ROOSEVELT TOWNSHIP
BOARD MEETING
AGENDA
November 9th, 2026

1. Call to Order
2. Agenda approval
3. Minutes – October 19th, 2026, Board Meeting
4. October Treasurer's Report
5. Claims for Approval
6. Road & Equipment Reports
   - Equipment
   - Roads
   - Crack in N Platte Lake road - $4,500+
7. Town Hall Update Request: New Rope for Flagpole and New Paint for Doors
8. Open Forum

Other Information:

None

ADJOURNMENT

ROOSEVELT TOWNSHIP
BOARD MEETING
October 19, 2026

- The meeting was called to Order at 7:00 pm by Chairman, Sonya Crocker, Sonya Crocker and Jim Rolsing present, Darla Kellner is not.

  Sonya led the Flag Pledge.

- Motion by Sonya to approve the agenda as written, 2nd by Jim all approved, motion carried.

- Motion by Sonya to approve September 8th, 2026, Board Minutes as written, 2nd by Jim, all approved, motion carried.

- Sonya moved to accept the September Treasurer's report as read; 2nd by Jim, all approved, motion carried.

- Sonya makes a motion to approve the claims as listed, motion was 2nd by Jim, all approved, motion carried.

- <u>Road & Equipment Report</u>:
  - Equipment: Slade talked to Curt at Dirt Doctor and he is supposed to be getting gravel for Fisher Road. And then possibly getting Smude to do the end of Camp Lake.
  - Roads: Staying decent, getting leaves blew off, almost all ditched mowed. Got new blades ordered. Crack Sealing was supposed to be Thursday or Friday last week, but it was raining, Slade will call again – we are supposed to have a dry week. Slade said the guy on destiny called him and said to go ahead and take down the sign if he wants. Slade accidentally backed into the yard waste sign.
  - Traffic Control Sign Change – Cooley/Bellview intersection: Sonya makes a motion to change the stop sign at the Cooley/Bellview intersection, the Bellview road will now have the stop signage, 2nd by Jim all approved, motion carried.
  - Yard Waste Sign: Sonya makes a motion to approve the Pieces of Pine Center Quote for $664, 2nd by Jim, all approved, motion carried.
  - Signatures for Hannah Trail Vacation: Breanna is working on getting Mary and Allen Kaeding – she has an email out to them, hoping they can get it notarized and signed soon.

- Update Resolution: Designation the Optional Holiday Days as not Holidays. Sonya makes a motion to approve Resolution #10192026 Optional Holiday Days as not Holidays, 2nd by Jim, all approved, motion carried.

- Darla is now present.

- Specific Emails for Supervisors/Clerk/Treasurer with our website name: Sonya makes a motion to approve using an @gmail.com email for Supervisors/Clerk/Treasurer, 2nd by Darla, all approved, motion carried.

- **Spouse meals at Annual MAT Conference: Sonya makes a motion if anyone has a spouse they can be paid for by the township at the MAT Annual Conference, 2nd by Darla, all approved, motion carried.**

- **Open Forum:**

  - **Is everything set up for the elections. Yes, Breanna will send out a few emails on schedules and poll pad numbers. Bonnie is scheduled to pick up supplies.**

Other information:

- **None**

At 7:24 pm, Sonya moved to close the meeting, 2nd by Darla, all in favor, motion passed.

Meeting adjourned.

_____

Breanna Cielinski
Roosevelt Township Clerk

Approved_____

Sonya Crocker, Chairman

TOWN OF ROOSEVELT
OFFICE OF THE TREASURER
24561 Williams Road
Hillman, MN 56338
(320) 247-2105

DATE: 10/31/2026
MONTH October

FROM BANK STATEMENT:

$257,217.95	DEERWOOD CHECKING ENDING BALANCE
$10,172.72	DEDUCT CHECKS OUTSTANDING
$247,045.23	TOTAL

CHECKS OUTSTANDING:

11043	$27.69
11047	$7.25
11063	$110.78
11096	$6,032.75
11100	$3,994.25
	$10,172.72

TREASURER SIGNATURE: Bonnie Dittow

Fund Name: All Funds

Date Range: 10/01/2026 To 10/31/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P		Total
10/27/2026	Richardson Township	134219	South Platte Lake Road Maintenance	(10/27/2026) -	N	Richardson Town Road Maintenance	201-34304-	$	200.00
								$	**200.00**
10/27/2026	Garrison Township	134220	Camp Lake Road Maintenance	(10/27/2026) -	N	Garrison Township Road Maintenance	201-34303-	$	420.00
								$	**420.00**
10/27/2026	State of Minnesota	134221	Ag Market Credit	(10/27/2026) -	N	Town Aid	100-33460-	$	163.25
						Town Aid	201-33460-	$	589.52
						Town Aid	225-33460-	$	108.83
						Town Aid	240-33460-	$	45.35
								$	**906.95**
Total for Selected Receipts								**$**	**1,526.95**

Date of Report : 11/5/2026

Outstanding Checks

Date of Check	Check Number	To Whom Paid	Check Amount
08/10/2026	11043	Payroll Period Ending 08/10/2026	$27.69
08/10/2026	11047	Mike Kellner	$7.25
09/14/2026	11063	Payroll Period Ending 08/31/2026	$110.78
10/19/2026	11096	Richardson Township	$6,032.75
10/19/2026	11100	Garrison Fire Dept.	$3,994.25
		Total	**$10,172.72**

Town of Roosevelt | **Cash Control Statement** | **11/5/2026**

For the Period: **10/1/2026 To 10/31/2026**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	$45,787.01	$163.25	$3,355.60	$42,594.66	$0.00	$0.00	$42,594.66
Road and Bridge	$167,542.66	$1,209.52	$12,156.05	$156,596.13	$0.00	$6,178.47	$162,774.60
Recycling Fund	$565.27	$0.00	$0.00	$565.27	$0.00	$0.00	$565.27
Fire Protection Fund	$27,693.01	$108.83	$3,994.25	$23,807.59	$0.00	$3,994.25	$27,801.84
New Equipment/Gravel Fund	$18,136.20	$45.35	$0.00	$18,181.55	$0.00	$0.00	$18,181.55
General Debt Service (Identify)	$2,960.90	$0.00	$0.00	$2,960.90	$0.00	$0.00	$2,960.90
Tax Abatement Debt Fund	$2,339.13	$0.00	$0.00	$2,339.13	$0.00	$0.00	$2,339.13
Total	**$265,024.18**	**$1,526.95**	**$19,505.90**	**$247,045.23**	**$0.00**	**$10,172.72**	**$257,217.95**

Darla Kellner	**Vice Chair, Town Supervisor**	**Date**
Jim Rolsing	**Town Supervisor**	**Date**
Sonya F Crocker	**Chair, Town Supervisor**	**Date**

As of **11/5/2026**

Fiscal Year : **2026**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance
General Fund	$68,115.61	$30,749.07	$56,270.02	$42,594.66
Road and Bridge	$142,644.43	$127,078.88	$113,127.18	$156,596.13
Recycling Fund	$565.27	$0.00	$0.00	$565.27
Fire Protection Fund	$32,770.74	$16,873.85	$25,837.00	$23,807.59
New Equipment/Gravel Fund	$11,497.87	$6,683.68	$0.00	$18,181.55
General Debt Service (Identify)	$2,742.70	$218.20	$0.00	$2,960.90
Tax Abatement Debt Fund	$2,165.20	$173.93	$0.00	$2,339.13
Total :	**$260,501.82**	**$181,777.61**	**$195,234.20**	**$247,045.23**

Fund Name: All Funds

Date Range: 10/01/2026 To 10/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
10/12/2026	Payroll Period Ending 10/12/2026	11085	September 2026 Payroll	N	Clerk	100-41425-103-	$ 952.56
	Total For Check	**11085**					**$ 952.56**
10/12/2026	Payroll Period Ending 10/12/2026	11086	September 2026 Payroll	N	Council/Town Board	100-41110-103-	$ 130.98
	Total For Check	**11086**					**$ 130.98**
10/12/2026	Payroll Period Ending 10/12/2026	11087	September 2026 Payroll	N	Road Maintenance Employee	201-43127-101-	$ 2,733.67
	Total For Check	**11087**					**$ 2,733.67**
10/12/2026	Payroll Period Ending 10/12/2026	11088	September 2026 Payroll	N	Council/Town Board	100-41110-103-	$ 113.51
	Total For Check	**11088**					**$ 113.51**
10/12/2026	Payroll Period Ending 10/12/2026	11089	September 2026 Payroll	N	Treasurer	100-41510-103-	$ 394.75
	Total For Check	**11089**					**$ 394.75**
10/12/2026	Payroll Period Ending 10/12/2026	11090	September 2026 Payroll	N	Council/Town Board	100-41110-103-	$ 92.31
	Total For Check	**11090**					**$ 92.31**
10/19/2026	Slade Fetters	11091	Phone & Miles	N	Road Maintenance Employee	201-43127-321-	$ 50.00
		11091				201-43127-331-	$ 61.82
	Total For Check	**11091**					**$ 111.82**
10/19/2026	Crow Wing Power	11092	Monthly Bill	N	General Government Buildings and Plant	100-41940-381-	$ 139.00
	Total For Check	**11092**					**$ 139.00**
10/19/2026	BEAUDRY OIL & PROPANE	11093	Delivery	N	General Government Buildings and Plant	100-41940-383-	$ 660.34
	Total For Check	**11093**					**$ 660.34**
10/19/2026	CTC	11094	Email Service	N	Clerk	100-41425-325-	$ 48.00
	Total For Check	**11094**					**$ 48.00**
10/19/2026	COURI & RUPPE, P.L.L.P	11095	Hannah Trail Vaccation - Email - forgot signatures	N	City/Town Attorney	201-41610-304-	$ 71.25
	Total For Check	**11095**					**$ 71.25**
10/19/2026	Richardson Township	11096	Hannah Trail Turn Around	N	Road Repair	201-43129-403-	$ 6,032.75
	Total For Check	**11096**					**$ 6,032.75**

Fund Name: All Funds

Date Range: 10/01/2026 To 10/31/2026

Date	Vendor		Check #	Description	Void	Account Name	F-A-O-P		Total
10/19/2026	Bonnie Orton		11097	Miles	N	Treasurer	100-41510-331-	$	31.16
		Total For Check	**11097**					**$**	**31.16**
10/19/2026	Jim Rolsing		11098	Phone	N	Council/Town Board	100-41110-321-	$	50.00
		Total For Check	**11098**					**$**	**50.00**
10/19/2026	Breanna Cielinski		11099	Phone and Transportation	N	Clerk	100-41425-321-	$	50.00
			11099				100-41425-331-	$	17.48
		Total For Check	**11099**					**$**	**67.48**
10/19/2026	Garrison Fire Dept.		11100	October - December 2026 Payment	N	Fire Protection-Contracted	225-42205-391-	$	3,994.25
		Total For Check	**11100**					**$**	**3,994.25**
10/19/2026	Minnesota Paid Leave		OL101920261	Paid Leave - Employee Portions - 69.22	N	General Government	100-41001-106-	$	(0.01)
			OL101920261			Road Maintenance Employee	201-43127-627-101	$	66.85
			OL101920261				201-43127-627-103	$	2.37
		Total For Check	**OL101920261**					**$**	**69.21**
10/19/2026	Minnesota Paid Leave		OL101920262	Paid Leave - Non Employee Portions - 50.16 - CREDIT on Account of 31.96	N	General Government	100-41001-106-	$	(4.78)
			OL101920262				100-41001-810-	$	(31.96)
			OL101920262			Council/Town Board	100-41110-627-	$	8.85
			OL101920262			Elections	100-41410-627-	$	2.85
			OL101920262			Clerk	100-41425-627-	$	21.52
			OL101920262			Treasurer	100-41510-627-	$	8.96
			OL101920262			Elections/Other than Clerk	100-41960-627-	$	12.76
		Total For Check	**OL101920262**					**$**	**18.20**
10/19/2026	MN Revenue		OL101920263	3rd Quarter 2026 Withholding	N	Road Maintenance Employee	201-43127-172-101	$	312.43
		Total For Check	**OL101920263**					**$**	**312.43**
10/19/2026	PERA		OL101920264	Pera - Sep 2026	N	Council/Town Board	100-41110-121-	$	14.00
			OL101920264				100-41110-173-	$	14.00
			OL101920264			Clerk	100-41425-121-	$	83.25
			OL101920264				100-41425-173-	$	72.15
			OL101920264			Treasurer	100-41510-121-	$	34.50
			OL101920264				100-41510-173-	$	29.90
			OL101920264			Road Maintenance Employee	201-43127-121-	$	252.09
			OL101920264				201-43127-173-	$	218.48

Fund Name: All Funds

Date Range: 10/01/2026 To 10/31/2026

Date	Vendor		Check #	Description	Void	Account Name	F-A-O-P		Total
		Total For Check	**OL101920264**					**$**	**718.37**
10/19/2026	IRS		OL101920265	Federal Tax Deposit -Q4 Oct 2026	N	Council/Town Board	100-41110-112-	$	23.67
			OL101920265				100-41110-135-	$	5.53
			OL101920265				100-41110-171-	$	29.20
			OL101920265			Clerk	100-41425-112-	$	69.12
			OL101920265				100-41425-135-	$	16.17
			OL101920265				100-41425-171-	$	85.29
			OL101920265			Treasurer	100-41510-112-	$	28.65
			OL101920265				100-41510-135-	$	6.70
			OL101920265				100-41510-171-	$	35.35
			OL101920265			Road Maintenance Employee	201-43127-112-101	$	209.31
			OL101920265				201-43127-135-101	$	48.95
			OL101920265				201-43127-171-101	$	305.68
		Total For Check	**OL101920265**					**$**	**863.62**
10/19/2026	Card Service Center		OL101920266	Ink - gear box - stamps - Gas	N	Clerk	100-41425-212-	$	24.99
			OL101920266				100-41425-312-	$	84.85
			OL101920266			Road Maintenance Employee	201-43127-212-	$	65.77
			OL101920266				201-43127-211-605	$	1,724.63
		Total For Check	**OL101920266**					**$**	**1,900.24**
Total For Selected Checks								**$**	**19,505.90**

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/09/2026	Seal Tech	Patching on N Platte	11115	$13,286.00			
					201-43128-406-	Road Maintenance	$13,286.00
11/09/2026	Crow Wing Power	Monthly Bill	11116	$94.00			
					100-41940-381-	General Government Buildings and Plant	$94.00
11/09/2026	Slade Fetters	Phone & Miles	11117	$108.22			
					201-43127-321-	Road Maintenance Employee	$50.00
					201-43127-331-	Road Maintenance Employee	$58.22
11/09/2026	Marge Kotten	Election Mileage & Per Diem	11118	$22.60			
					100-41960-331-	Elections/Other than Clerk	$7.60
					100-41960-437-	Elections/Other than Clerk	$15.00
11/09/2026	Sherry Shockman	Election Mileage & Per Diem	11119	$24.88			
					100-41960-437-	Elections/Other than Clerk	$15.00
					100-41960-331-	Elections/Other than Clerk	$9.88
11/09/2026	Lyle Krych	Election Mileage and Per Diem Meal	11120	$34.76			
					100-41960-331-	Elections/Other than Clerk	$19.76
					100-41960-437-	Elections/Other than Clerk	$15.00
11/09/2026	Emily Lanin	Election Mileage & Per Diem	11121	$30.20			
					100-41960-331-	Elections/Other than Clerk	$15.20
					100-41960-437-	Elections/Other than Clerk	$15.00
11/09/2026	Jim Rolsing	Phone	11122	$50.00			
					100-41110-321-	Council/Town Board	$50.00
11/09/2026	Breanna Cielinski	Phone and Transportation	11123	$127.32			
					100-41425-321-	Clerk	$50.00
					100-41425-331-	Clerk	$16.72
					100-41410-331-	Elections	$45.60
					100-41410-437-	Elections	$15.00
11/09/2026	Sonya Crocker	Mileage CWC Meeing EJ Meal Reimbursmet	11124	$170.04			

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41960-437-	Elections/Other than Clerk	$15.00
					100-41110-331-	Council/Town Board	$155.04
11/09/2026	Bonnie Orton	Miles	11125	$109.06			
					100-41510-331-	Treasurer	$53.96
					100-41960-331-	Elections/Other than Clerk	$55.10
11/09/2026	John Warzecha	Beaver Trapping - Long Lake (2)	11126	$200.00			
					201-43128-438-	Road Maintenance	$200.00
11/09/2026	Centra Sota Cooperative	Diesel fuel	11127	$1,678.71			
					201-43126-217-	Road and Bridge Equipment	$1,678.71
11/09/2026	PERA	Pera - Oct 2026	OL110920261	$680.84			
					100-41110-121-	Council/Town Board	$27.50
					100-41110-173-	Council/Town Board	$27.50
					100-41425-121-	Clerk	$76.50
					100-41425-173-	Clerk	$66.30
					100-41510-121-	Treasurer	$37.50
					100-41510-173-	Treasurer	$32.50
					201-43127-121-	Road Maintenance Employee	$221.27
					201-43127-173-	Road Maintenance Employee	$191.77
11/09/2026	IRS	Federal Tax Deposit -Q4 Nov 2026	OL110920262	$1,027.76			
					100-41110-135-	Council/Town Board	$9.47
					100-41110-122-	Council/Town Board	$40.48
					100-41110-171-	Council/Town Board	$49.95
					100-41425-135-	Clerk	$14.86
					100-41425-122-	Clerk	$63.52
					100-41425-171-	Clerk	$78.38
					100-41510-135-	Treasurer	$7.28
					100-41510-122-	Treasurer	$31.14
					100-41510-171-	Treasurer	$38.42
					201-43127-135-101	Road Maintenance Employee	$42.97
					201-43127-122-101	Road Maintenance Employee	$183.72
					201-43127-171-101	Road Maintenance Employee	$235.51
					100-41410-135-	Elections	$2.62
					100-41410-122-	Elections	$11.21
					100-41410-171-	Elections	$13.83
					100-41960-135-	Elections/Other than Clerk	$19.38

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
					100-41960-122-	Elections/Other than Clerk	$82.82
					100-41960-171-	Elections/Other than Clerk	$102.20
11/09/2026	Card Service Center	Ink - Blade Kit - Patching for Platte	OL110920263	$340.17			
					100-41425-202-	Clerk	$49.98
					201-43127-224-	Road Maintenance Employee	$49.58
					201-43127-221-600	Road Maintenance Employee	$240.61
Total For Selected Claims				**$17,984.56**			**$17,984.56**

Darla Kellner	**Vice Chair, Town Supervisor**	**Date**
Jim Rolsing	**Town Supervisor**	**Date**
Sonya F Crocker	**Chair, Town Supervisor**	**Date**