

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
AGENDA  
July 13, 2026**

- 1. Call to Order**
- 2. Agenda approval**
- 3. Minutes - June 8<sup>th</sup>, 2026, Board Meeting**
- 4. June Treasurer's Report**
- 5. Claims for Approval**
- 6. Road & Equipment Reports**
  - **Equipment**
  - **Roads**
  - **Richardson Township would like to rent Slade & grader, if Kowalczyk are unable to blade.**
- 7. Crisis Line and Referral was bought by Norther Pines - Donation**
- 8. Open Forum**

**Other Information:**

**Mille Lacs Health System & Crow Wing County Fair – Thank you notes.**

**ADJOURNMENT**

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
June 8, 2026**

- The meeting was called to Order at 7:00 pm by Chairman, Sonya Crocker, all officers present.

Sonya led the Flag Pledge.

- Motion by Sonya to approve the agenda as written, 2<sup>nd</sup> by Darla all approved, motion carried.
- Motion by Sonya to approve May 8<sup>th</sup>, 2026, Board Minutes as written, 2<sup>nd</sup> by Jim, all approved, motion carried.
- Sonya moved to accept the May Treasurer's report as read; 2<sup>nd</sup> by Darla, all approved, motion carried.
- Sonya makes a motion to approve the claims as listed, motion was 2<sup>nd</sup> by Darla, all approved, motion carried. – Breanna notes that she will be billing Richardson Township \$8,119.50 for the portion of the Platte Lake Road that was theirs.
- Road & Equipment Report:
  - Equipment: Seems to be all good.
  - Roads: Graveling went well. Been blading, started mowing at the beginning of June. Slade would like to get Fisher, and at least some of Camp Lake Road (Township line to end) and some of Forest Ridge graveled this year. Platte Lake association is hoping to do chloride by the end of the week. Slade will blade them on Wednesday morning so they can be ready for them.
  - Jim makes a motion to approve the Agreement for the Maintenance Responsibilities and Rates for a Town Line Road (Garrison Township), 2<sup>nd</sup> by Darla, all approved, motion carried.
- Open Forum:
  - Minnesota State Demographic Center – We believe that the estimates of 4/1/2025 population of 652 and the household estimate is approximately 320.

Other information:

- Thank you from – Crow Wing County Historical, 4H & Garrison Food Shelf

At 7:15 pm, Sonya moved to close the meeting, 2<sup>nd</sup> by Jim, all in favor, motion passed.

Meeting adjourned.

\_\_\_\_\_  
Breanna Cielinski  
Roosevelt Township Clerk

Approved \_\_\_\_\_  
Sonya Crocker, Chairman

TOWN OF ROOSEVELT  
OFFICE OF THE TREASURER  
24561 Williams Road  
Hillman, MN 56338  
(320) 247-2105

DATE: 6/30/2026  
MONTH June

FROM BANK STATEMENT:

\$254,556.93 DEERWOOD CHECKING ENDING BALANCE  
\$1,000.00 DEDUCT CHECKS OUTSTANDING  
\$253,566.93 TOTAL

CHECKS OUTSTANDING:

10984 \$1,000.00

TREASURER SIGNATURE:

*Bonnie Peterson*

Fund Name: All Funds

Date Range: 06/01/2026 To 06/30/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
06/22/2026	CWC Auditor	134207	70% Tax Settlement	(06/22/2026) -	N	Current Ad Valorem Taxes	100-31010-	\$ 16,693.57
						Current Ad Valorem Taxes	201-31010-	\$ 57,826.31
						Current Ad Valorem Taxes	225-31010-	\$ 10,360.83
						Current Ad Valorem Taxes	240-31010-	\$ 4,092.30
						Current Ad Valorem Taxes	301-31010-	\$ 152.53
						Current Ad Valorem Taxes	302-31010-	\$ 121.57
<b>Total for Selected Receipts</b>								<b>\$ 89,247.11</b>
								<b>\$ 89,247.11</b>

Date of Report : 7/8/2026

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
05/11/2026	10984	Crisis Line and Referral Service	\$1,000.00
		<b>Total</b>	<b>\$1,000.00</b>

For the Period : 6/1/2026 To 6/30/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$39,114.54	\$16,693.57	\$3,247.18	\$52,560.93	\$0.00	\$1,000.00	\$53,560.93
Road and Bridge	\$137,410.13	\$57,826.31	\$41,655.71	\$153,580.73	\$0.00	\$0.00	\$153,580.73
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$15,483.25	\$10,360.83	\$0.00	\$25,844.08	\$0.00	\$0.00	\$25,844.08
New Equipment/Gravel Fund	\$11,731.62	\$4,092.30	\$0.00	\$15,823.92	\$0.00	\$0.00	\$15,823.92
General Debt Service (Identify)	\$2,742.70	\$152.53	\$0.00	\$2,895.23	\$0.00	\$0.00	\$2,895.23
Tax Abatement Debt Fund	\$2,165.20	\$121.57	\$0.00	\$2,286.77	\$0.00	\$0.00	\$2,286.77
<b>Total</b>	<b>\$209,212.71</b>	<b>\$89,247.11</b>	<b>\$44,902.89</b>	<b>\$253,556.93</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$254,556.93</b>

Daria Kellner	Vice Chair, Town Supervisor	Date
Jim Roising	Town Supervisor	Date
Sonya F Crocker	Chair, Town Supervisor	Date

As of 7/8/2026

Fiscal Year : 2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$68,115.61	\$17,743.24	\$33,297.92	\$52,560.93
Road and Bridge	\$142,644.43	\$83,667.54	\$72,731.24	\$153,580.73
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$32,770.74	\$10,921.84	\$17,848.50	\$25,844.08
New Equipment/Gravel Fund	\$11,497.87	\$4,326.05	\$0.00	\$15,823.92
General Debt Service (Identify)	\$2,742.70	\$152.53	\$0.00	\$2,895.23
Tax Abatement Debt Fund	\$2,165.20	\$121.57	\$0.00	\$2,286.77
<b>Total :</b>	<b>\$260,501.82</b>	<b>\$116,932.77</b>	<b>\$123,877.66</b>	<b>\$253,556.93</b>

Fund Name: All Funds

Date Range: 06/01/2026 To 06/30/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
06/08/2026	Payroll Period Ending 05/31/2026	10986	Payroll May 2026	N	Clerk	100-41425-103-	\$ 1,029.79
	<b>Total For Check</b>	<b>10986</b>					<b>\$ 1,029.79</b>
06/08/2026	Payroll Period Ending 05/31/2026	10987	Payroll May 2026	N	Elections	100-41410-112-	\$ 36.93
	<b>Total For Check</b>	<b>10987</b>					<b>\$ 36.93</b>
06/08/2026	Payroll Period Ending 05/31/2026	10988	Payroll May 2026	N	Council/Town Board	100-41110-103-	\$ 253.22
	<b>Total For Check</b>	<b>10988</b>					<b>\$ 253.22</b>
06/08/2026	Payroll Period Ending 05/31/2026	10989	Payroll May 2026	N	Road Maintenance Employee	201-43127-101-	\$ 3,647.57
	<b>Total For Check</b>	<b>10989</b>					<b>\$ 3,647.57</b>
06/08/2026	Payroll Period Ending 05/31/2026	10990	Payroll May 2026	N	Council/Town Board	100-41110-103-	\$ 200.83
	<b>Total For Check</b>	<b>10990</b>					<b>\$ 200.83</b>
06/08/2026	Payroll Period Ending 05/31/2026	10991	Payroll May 2026	N	Road Maintenance Employee	201-43127-103-	\$ 138.48
	<b>Total For Check</b>	<b>10991</b>					<b>\$ 138.48</b>
06/08/2026	Payroll Period Ending 05/31/2026	10992	Payroll May 2026	N	Treasurer	100-41510-103-	\$ 386.18
	<b>Total For Check</b>	<b>10992</b>					<b>\$ 386.18</b>
06/08/2026	Payroll Period Ending 05/31/2026	10993	Payroll May 2026	N	Council/Town Board	100-41110-103-	\$ 184.64
	<b>Total For Check</b>	<b>10993</b>					<b>\$ 184.64</b>
06/08/2026	Kowalczyk Gravel, Inc.	10994	Gravel Hauling - Will Bill Richardson for their portion	N	Road Repair	201-43129-404-	\$ 34,371.30
	<b>Total For Check</b>	<b>10994</b>					<b>\$ 34,371.30</b>
06/08/2026	John Warzecha	10995	Beaver Trapping - Camp Lake Road (2)	N	Road Maintenance	201-43128-438-	\$ 200.00
	<b>Total For Check</b>	<b>10995</b>					<b>\$ 200.00</b>
06/08/2026	Slade Fetters	10996	Phone & Miles	N	Road Maintenance Employee	201-43127-321-	\$ 50.00
	<b>Total For Check</b>	<b>10996</b>					<b>\$ 50.00</b>
06/08/2026	Jim Rolsing	10997	Phone	N	Council/Town Board	201-43127-331-	\$ 89.68
	<b>Total For Check</b>	<b>10997</b>					<b>\$ 89.68</b>
						100-41110-321-	\$ 50.00
							<b>\$ 50.00</b>

Fund Name: Funds

Date Range: 06/01/2026 To 06/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
06/08/2026	Breanna Cielinski	10998	Phone and Transportation & Notary Stamp Filing	N	Clerk	100-41425-207-	\$ 20.00
		<b>10998</b>					
		<b>Total For Check</b>					<b>\$ 115.68</b>
06/08/2026	Sonya Crocker	10999	Mileage	N	Council/Town Board	100-41110-331-	\$ 11.60
		<b>10999</b>					<b>\$ 11.60</b>
		<b>Total For Check</b>					<b>\$ 75.00</b>
06/08/2026	MN Association of Townships	11000	Minnesota Association of Township Town Law Review	N	Council/Town Board	100-41110-310-	\$ 75.00
		<b>11000</b>					<b>\$ 92.00</b>
		<b>Total For Check</b>					<b>\$ 21.75</b>
06/08/2026	Crow Wing Power	11001	Monthly Bill	N	General Government Buildings and Plant	100-41940-381-	\$ 92.00
		<b>11001</b>					<b>\$ 92.00</b>
		<b>Total For Check</b>					<b>\$ 21.75</b>
06/08/2026	Bonnie Orton	11002	Miles	N	Treasurer	100-41510-331-	\$ 21.75
		<b>11002</b>					<b>\$ 1,454.98</b>
		<b>Total For Check</b>					<b>\$ 1,454.98</b>
06/08/2026	Centra Sota Cooperative	11003	Diesel fuel	N	Road and Bridge Equipment	201-43126-217-	\$ 150.00
		<b>11003</b>					<b>\$ 150.00</b>
		<b>Total For Check</b>					<b>\$ 23.99</b>
06/08/2026	Jay Pawlu	11004	DOT inspection Mack	N	Road and Bridge Equipment	201-43126-404-603	\$ 23.99
		<b>11004</b>					
		<b>Total For Check</b>					<b>\$ 53.68</b>
06/08/2026	Card Service Center	OL060820261	Ink - Paper - Notary Stamp & Book	N	Clerk	100-41425-202-	\$ 53.68
		OL060820261				100-41425-203-	\$ 63.35
		OL060820261				100-41425-207-	\$ 141.02
		<b>OL060820261</b>					<b>\$ 26.00</b>
		<b>Total For Check</b>					<b>\$ 26.00</b>
06/08/2026	PERA	OL060820262	Pera - May 2026	N	Council/Town Board	100-41110-121-	\$ 26.00
		OL060820262				100-41110-173-	\$ 90.00
		OL060820262				100-41425-121-	\$ 78.00
		OL060820262				100-41425-173-	\$ 29.25
		OL060820262				100-41510-121-	\$ 33.75
		OL060820262				100-41510-173-	\$ 348.09
		OL060820262				201-43127-121-	\$ 301.68
		OL060820262				201-43127-173-	\$ 932.77
		<b>OL060820262</b>					<b>\$ 932.77</b>
		<b>Total For Check</b>					<b>\$ 932.77</b>

Fund Name: Funds

Date Range: 06/01/2026 To 06/30/2026

Date Vendor

06/08/2026 IRS

Check #	Description	Void	Account Name	F-A-O-P	Total
OL06082026	Federal Tax Deposit -Q2 June 2026	N	General Government	100-41001-106-	\$ (4.78)
OL06082026			Council/Town Board	100-41110-122-	\$ 44.83
OL06082026				100-41110-135-	\$ 10.48
OL06082026				100-41110-171-	\$ 55.31
OL06082026			Elections	100-41410-122-	\$ 2.49
OL06082026				100-41410-135-	\$ 0.58
OL06082026			Clerk	100-41410-171-	\$ 3.07
OL06082026				100-41425-122-	\$ 74.73
OL06082026				100-41425-135-	\$ 17.48
OL06082026				100-41425-171-	\$ 92.21
OL06082026			Treasurer	100-41510-122-	\$ 28.02
OL06082026				100-41510-135-	\$ 6.55
OL06082026				100-41510-171-	\$ 34.57
OL06082026			Road Maintenance Employee	201-43127-122-101	\$ 289.02
OL06082026				201-43127-122-103	\$ 9.34
OL06082026				201-43127-135-101	\$ 67.59
OL06082026				201-43127-135-103	\$ 2.18
OL06082026				201-43127-171-101	\$ 524.28
OL06082026				201-43127-171-103	\$ 11.52
<b>Total For Check</b>					<b>\$ 1,269.47</b>
<b>Total For Selected Checks</b>					<b>\$ 44,902.89</b>

Date Range : 7/1/2026 To 7/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/13/2026	Bonnie Orton	Miles	11019	\$43.50	100-41510-331-	Treasurer	\$43.50
07/13/2026	Mabel Kelby	Election Training & Mileage	11020	\$171.34	100-41960-112- 100-41960-331-	Elections/Other than Clerk Elections/Other than Clerk	\$100.00 \$71.34
07/13/2026	Marge Kotten	Election Mileage	11021	\$36.25	100-41960-331-	Elections/Other than Clerk	\$36.25
07/13/2026	Emily Lanin	Election Mileage	11022	\$72.50	100-41960-331-	Elections/Other than Clerk	\$72.50
07/13/2026	Darla Kellner	Miles for EJ training	11023	\$31.90	100-41110-331-	Council/Town Board	\$31.90
07/13/2026	Slade Fetters	Phone & Miles	11024	\$267.43	201-43127-321- 201-43127-331-	Road Maintenance Employee Road Maintenance Employee	\$50.00 \$43.50 \$72.50
07/13/2026	Breanna Cielinski	Phone and Transportation	11025	\$166.00	100-41425-321- 100-41410-331- 100-41425-331-	Clerk Elections Clerk	\$50.00 \$43.50 \$72.50
07/13/2026	Jim Rolising	Phone	11026	\$50.00	100-41110-321-	Council/Town Board	\$50.00
07/13/2026	Sonya Crocker	Mileage	11027	\$81.20	100-41960-331-	Elections/Other than Clerk	\$81.20
07/13/2026	Sherry Shockman	Election Mileage	11028	\$40.60	100-41960-437-	Elections/Other than Clerk	\$40.60
07/13/2026	M-R Sign	25mph Signs for Platte Lake road	11029	\$620.87	201-43110-226-	Sign Maintenance	\$620.87
07/13/2026	Victor Lundeen Co.	Checkblanks	11030	\$392.12	100-41425-203-	Clerk	\$392.12

Date Range : 7/1/2026 To 7/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/13/2026	United States Treasury	Payment Voucher 941 V Q2 2026	11031	\$14.26	100-41001-171-	General Government	\$14.26
07/13/2026	MATTI-Insurance Trust	CLC	11032	\$4,254.00	100-41001-361-	General Government	\$4,254.00
07/13/2026	Seal Tech	Patching on White Pine	11033	\$11,795.00	201-43128-406-	Road Maintenance	\$11,795.00
07/13/2026	Crow Wing Power	Monthly Bill	11034	\$104.00	100-41940-381-	General Government Buildings and Plant	\$104.00
07/13/2026	Garrison Fire Dept.	July-September 2026 Payment	11035	\$3,994.25	225-42205-391-	Fire Protection-Contracted	\$3,994.25
07/13/2026	Card Service Center	Ink - oil filter, bolt mower, gas mower, mower blade shop supplies	OL71320261	\$406.17	100-41425-202- 201-43127-215- 201-43127-221- 201-43127-212-	Clerk Road Maintenance Employee Road Maintenance Employee Road Maintenance Employee	\$23.99 \$206.54 \$141.65 \$33.99
07/13/2026	Minnesota Paid Leave	Paid Leave - Employee Portions - 96.88 Paid Leave Non Employee Portion - 64.82 Sherry & Mi	OL71320262	\$161.70	100-41001-627- 100-41425-627- 100-41510-627- 201-43127-627-101 201-43127-627-103 100-41001-106-	General Government Clerk Treasurer Road Maintenance Employee Road Maintenance Employee General Government	\$12.31 \$22.98 \$8.91 \$94.20 \$1.71 \$21.59
07/13/2026	MN Revenue	2nd Quarter 2026 Withholding	OL71320263	\$520.69	201-43127-172-101	Road Maintenance Employee	\$520.69

Date Range : 7/1/2026 To 7/31/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/13/2026	PERA	Pera - June 2026	OL71320264	\$932.77	100-41110-121- 100-41110-173- 100-41425-121- 100-41425-173- 100-41510-121- 100-41510-173- 201-43127-121- 201-43127-173-	Council/Town Board Council/Town Board Clerk Clerk Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee	\$26.00 \$26.00 \$90.00 \$78.00 \$33.75 \$29.25 \$348.09 \$301.68
07/13/2026	IRS	Federal Tax Deposit -Q3 July 2026	OL71320265	\$1,268.70	100-41110-135- 100-41110-122- 100-41110-171- 100-41425-135- 100-41425-122- 100-41425-171- 100-41510-135- 100-41510-122- 100-41510-171- 201-43127-135-101 201-43127-122-101 201-43127-171-101 100-41960-135- 100-41960-122- 100-41960-171- 100-41410-135- 100-41410-122- 100-41410-171-	Council/Town Board Council/Town Board Council/Town Board Clerk Clerk Clerk Treasurer Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee Road Maintenance Employee Elections/Other than Clerk Elections/Other than Clerk Elections/Other than Clerk Elections Elections Elections	\$5.83 \$24.92 \$30.75 \$16.46 \$70.37 \$86.83 \$6.55 \$28.02 \$34.57 \$66.45 \$284.12 \$510.85 \$9.05 \$38.60 \$47.65 \$0.73 \$3.11 \$3.84

Total For Selected Claims

\$25,425.25

\$25,425.25

Date Range : 7/1/2026 To 7/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
-------------	---------------	--------------------	----------------	--------------	------------------	---------------------	---------------

Darla Kellner		Vice Chair, Town Supervisor				Date	
Jim Rolising		Town Supervisor				Date	
Sonya F Crocker		Chair, Town Supervisor				Date	