

# DRAFT

## ROOSEVELT TOWNSHIP ANNUAL MEETING March 12, 2019

1. The meeting was called to Order at 8:30 pm by the Clerk.
2. Flag Pledge
3. Election Results:  
Total of 18 voters  
Supervisor – 3 year term  
Rick Hennes - 18 Votes  
  
Treasurer – 2 year term  
Shirley Weyer - 18 votes
4. Mabel Kelby nominated Dick Kelby for Moderator, 2<sup>nd</sup> by Ann Stafford. No other nominations. All in favor, nomination carried.
5. Bobbie Germanson moved to accept the Agenda as written, 2<sup>nd</sup> by Emily Lanin. All in favor, motion passed.
6. Motion by Chris Hewitt to approve the Minutes of the 2018 Annual Meeting; 2<sup>nd</sup> by Bobbie Germanson. All in favor, motion passed.
7. The 2018 Treasurer’s Report was read by Treasurer Shirley Weyer. Mabel Kelby moved to accept the report as read, 2<sup>nd</sup> by Ann Stafford, all approved, motion carried.
8. The Clerk read the Board of Audit Report. The Board verified the total receipts for 2018 were \$336,459.90 and total disbursements were \$240,299.45. Receipts and claims were randomly reviewed and verified by the three supervisors.
9. Rick Hennes, Road Supervisor, gave a summary Road Report. Roads are in excellent Shape after graveling. Maintenance is watching for frozen culverts and washouts this spring.
10. Levy Discussion:  
Handouts of the budget for 2019 and 2020, past years levies, receipts, & expenses, and considerations for the 2020 Levy were reviewed and discussed.  
Main points include:
  - Election expenses for primary and general election.
  - No Gravel crushing in 2020.
  - Funds set aside for paying on Bond Debt in 2022 to save interest if there is no unexpected emergency spending.  
Levy Discussion:  
The Board recommended that the 2020 Levy stay the same as 2019.  
Operating Levy - \$144,500  
Bond Levy - 85,500  
\$230,000
11. Bobbie Germanson made a motion to set the 2020 Levy amount at \$230,000; 2<sup>nd</sup> By Chris Hewitt. All in favor, motion carried.

12. Shirley Weyer made a motion for the 2020 Annual Township Election hours to be 3pm to 8 pm, 2<sup>nd</sup> by Ann Stafford. All in favor, motion passed.
13. Doug Gearhart made a motion for the location and time of 2020 Annual Township Meeting to be at the Town Hall, 22613 County Road 2, Brainerd, MN, following the election at 8:30 pm, 2<sup>nd</sup> by Ann Stafford. All approved, motion passed.
14. Discussion for Donations and Contracts:
  - Mabel Kelby made a motion to contract for services with the Pine Center 1<sup>st</sup> Responders for \$2000 with the provision that later they can present a need for more funds to the Town Board, 2<sup>nd</sup> by Emily Lanin, all in favor, motion carried.
  - Doug Gearhart made a motion to contract for services with the Crisis Line & Referral Service for \$1,000, 2<sup>nd</sup> by Mabel Kelby, all in favor, motion carried.
  - Bobbie Germanson made a motion to donate \$100 to the Crow Wing County Historical Society, 2<sup>nd</sup> by Ann Stafford, all in favor, motion carried.
  - Mabel Kelby made a motion to donate \$200 to the CWC Fair Association, 2<sup>nd</sup> by Bobbie Germanson, all in favor, motion carried.
  - Bobbie Germanson made a motion to donate \$100 to the Pierz Summer Youth Activities, 2<sup>nd</sup> by Mabel Kelby, all in favor, motion carried.
15. Shirley Weyer made a motion to keep as is the depository of Town Funds at Deerwood Bank of Garrison for checking and Security State Bank of Garrison for savings, 2<sup>nd</sup> by Emily Lanin, all in favor, motion carried.
16. Mabel Kelby made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continues with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2<sup>nd</sup> by Bobbie Germanson, all in favor, motion carried.
17. Discussion of Wages of Town Officers, online payments & reports:
  - Rick Hennes made a motion for the meeting pay to remain the same as in the past at \$60 Chair, \$50 others, 2<sup>nd</sup> by Chris Hewitt, all in favor, motion carried.
  - Rick Hennes made a motion for work outside of meeting to remain at \$15/hour, 2<sup>nd</sup> by Ann Stafford, all in favor, motion carried.
  - Bobbie Germanson made a motion for the Clerk's Salary to remain at \$600, 2<sup>nd</sup> by Chris Hewitt, all in favor, motion carried.
  - Bobbie Germanson made a motion for the Treasurer's salary to remain at \$200, 2<sup>nd</sup> by Mabel Kelby, all in favor, motion carried.
  - Rick Hennes made a motion for the Election Judge pay to remain at \$15 per hour, 2<sup>nd</sup> by Bobbie Germanson, motion carried.
  - Mabel Kelby made a motion for online payments to be made for Federal and State Taxes, and PERA payments, and the Credit Card payment, 2<sup>nd</sup> by Ann Stafford, all in favor, motion carried.

18. Rick Hennes moved to follow the Federal & State guidelines for 2019 Mileage Reimbursement of 58 cents per mile; 2<sup>nd</sup> by Mabel Kelby, all approved, motion carried.
19. Clerk, Bonnie Orton has created a new Township website. This is a free site. Rick Hennes moved to authorize the Clerk to upgrade the site to include a domain name roosevelttownship.com.
20. Discussion was held on moving the Town Election to November with Federal & State Elections on even numbered years. Carol Treska moved to keep the Town Elections the second Tuesday of March each year, 2<sup>nd</sup> by Ann Stafford, all approved, motion carried.
21. Discussion was held on displaying the flags outside the Town Hall. Dick Kelby moved to Display the US and POW flags on the pole outside the Town Hall, 2<sup>nd</sup> by Mabel Kelby, all approved, motion carried. A new State flag will be obtained and hanging all three flags was discussed.
22. Open Forum: None

Bobbie Germanson moved the meeting be adjourned, 2<sup>nd</sup> by Ann Stafford.  
Meeting adjourned at 9:20 pm.

Bonnie Orton  
Roosevelt Township Clerk

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Approved \_\_\_\_\_

Dick Kelby, Moderator