Meeting continued @ Town Hall & turned over to Troy Gilchrist, Township Attorney
Background was given regarding what has happened to-date regarding Camp Lake Road

Objection made by Tracy's that they were not personally served about the Hearing.
Troy pointed out that Tracy's were at the meeting setting the Public Hearing date & time.
Clerk mailed out information regarding meeting & has on file on Affidavit of Service
By Mail. Notice was mailed out to all owners in the plat of Lind's North Shore, residents
of Roosevelt Township that have requested notification of Special Meetings, & to the
Attorneys for Tracy's & Marcklin & Welty.

Each side was given 15 minutes to discuss & give comments to the Board regarding the
Alteration & Vacation of Camp Lake Road.

The Public comments were closed @ 6:50 PM & meeting was then for the Board to
discuss, ask any questions or raise any concerns regarding the alteration & vacation.

Troy informed the Board of any damages:

-Welty's waiving any damages.

-Macklin requesting the sum of \$100 for damages (compensation for back taxes)

-Tracy's did comment that they do feel their property is damaged if the alteration & vacation
go thru as stated in the agreement

Dan made motion to adopt the Order for the Road Alteration & Vacation Agreement, with
the understanding that the document will be proofed & any corrections made before signing,
2nd by Eric, all approved, Motion carried

Motion to adjourn meeting by Dan, 2nd by Bill, all approved.

Meeting adjourned at 7:40 PM

Approved: _____



ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
November 3, 2008

1. Call to Order
2. Minutes – October 06, 2008 Board Meeting
October 29, 2008 Special Board Meetings
3. Treasurer's Report
4. Claims to be paid
5. Sheriff, Todd Dahl
Donation from Townships for purchase of speed trailers
6. Planning and Zoning
-Notice of hearing for zoning change
Thursday, November 13, 2008
7. Open Forum
Issues not on the Agenda
8. Recycling
- Extra Bin
- Sign-up from October Recycling
- Recycling Update from Doug Morris (Waste Mgmt Dir)
9. Road & Equipment Concerns
- Road Report
- Mileage Certification
10. Other
- Town Hall Procedures
- DSL for Town Hall
- Region 5 Newsletter
- CWC Assoc of Townships Fall Meeting
Monday, Nov 17th @ 7PM @ Mission Town Hall
- FYI 2009 MBA Scholarship Program
- The Pipeline Newsletter
- CWC Fair Dates – Aug 4th thru Aug 8th
- REMINDER FOR EVERYONE TO COME & VOTE TOMORROW
POLLS OPEN FROM 7 AM – 8 PM

Monthly Board Meeting Roosevelt Township

Monday, November 3, 2008

Sign-In Roster:

Name

Address

Phone Number _____

Howie Germanon

Bobbie Hermanson

Anges Tracy May 250 Rine Creek to river

612 57113379

Rick Wenne & Holly Klu

Bonnie Olt

Coral Tree

Joe Webb

Todd Kane

ROOSEVELT TOWNSHIP
BOARD MEETING
November 3, 2008

1. Call to Order by Eric Thielbar @ 7 PM
All Board members present
2. Minutes – October 06, 2008 Board Meeting read by Clerk
Motion by Dan to accept, 2nd by Bill, all approved, Motion carried
October 29, 2008 Special Board Meeting read by Clerk
Eric wanted minutes to include that tape recorder was not working for last part of meeting
Eric made motion to approve minutes, 2nd by Dan, all approved, Motion carried
3. Treasurer's Report given by Treasurer
Motion by Dan to transfer \$10,000 from General Fund & \$20,000 from New Equip/Gravel Fund to the Road & Bridge Fund, 2nd by Eric, all approved, Motion carried
Eric made motion to accept Treasurers report, 2nd by Dan, all approved, Motion carried
4. Claims to be paid
Dan made motion to pay approved claims, 2nd by Bill, all approved, Motion carried
5. Sheriff, Todd Dahl present & spoke to Board & residents
Gave highlights of what the Sheriff's office is doing for residents & plans for future plans. Sheriff held question & answer session for all attendees. Donation from Townships for purchase of speed trailers is request from Sheriff's office. Board will discuss next month.
6. Planning and Zoning
-Notice of hearing for zoning change
Thursday, November 13, 2008
Still haven't received any permit reports & also Eric commented that they were going to be sending us info on entrance permits requested & we haven't seen any of these either. Clerk to call & find out status
7. Open Forum
Issues not on the Agenda
Resident inquired on status of graveling of Camp Lake Road
Resident wanted to know if all roads were going to be graveled this year
Resident commented on funds not requested or received from CW Power for 1st Responders
8. Recycling
- Extra Bin was good, needed this past month
- Sign-up from October recycling showed that 48 cars participated
34 of these were Roosevelt Township residents
- Recycling Update from Doug Morris (Waste Mgmt Dir)

9. Road & Equipment Concerns
- Road Report
- All roads have been mowed at least once, some twice
Saehrs are done graveling
Ditch cleaning on Camp Lake Road completed
Williams Road is currently under construction
- Mileage Certification will be completed & given to Clerk

10. Other

- Town Hall Procedures reviewed by Board
- Clerk to retype with changes as recommended by Board & will bring back next month for Board approval
- DSL for Town Hall
- 2 months free
- Eric made motion to upgrade our computer to DSL, 2nd by Bill, all approved, Motion carried
- Region 5 Newsletter
 - CWC Assoc of Townships Fall Meeting
- Monday, Nov 17th @ 7PM @ Mission Town Hall
- FYI 2009 MBA Scholarship Program
 - The Pipeline Newsletter
 - CWC Fair Dates – Aug 4th thru Aug 8th
 - REMINDER FOR EVERYONE TO COME & VOTE TOMORROW
- POLLS OPEN FROM 7 AM – 8 PM

Motion by Dan to adjourn meeting, 2nd by Eric, all approved
Meeting adjourned @ 8:33 PM

Approved: E. Hill
DHHS

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
December 1, 2008

1. Call to Order
2. Minutes – November 3, 2008 Board Meeting
3. Treasurer's Report
4. Claims to be paid
5. Planning and Zoning
6. Open Forum
Issues not on the Agenda
7. Recycling
- Guest Speaker
8. Road & Equipment Concerns
- Road Report
- Speed Enforcement Trailer – cost approx \$12,000
Donation from townships
Memo from Martha Look re: donation of monies
9. Other
- Town Hall Procedures

Monthly Board Meeting Roosevelt Township

Monday, December 1, 2008

Sign-In Roster:

Name _____

Address

Phone Number

John Maattala Crow wing Co. 824-1290
James Tracy
Magne Tracy
Donna Ottar
CAROL TRESKA
Rick Renne

ROOSEVELT TOWNSHIP
BOARD MEETING
December 1, 2008

1. Call to Order @ 7 PM by Eric Thielbar
All Board members present
2. Minutes of November 3, 2008 Board Meeting read by Clerk
Dan made motion to accept, 2nd by Bill, all approved, Motion carried
3. Treasurer's Report given by Treasurer
Eric made motion to accept, 2nd by Dan, all approved, Motion carried
4. Claims to be paid
Dan made motion to approve & pay all claims, 2nd by Bill
Discussion by Eric on claim for Dirt Doctor – Eric hasn't been notified that the work was completed. Contract specified notification before any payment; also contract stated that 5% of amount would be held until spring, which is \$1630.00.
Motion amended to approve payment of \$22,000.00 to Dirt Doctor, Eric will make arrangement to meet with them along with the Engineer to verify work & remaining payment will be made next month with the exception of 5% that will not be paid till spring.
All approved motion with amendment, Motion carried.
5. Planning and Zoning
6. Open Forum
Resident inquired as to status of road construction on North Platte Lake Road
Nothing in the works for this year, still two residents have not submitted info to Township; will look at in spring & discuss with residents.
7. Recycling
- Guest Speaker, John Maattala attended meeting to discuss options for Board to consider for our Recycling Program.
Look at having recycling at one location, not two
Not necessary to sort anymore
Look at having recycling available 24/7
Grant money available for money for concrete pad
Crosby, Deerwood, Ironton, & Emily currently 24/7
Board to look at these sites
Invitation to tour land fill

8. Road & Equipment Concerns

- Road Report

Busy trimming trees & brush

Saehr completed graveling

DOT inspection needed this month

Rear tires needed before inspection (\$2,637.28)

Front tires needed, but will pass without (\$1020.86)

Board recommends doing both rear & front before inspection

Jerry expressed concern over some residents plowing after snow

Draft notice possibly to be given out to residents

Clerk will send to attorney for review

- Speed Enforcement Trailer – cost approx \$12,000

Donation from townships

Memo from Martha Look re: donation of monies

Board wants this to be presented at Annual Meeting for the residents to decide

9. Other

- Town Hall Procedures

Clerk sent to attorney for review

Dan made motion to adjourn, 2nd by Eric, all approved

Meeting adjourned @ 8:35 PM

Approved: _____

