

2005 MINUTE BOOK

PERMANENT

SIGN-IN SHEET

AGENDA

MINUTES

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA

January 4, 2005

1. Call to Order
2. Minutes
December 7, 2004
3. Treasurer's Report
4. Planning and Zoning
- Rezone from rural to residential (Louis A. Buie)
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
Petition from John & Carolyn Ott for cartway
- Account for Billing
- Public Hearing Meeting
Tracy Cartway - Bill
Garrison Township
8. Claims to be Paid
9. Appoint Election Judges for Annual Meeting
Jerry Coyle – Head Judge
Bev Myers
BOBBIE GERMANSON
Motion for Jerry to handle Absentee Ballots in clerks absence
10. Annual Audit
11. CTC Resolution – digital Television Services
12. Employee Annual Review
- Setup date for close session meeting
13. Other
THANK YOU - IRENE (CTA)

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA

January 4, 2005

1. Call to Order at 7:00 PM. All board members present.
2. Minutes
December 7, 2004 – read by clerk.
Dan Wells made motion to accept. Al Bosn seconded. Motion carried.
3. Treasurer's Report – read by Treasurer. Al made motion to accept. Dan seconded. Motion carried.
4. Planning and Zoning
- Rezone from rural to residential (Louis A. Buie)- No action required.
5. Open Forum
Issues not on the Agenda- None
6. Recycling Concerns- None.
7. Road & Equipment Concerns
Petition from John & Carolyn Ott for cartway – petition received. Sent check for \$5000.00 and established line of credit at Wells Fargo of \$10,000.00.
Don Hyatt made motion to accept petition, Al seconded. Motion carried.
Don then made motion to amend the motion to “Accept petition, check & line of credit in excess of \$10,000.00 with Wells Fargo”. Al seconded. Motion carried.

- Account for Billing – treasurer set up a separate account for billing purposes.
- Public Hearing Meeting: meeting scheduled for March 21, 2005 at 2:00 PM.

Tracy Cartway : ~~Bill~~ clerk met with the Mr. & Mrs. Tracy before the board meeting.
Received a check for \$8,129.78
There is still an amount of \$862.00 in review.
After the above amount has been reviewed and the check cleared, the clerk will issue a “Paid in Full”

Garrison Township: clerk contacted Mille Lacs Messenger reporter who wrote the first article.
The clerk and Jerry will meet with the reporter – plan to meet on Friday 1/7 in the morning.
No board members chose to attend this meeting.

Orton: Jerry indicated that Mr. Orton had removed the posts.

1. Claims to be paid – Don made motion to pay. Seconded by Al. Motion carried.
2. Appoint Election Judges for Annual Meeting: Al made motion to accept the Head judge and other judges as follows:

Jerry Coyle – Head Judge

Bev Myers

B. Germanson

Don seconded. Motion carried.

Al made a motion for Jerry to handle Absentee Ballots in clerk's absence.

Seconded by Don. Motion carried.

3. Annual Audit waiting for checks from state.
4. CTC Resolution – digital Television Services
Al made a motion “to except CTC from franchise regulation”.
Dan seconded. Motion carried.
5. Employee Annual Review – in future- set in Oct.
 - Setup date for close session meeting scheduled for Friday, 1/7- by Jerry's contract, he gets at least “cost of living” increase-
6. Other
 - Clerk would like to thank Irene for help on CTAS- can not use township's ^{finds} funds.
Clerk and Treasurer to do privately
 - 2004 weed control letter given to Jerry
 - Jerry inquired about having the chains modified to fit the truck- \$600.00 - \$1000.00
 - Don and Jerry to investigate and do if within Don's budget
 - Discussion of Road right of way along Williams Road. The current fence line may be with in the road right of way.
Township will mark where the road right of way is in the spring- land owners to move fence after that.
7. Adjourn: Dan made motion to adjourn. Seconded by Al. Motion carried-
8. meeting adjourned at 8:06 P M

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
February 1, 2005

1. Call to Order at 7:00 PM by Al Bosn. Don Hyatt on vacation, all other board members present.
2. January 4, 2004 minutes read by clerk. Al made motion to accept, Dan seconded, motion carried.
3. Treasurer's Report read by treasurer. Al made motion to accept, Dan seconded, motion carried.
4. Planning and Zoning
Total of 95 permits issued for 2004
Request for comment from township in regards to application made by Robert Jensen for Road ROW setback of 20 ft. instead of required 35ft; lot width of 49 ft at lake instead of required 100 ft; lost width of 50 ft at structure setback instead of required 100 ft; and lot area of 7,730 sq ft instead of required 20,000 sq ft in order to place a 14'x56' manufactured dwelling meeting all other setbacks. Al and Dan both expressed concern, would not approve of this. Clerk to respond by email with this information to Diane Guidi (Crow Wing County Board of Adjustment).
5. Open Forum
Jim Tracy was inquiring on the status of Camp Lake Road and the surveyor. He informed the Board that other lots have been surveyed on Camp Lake Road. Clerk informed him that she has not heard anything from Westwood on the status, has not called to check on this past month. Clerk will be on vacation following meeting, returning in March and will check on status.
Jim Tracy also inquired about work being done on Camp Lake Road. Jerry Coyle responded that he was instructed by Don Hyatt to do work.
6. Recycling Concerns
Dan Wells discussed the deficit of the fund, should look into SCORE funds to see if they need to be increased,
also may need to budget dollars to cover personnel expense.
7. Road & Equipment Concerns
Tracy's paid remaining amount due on cartway of \$79.10, clerk gave Tracy's document stating that cartway was paid in full from November 2003 thru January 2005.
Clerk updated board on billing for the Ott cartway. Info has been sent to Ott for the Public Hearing scheduled on March 21, 2005. Concurrence that lawyer be present at meeting.
Jerry reported on chains for truck-doesn't look like they can make them to fit. Single set of chains would probably work best.
Jerry mentioned the need to update the 5-year plan. Best time to do this following the road inspection done in May with Jerry & Don.
Clerk updated board on the meeting with Viv Clark, reporter for Mille Lacs Messenger. Meeting on Jan 7th, with reporter and article has not been in paper yet, still waiting.
8. Claims to be Paid
Motion made by Dan to pay claims, seconded by Al, motion carried.

9. Year End Reports
Annual Statement
All reports completed, Supervisors signed, Clerk will mail.
10. Employee Annual Review
Employee Contract
Recommendation - 2.5% salary increase
Employee review will be held in October rather than end of year.
Clerk will check on health insurance with MAT & county to see what they pay for employees insurance.
Al made motion to give Jerry a 2.5% COLA increase, Dan seconded, motion carried.
11. Other
 - Orius Telecommunication Services, Inc. – Jerry will answer questions.
 - Best Practices (State of MN) – Al to take home for review and return next month

Dan made motion to adjourn, seconded by Al, motion carried.
Meeting adjourned at 8:00 PM.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
March 1, 2005

1. Call to Order
2. Minutes -February 1, 2004
3. Treasurer's Report
4. Planning and Zoning
2004 Annual Planning & Zoning Report
Monthly Reports for January
Variance approved for Robert & Judy Jensen
Rezoning approved for Louis Buie, Jr.
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
Garrison Township-Mille Lacs Messenger Article
Letter from Tracy's
8. Claims to be Paid
9. Annual Meeting Preparation
10. Board of Appeal & Equalization
Meeting – Wednesday, May 20, 2005 @ 2:00 PM
11. Training
-Local Board of Appeal & Equalization
Session on February 25th in Brainerd
-Spring Short Course
March 25, 2005 - Breezy Point-Brainerd -9:00 AM – 3:30 PM
12. Request from Crow Wing Co Fair Assoc. (Funding for new bathrooms)
13. Animal Control Ordinance
Response requested re: Payment from Township of \$2.50/person
14. Other
- CWC Assoc. of Township Officers Annual Meeting
- Minnesota LTAP Workshops
- Progressive Consulting Engineers, Inc.
- Central Applicators, Inc.
- M-R Sign Co.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
March 1, 2005

Call to Order by Al Bosn at 7:00 PM. Don Hyatt on vacation, all other Board members present.

Minutes for February 1, 2005 meeting read by Clerk. Motion to approve by Al Bosn, seconded by Dan Wells, motion carried.

Planning & Zoning – 2004 Annual Planning & Zoning Report & Monthly Reports received by Clerk. Clerk informed Board that the variance was approved for Robert & Judy Jensen & the rezoning approved for Louis Buie, Jr.

Open Forum – Margaret Helman & family notified Board that they are considering building a restraunt/café (seat approx 30-50 people) on the property on Co Rd 8 between North & South Platte Lake Road. They had talked to Planning & Zoning, were informed to inform Board of their plans & to get a letter of approval from Roosevelt Township. Clerk will prepare letter & get to Helman's by end of this month.

Recycling – nothing to discuss, but did mention that we need to allocate additional funds to recycling at Annual Meeting. SCORE funds are not adequate to cover costs and personnel expenses.

Road & Equipment – Discussed the article that appeared in the Mille Lacs Messenger by Viv Clark. Clerk will contact attorney to discuss possible lawsuit, Board will discuss at next months meeting when Don returns & we get info from attorney.

Al stated that we need to get a new agreement with Garrison Township, he reviewed the State of MN Best Practice Review & they discussed agreements between townships.

Board & Clerk received a letter from the Tracy's about their current driveway into their property. This is tabled till next month's meeting, Clerk to contact attorney.

Still no word from the surveyor (Westwood Professionals), Clerk will call to check on status. Jim Tracy commented that Westwood had been out to Camp Lake Road & done other surveys, so what's the hold-up with ours.

Dan Wells made motion to approve Claims, seconded by Al Bosn, motion carried.

Annual Meeting preparation – Budget discussion included the increase of gasoline costs & gravel costs this past year. Also need to put monies into Recycling to cover costs. An additional expense this next year would be a new roof for the garage. Also if decision to go ahead with the lawsuit against Garrison Township we'd need monies for that. Propose a 10% increase for Budget over 2004 at the Annual Meeting.

Clerk received notice the Office of County Assessor that they have scheduled the Local Board of Appeal and Equalization for Roosevelt Township has been scheduled for the 18th day of May 2005 at 2:00 PM at Roosevelt Town Hall. Board is okay with this date.

Crow Wing County had scheduled training sessions for Local Board of Appeal and Equalization for February 25, 2005. The training was cancelled and will be re-scheduled sometime after June & will contact us when dates are set. At least one supervisor must be trained before 1/1/2006 for the meeting to be held at our Township. If no supervisors trained the meetings will need to be held at the County.

The Spring Short Courses are scheduled for March 25, 2005 at Breezy Point in Brainerd from 9 AM – 3:30 PM. No pre-registration required. Clerk will call to let Don know.

Request for donation from Crow Wing Co Fair Asspc. for funding for new bathrooms & showers – Board rejected sending donation.

Animal Control is requesting response from us in regards to paying \$2.50 per person, \$1335.00 for Roosevelt Township. Clerk will respond back that we do not intend to pay anything.

Dan Wells made motion to adjourn meeting, Al Bosn, seconded, meeting adjourned at 8:10 PM.

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 8, 2005**

1. Clerk calls meeting to order
 Sign-in Roster
2. Moderator is chosen
3. Minutes of 2004 Annual Meeting read
4. Treasurer Report
5. Roads/equipment/buildings in need of repair
 5 Year Road Plan
 Status of Equipment
 Recycling Program
 Motion for Free day for white goods (3rd Saturday in June)
 Town Hall
 Fire Protection Contract
 Pierz handles Sections 28-36, all others handled by Garrison
6. Financial Summary
 Budget Amounts:

	<u>2004</u>	<u>2005</u>	
General Fund	28,500	46,600	
Road/Bridge Fund	82,100	82,100	
Recycling Fund	0	0	
Fire Protection Fund	16,000	16,000	
New Equipment/Material Fund	25,400	25,400	
TOTAL = 162,000 170,100			
7. Motion for Levy of Town Taxes for Fiscal Year 2006
8. Other business to bring before the electorate
 Dedication of Town Hall – Bob Kotten
9. Motion for Depositories of Town Funds
 Currently Mid Minnesota Credit Union
10. Motion for Compensation of Town Supervisors
 Currently paid \$9.00/hour
11. Motion for Poll hours for General Election – 7 AM – 8 PM
 2004 – Town Hall hours of 3PM to 8PM – ANNUAL ELECTION
12. Motion for Location and Time of 2006 Annual Meeting
13. Adjournment

Things to consider for Budget discussion:

Fire Protection =

Sufficient funds allocated

-Garrison payment \$9,600/annually
-Pierz payment \$2,402/annually

Recycling Program –

Currently nothing allocated in Budget for the Recycling Fund.

Costs associated with program: Garrison Disposal of \$250/month
Personnel Costs of \$10/hour for 3 hours/month
Other Misc. Costs of \$452.00/2004

Received \$2,294.00/2004 from SCORE

Road/Bridge –

Gasoline costs have increased:

2003 - \$3,366.06
2004 - \$6,174.96

Gravel Crushing costs increased:

1999 - \$1.395/yd (last year crushed)
2004 - \$1.67 /yd (D.L.L. Excavating – 15,000yds)

Town Hall Garage –

New roof is needed this year – approx cost of \$3,500.00

Legal Fees –

Monies needed for possible lawsuit against Garrison Township – minimum of \$10,000
(nonpayment of \$13,000/Camp Lake Road Project)

Budget Figure

	<u>Current Budget</u>	<u>10% Increase</u>	<u>15% Increase</u>
General Fund	46,600	+10,000	+12,000
Road/Bridge	82,100	+ 3,000	+ 5,500
Recycling	0	+ 2,000	+ 3,000
Fire Protection	16,000	0	0
New Equip/Mat	25,400	+ 2,000	+5,000
TOTAL =	\$170,100	\$187,110	\$195,600

ANNUAL MEETING - MARCH 8, 2005 @ 1 PM

SIGN-IN ROSTER:

NAME

ADDRESS

Virginia Hill

Jerry Coyle

Al Boso

Dan Weiss

Donalce Weiss

Bobbie Germanos

Statement of Receipts, Disbursements and Balances (Schedule 1)

01/24/2005

As of 12/31/2004

<u>Fund</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Sale of Investments</u>	<u>Transfers In</u>	<u>Disbursements</u>	<u>Purchase of Investments</u>	<u>Transfers Out</u>	<u>Ending Balance</u>
General Fund	\$9,949.81	\$40,470.83	\$0.00	\$0.00	\$29,971.18	\$0.00	\$0.00	\$20,449.46
Road & Bridge Fund	\$2,375.65	\$86,221.11	\$0.00	\$0.00	\$80,663.38	\$0.00	\$0.00	\$7,933.38
Recycling Fund	\$658.43	\$2,294.00	\$0.00	\$0.00	\$4,502.64	\$0.00	\$0.00	(\$1,550.21)
Fire Protection Fund	\$10,767.38	\$15,668.05	\$0.00	\$0.00	\$12,382.00	\$0.00	\$0.00	\$14,053.43
Building Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
New Equip/material Fund	\$22,126.97	\$34,363.20	\$0.00	\$0.00	\$29,395.52	\$0.00	\$0.00	\$27,094.65
Ott Cartway	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$45,878.24	\$179,017.19	\$0.00	\$0.00	\$156,914.72	\$0.00	\$0.00	\$67,980.71

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 8, 2005**

1. Meeting was called to order by the clerk at 1:10 PM
In attendance: Al Bosn, Jerry Coyle, Virginia Hill, Dan Wells, Donnalee Wells, and Bobbie Germanson joined meeting late
2. Virginia Hill was chosen as Moderator for meeting
3. Minutes of 2004 Annual Meeting read, Dan made motion to accept, Jerry seconded motion, motion carried
4. The Annual Statement of the Treasurer was read, Jerry made motion to accept, seconded by Dan, motion carried
5. Roads/equipment/buildings in need of repair
 - 5 Year Road Plan was reviewed
 - Jerry discussed Williams Road/Thompson Lane
 - Possible Road Vacation
 - Need to update the 5 Year Road Plan following road inspection
 - Jerry is continuing to work on Camp Lake Road
 - Al mentioned that we need to get a new agreement for road work between Garrison & Roosevelt Township, currently only have an agreement for maintenance on Camp Lake Road
 - Status of Equipment
 - Jerry mentioned that our grader is old and may need to look at purchasing new/used grader in near future
 - Jerry will talk to Ziegler about what we could get for current grader as trade-in
 - Also will probably need to look at purchasing 4 new tires for current grader – approximate cost of \$2,000
 - Discussed the need for a new roof for the garage. Jerry talked to John Thomas and he gave Jerry an estimate of \$3,100 to replace
 - Recycling Program
 - Motion for Free day for white goods to be June 18, 2005 from 9AM to Noon made by Jerry, seconded by Al, motion carried
 - Town Hall
 - Jerry has installed bars next to the toilet for handicap accessibility
 - Discussed the odor of the water, Al commented on the use of charcoal filters. Clerk to look at the cost of installing. The smell is a deterrent if Town Hall is rented out.
 - Fire Protection Contract
 - Pierz currently handles Sections 28-36, all others handled by Garrison
 - Currently paying Pierz \$2,402/annually & paying Garrison \$9,600/annually

6. Financial Summary

Budget Amounts:	2004	2005
General Fund	28,500	46,600
Road/Bridge Fund	82,100	82,100
Recycling Fund	0	0
Fire Protection Fund	16,000	16,000
New Equipment/Material Fund	25,400	25,400

TOTAL = 162,000 170,100

Discussed the increase in gasoline prices, 2003 spent \$3,366.06 and for 2004 spent \$6,174.96.

Gravel crushing cost has increased also, previous cost was \$1.395/yd and this past year paid \$1.67/yd.

Currently nothing allocated in the Budget for the Recycling Fund – definitely need to allocate funds. Dan to check with Garrison on whether their charges will be increasing.

Need to allocate monies for possible lawsuit against Garrison Township for the nonpayment of \$13,000 for the Camp Lake Project

7. Motion for Levy of Town Taxes for Fiscal Year 2006 made by Dan, seconded by Jerry, motion carried

General Fund	58,600
Road/Bridge Fund	87,600
Recycling Fund	3,000
Fire Protection Fund	16,000
New Equip/Material Fund	30,400
Total =	\$195,600

8. Motion for Dedication of Town Hall in memory of Bob Kotten made by Dan, seconded by Jerry, motion carried

Agreed to hold dedication ceremony on June 18, 2005 at 1PM at the Town Hall. Will get plaque for outside of the building:

Bob Kotten Town Hall

Roosevelt Township

Also get plaque for the inside of building

9. Motion for Depositories of town funds to be changed from ~~Lakewood Bank, Brainerd~~ to First National Bank of Deerwood, Garrison by Donnalee, seconded by Dan, motion carried.

This transfer of funds to Deerwood would not take place till we have used our current checks.

10. Motion for the compensation of Supervisors to be \$10.00/hour and the Recycling compensation to be \$11.00/hour made by Jerry, seconded by Bobbie, motion carried.

Also discussed the mileage rate currently being paid of 30 cents/mile. The current rate for Federal and County is 37.5 cents per mile.

Motion made by Virginia, seconded by Donnalee to increase mileage to 37.5 cents per mile, motion carried.

11. Motion for the General Election to be held at Roosevelt Town Hall and the poll hours to be from 7AM to 8PM made by Dan, seconded by Bobbie, motion carried.
12. Motion for the 2006 Annual Meeting to be held at Roosevelt Town Hall on March 14, 2006 at 1PM made by Virginia, seconded by Donnalee, motion carried
13. Motion to adjourn the Annual Meeting by Dan, seconded by Al, meeting adjourned at 2:42PM

Election Judges:

Derald R Coyle

Roberta A. Hermanson

Beverly L Myers

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
April 5, 2005

1. Call to Order
2. Minutes -March 1, 2004
-Annual Meeting
3. Treasurer's Report
4. Planning and Zoning
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
Tracy Letter
Survey – Camp Lake Road
Reschedule of Public Hearing for Ott Cartway
8. Claims to be Paid
9. Malt Liquor License for Holy Family Church
10. Extra light in parking lot
11. Garage Roof
12. Other
Letter from Eastern Morrison County Fire Protection
Officer Signatures
Payment for Dog Ordinance

ROOSEVELT TOWNSHIP
REGULAR MEETING
April 5, 2005

1. Call to Order by Don Hyatt at 7 PM
2. Minutes for March 1, 2005 Board meeting read by clerk, motion to accept by Don, seconded by Al, motion carried. Minutes for March 8, 2005 Annual Meeting read by clerk, motion to accept by Don, seconded by Al, motion carried.
3. Treasurer's Report, motion to accept by Dan, seconded by Al, motion carried. Discussion about the negative balance for the Road & Bridge Fund. Motion to transfer \$6,000 from General Fund & \$4,000 from New Equipment Fund to the Road & Bridge Fund by Don, seconded by Dan, motion carried.
4. Planning and Zoning – nothing to report
5. Open Forum
Question from Carol about plans for Post Road – Don responded that Jerry would be making smaller ditches for water, taper the banks, and clean it up.
6. Recycling Concerns
Dan reported that the 3rd Saturday in May would be at the Transfer Station
7. Road & Equipment Concerns
Clerk received phone call concerning Forest Ridge Road, Don to check
Jim Tracy inquired about when the rest of Camp Lake Road would be completed – Don didn't know when, Jerry is working on when he has time
Tracy Letter – Tracy's need to tell the Board exactly what they want in writing and the Board will respond to request.
Survey (Camp Lake Road) – clerk reported that per Jolene from Westwood that they would be on site Wednesday, April 06, 2005 to complete survey and we should have results in writing by the first of the following week.
Discussion on the lack of response from Bruce and how the original request was made last September, meeting with Bruce in October and still waiting for results.
Reschedule of Public Hearing for Ott Cartway for Tuesday, April 19th @ 2 PM & Meeting with attorney to discuss possible lawsuit against Garrison will also be on April 19th @ 3 PM
8. Claims to be Paid – Motion by Dan, seconded by Al, motion carried
9. Request for Town approval for Malt Liquor License for Holy Family Church & Liquor License for JR's – motion by Don, seconded by Al, motion carried.
10. Extra light in parking lot as discussed at last years Annual Meeting needs to be done – will have Jerry install.

11. Garage Roof – Jerry received bid of \$3,100 for replacement from John Thomas, clerk to talk to Jerry about getting 2 more bids before next Board meeting.
12. Other
Letter from Eastern Morrison County Fire Protection about a meeting they are going to have on April 21, 2005.
Officer Signatures needed by clerk for MAT
Payment for Dog Ordinance received from Auditors office – this after we responded that we would not participate & not pay. Clerk to call & inquire about bill.

Motion by Dan, seconded by Al, to adjourn meeting, motion carried.
Meeting adjourned at 7:50 PM

Roosevelt Township
Public Meeting
Garrison Conflict – Camp Lake Road Expenses
April 19, 2005 @ 3:00 PM

In attendance:

Don Hyatt, Al Bosn, Dan Wells, Virginia Hill
Jim Tracy, Peter Tiede

Call to order by Don Hyatt

Peter presented possible ways to handle the nonpayment of Garrison Township to the bill of \$13,000 for the project on Camp Lake Road

1. Do Nothing
2. Letters
We already did letter to Garrison Township with no response
3. Lawsuit
4. Arbitration

Discussion on options and all agreed we need to do something and finalize this conflict with Garrison Township. If we enter into arbitration with Garrison whatever decision is made by the arbitrator is final. Arbitration is less costly and much quicker than a lawsuit.

Peter's recommendation would be to begin with arbitration. Garrison would have to agree to enter into arbitration with us, if they do not agree we then would go into a lawsuit against Garrison.

Motion made by Don, seconded by Dan for Peter to contact Garrison Township in writing about the arbitration followed with complaint for possible lawsuit and request a 3 week response time from Garrison regarding arbitration.

Don made motion to adjourn meeting, Al seconded, meeting adjourned at 3:50PM.

Roosevelt Township
Public Hearing
Ott Cartway
April 19, 2005 @ 2:00 PM

In attendance:

Don Hyatt, Al Bosn, Dan Wells, Virginia Hill
Jim Tracy, John & Carolyn Ott, Ron May
Peter Tiede, Tom Cowel & _____ (Crow Wing County)

Call to order by Don Hyatt

County has a possible solution

They will conduct the survey for the cartway & cover all expenses

County requesting an easement across the NE corner of Ott's property

Request for Township to put the Cartway on hold till County & Ott finalize.

Don made motion to adjourn meeting, seconded by Al, meeting adjourned at 2:40PM.

ROOSEVELT TOWNSHIP
REGULAR MEETING
May 3, 2005

1. Call to Order by Don Hyatt at 7 PM
2. Minutes for April 5, 2005 Board Meeting read by clerk, motion to accept by Don, seconded by Al, motion carried. Minutes for the Public Hearing - Ott Cartway on April 19, 2005 read by clerk, motion to accept by Don, seconded by Al, motion carried. Minutes for the Public Meeting on April 19, 2005 read by clerk, motion to accept by Don, seconded by Dan, motion carried.
3. Treasurer's Report, motion to accept by Al, seconded by Don, motion carried. The monies were transferred from General & New Equipment into Road/Bridge and we need additional monies. Discussion on when we get additional funds and how much would be needed till then. Motion by Dan, seconded by Don to transfer 10,000 from New Equipment into Road/Bridge, motion carried.
4. Planning and Zoning had 2 permits for the month of March.
5. Open Forum – Vern Thorson requested approval for liquor license. Motion made by Don, seconded by Dan to approve the license for Thorson's Market, motion carried.
6. Recycling Concerns – Effective May 21, 2005 Dan will now be at the Transfer Station for the summer hours. Discussed getting another container for trash & metal for June. Dan will check with Garrison on getting an additional trash container for June and Don will get metal container for June. Clean-up Day for the Township Roads is scheduled for June 25th, volunteers will meet at Town Hall at 9 AM. Jim Tracy said he would bring up at Camp Lake Association meeting and clerk will talk to secretary of Platte Lake to get into the newsletter and also will get into our Township Newsletter that will be going out in May. Clerk received update from the Recycling Program and showed that Roosevelt had not requested SCORE funding for 2005. Clerk contacted Doug Morris, Solid Waste Coordinator about the letter sent July 2004 requesting the funding. Doug will bring this letter to the Board on the 10th of this month.
7. Road & Equipment Concern – discussion from residents on Williams Road on the rebuilding of that road scheduled for 1st of June. Concern on what changes will be made to road, access to property while rebuilding the road, time to remove the fences is not adequate. Decision by the Board to reschedule the start to July 1, 2005 and Don will consult with the County Engineer on the rebuilding of the road. Motion made by Don, seconded by Dan to purchase the posts that will be needed for the fences that need to be moved at a cost of approximately \$1,000.00, motion carried.

Discussion on the abandonment of Thompson Lane. The residents will bring a petition to the Township on this. Clerk to email form to McRae's (willow@brainerd.net). Road Inspection was done on all Township Roads on Wednesday, April 27, 2005 by Don Hyatt, Jerry Coyle and Virginia Hill. Reviewed the 5-year plan. Clerk to make changes, add notes from this years road inspection and will update plan to include years 2008, 2009, 2010.

Survey for Camp Lake Road- clerk reported that this is still not final, did talk to Chris from Westwood on Friday, April 29, 2005 and they are finalizing, but still nothing received from them. Clerk will check on status.

Jerry reported that a new starter was put on the grader, cost of \$800. He also talked to Ziegler on our current grader – 1975 model with a value of approximately \$20,000 and to purchase a new grader the cost is \$160,000.

8. Motion made by Don to pay this month's Claims, seconded by Dan, motion carried.
9. The Board of Appeal & Equalization will be held at the Town Hall on Wednesday, May 18, 2005 beginning at 2 PM. Don, Dan, Al, and Virginia will be present. Clerk sent notice to Brainerd Dispatch, Mille Lacs Messenger and Morrison County Record of the meeting.
10. Other – Clerk is working on Newsletter for Township, will get out in May and if any items supervisors would like included, email to clerk this week.
Dedication ceremony for Bob Kotten will be on June 18th, clerk will get passes for Dan to hand out at this month's recycling and also put in newsletter. Jerry will get sign ordered.
Clerk to call Marge about ceremony.
Clerk received information on a lunch & meeting being hosted by Brainerd Lakes Area Development Corp. being held on May 23, 2005. The objective of this meeting is to provide an opportunity to network and learn from each other. None of the Supervisors able to attend.

Motion by Dan, seconded by Al to adjourn meeting, motion carried. Meeting adjourned at 9:10 PM

ROOSEVELT TOWNSHIP
BOARD OF APPEAL & EQUALIZATION
MAY 18, 2005

Board of Appeal & Equalization met at 2:00 PM at the Town Hall.

Present for township was Don Hyatt (Supv), Al Bosn (Supv), Dan Wells (Supv), Virginia Hill (Clerk), and Gary Evanson (Assessor).

All attending were required to sign in and list their parcel number.

Attending were 5 property owners who had questions or concerns:

John Smith – questioning increase in taxes, Gary explained that there was no change noted in value of property.

Allan Buckalew – questioning the proposed property tax rating, has 4 parcels (40 acres each) also the parcel that his house is on. The 4 parcels have different increases & they are all the same – property with no buildings. Changes are 28.4%, 36.7%, 36.7% and the two he's questioning 101.3% and 163.1%. Gary explained that he didn't show any change in the value of property & that he couldn't address the increase and needed to ask the Auditor's office about that.

Vern Thorson – questioning increase from 59,000 to 76,000. Gary explained that this increase was made last year, not this year. Gary will tag Vern's property for someone to stop by and talk to him about the increase that occurred last year and if anything can be done.

Charles Maas – planning to build new house and explained that his current house will either be moved or taken down. He wanted to know what if anything he should be doing. Gary gave him a review form for him to complete and mail in for his current residence and also an old building that is used as a shed and someone will come out and visit with Charles.

Kenneth Thomes – questioning the value of a new shed he built and wondering why the increase. Gary replied that \$700 was listed as value of shed and his lot was increased by \$10,000. Gary gave Ken a review for to complete and mail in and someone will come out to review the additional increase.

Meeting was concluded at 3:15 PM

REGULAR MEETING AGENDA
JUNE 7, 2005

1. Call to Order at 7:00 P.M. All board members present.
2. Minutes
 - May 3, 2005 Meeting- read by clerk, Dan made motion to approve.
Seconded by Al. Motion Carried.
 - May 18, 2005 Board of Appeal & Equalization- read by clerk. Dan made motion to accept. Seconded by Al. Motion carried.
3. Treasurer's Report- read. Don made motion to accept.
Al seconded. Motion carried.
4. Planning and Zoning
 - Monthly Reports on zoning permits issued in Crow Wing County-14 permits
5. Open Forum
 - Issues not on the Agenda
 - Deputy clerk will invite John Maattal to attend next meeting to discuss possibilities of combining/sharing with Garrison's. (CLEAN-UP DAY)
 - Darrell Neilsen reported water on N. Platte Lake Rd. Don/Jerry to investigate.
6. Recycling Concerns- everything okay.
7. Road & Equipment Concerns
 - Request from resident on Cul-de-Sac off Loveland Pass for class 5.
Jerry to handle.

Update on Arbitration with Garrison Township:
Township attorney sent letter to Garrison proposing using John Erickson as arbitrator.

Camp Lake Survey

- 2 areas still need correction by surveyor.
- Mr. Tracy had questions about his road.
It was stated that road will be 32' wide.
be 33ft

Tracy's request – access on easterly side of lake lot & create ditch
After much discussion, the board stated:

1. It was their feeling that Mr. Tracy took it upon himself to hire a contractor
to rebuild his driveway instead of waiting for township to finish.
2. Board will schedule a special meeting to discuss situation.

Amended: (on request by Mr. Tarcy)

We respectfully submit that the minutes should be amended as follows:

The Tracy's concerns were unable to be addressed at the June meeting

due to other pressing agenda items and a breakdown in communications. The Tracy Driveway discussion was tabled.

End-amended.

Williams Road – County Engineer

Water will be directed west along Williams to Highway 8 and then south
Don will visit the property of Holly Kelm and Rick Hennis to look at

damage to their yard.

There will be work on Poster Lane to lift the low area

There was concern expressed by various residents along Williams why we were

doing and if we should start before other roads are completely done.

Don informed them that it is the Township's responsibility to make sure all Township roads are safe- especially when school bus uses them.

The

roads they claimed are not done (mainly Camp Lake and Cooley Drive)

have only minor work to be done and are waiting for them to dry

Storm Water Prevention-

Lisa Woog came to Williams Road to inform Jerry that we need to have a plan & permit anytime

we do anything over 1 acre. Clerk talked to Lisa about the plan and what needs to be included

and about submitting application for permit.

Clerk met with County and determined that we need

a plan submitted and approved. After that we need to obtain a permit before

we can start. The plan needs to identify all run offs, culverts, boundaries etc.

Jackie McRae – Road Issues-

Had various questions about different dollar amounts. She will meet with Township clerk.

Dan Block – Culvert on Erskine Access- new culvert will flood his drive way since

He did not install a culvert in his drive way when he made it. N/A by township.

There was a question from a resident about whether the Township would haul to private

residence for a fee. Board replied that the Township does not provide this service any longer.

Thompson Lane: Petition received for the abandonment of Thompson Lane.

Will need to set up special meeting.

8. Clean-up Day

June 25, 2005

Meet @ Town Hall @ 9:00 AM

9. Claims to be Paid: Don made motion to pay, Dan seconded. Motion carried.

10. Township Newsletter mailed 1058 at a cost of \$652.48.

11. HAVA Working Group- voting requirements- tied to whether we move the Township elections to Nov.

Clerk participating in working group for HAVA. Deadline for all polling places to have equipment to handle all

disabilities Jan 1, 2006, possible extension to that date if Townships changed their annual

voting to general elections in

November. The deadline for June to have County plan submitted to state has been extended from June until September due to the special session

12. Bids for Township Garage Roof

4 bids received.

Fetters Concrete:	4050.00
Thompson Construction	3533.00 (no clean up)
Jim Yaunick (galvanized)	3600.00
Jim Yaunick (color)	4100.00

Board discussed the bids and Dan made a motion to accept the one by Jim Yaunick for 4100.00.

~~Don~~ seconded. Motion carried.

Don

13. Dedication Ceremony @ Town Hall June 18, 2005 @ 1 PM

14. Other

Printer, Fax, & Copier for Town Hall- deputy clerk to get a bid.

CWC Surveyor's office moving to new location – 326 Laurel St.

2004 Population & Household Estimates

Population = 562,

Household = 240

ATV Use of ROW-clerk read a letter from county requesting feed back.

Aggregate Stockpiling (Class 5) - county wanted to know if we wanted to participate- no

Dog Ordinance- county wanted us to submit a name / phone number- N/A.

Crow Wing Power Ballot & Member Benefit Card

MAT Membership Cards- clerk passed out to board members

R & R Inc. - Don to keep for future reference.

Dan made motion to adjourn. Don seconded. Motion carried. Meeting adjourned at 9:12 P.M.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA

July 5, 2005

1. Call to Order at 7:00. All present except Dan Well
 2. Minutes
 - June 7, 2005 Meeting Read by clerk.
 - Don made motion to accept, seconded by Al. Carried.
 3. Treasurer's Report – read by Treasurer.
 - Al made motion to accept, seconded by Don, Carried.
 4. Planning and Zoning
 - Monthly Reports on zoning permits issued in Crow Wing County
 - 23 permits issued in May
 5. Open Forum
 - Darrell Neilsen – people accepted ideas- would pay
 - People to provide materials, Township to provide
 - equipment, Jerry's time
 - question about Planning and Zoning, Don to talk to them
 - (Green Haven Point)
 - Vic. ~~Dick~~ Lish- concerns about last ¼ Camp Lake Rd. who is cutting trees
 - and how much more- Jerry to check into.
 6. Guest – John Maattal – could not attend – will attend August meeting
 7. Recycling Concerns – None (Dan absent)
 8. Road & Equipment Concerns
 - Cartway on Whitefish Lake.- request received
 - 2 rods in width
 - requested no bond
 - board decided to table. Clerk to talk to lawyer & requestor.
- Don to re-schedule visit to Holly Kelm/Rick Hennis
- Update on Arbitration with Garrison Township. Mr. Breen as arbitrator
- Don made motion to leave wording as is and accept new
- Arbitrator. Seconded by Al. Carried.
- Camp Lake Survey – after reviewing, Don made motion to NOT accept
- the Survey. Al seconded. Carried.
- Clerk to talk to surveyor again and Township Lawyer. Surveyor needs to
- look at letter submitted last fall
- ~~May need to extend the Tracy cartway to meet the new road, when survey done.~~
- Storm Water Prevention
- Clerk and Jerry have finished the plan for Williams Rd.
- Cooley and Camp Lake have some non-compliance. Will put all into the Plan.
- Only Williams Rd. needs permit.
- Public Hearing – Set date for Petition to abandon Thompson Lane –
- 8/2 5:30 – 6:00 PM
- Set date for Tracy's request - access on easterly side of lot –
- 8/2 6:00 – 6:30 PM
- Clean-up Day – June 25, 2005
- Comments- One volunteer showed up.

10. Claims to be Paid
Don made motion to pay, Al seconded, Carried.
11. HAVA Working Group
Deadline for County's Plan is September 15, 2005
2006 November Elections all polling places will need to be handicap accessible & equipment available for all disabilities
Decision to go with ES&S Auto MARK Voter Assist Terminal
Funding available from Fed Govt to purchase equipment
January 2008 all Annual Township elections will need to use new equipment
January 2007 all School Districts will need to use new equipment – unless they consider going to even year elections.
12. Dedication Ceremony @ Town Hall – very successful.
Received picture/thank you card from Marge.
13. Other
Questions from county about a deed and paperwork from July 6, 1993.
Clerk working on.
Printer, Fax & Copier for Town Hall –
AL made motion to approve “up to \$200.00” for deputy clerk to purchase. Don seconded. Carried.
Land Donation Request: Ronald & Mary Morton-
Don made motion to donate to Crow Wing County.
Al seconded. Motion carried.
Jerry:
Cell phone:
Don made motion for Jerry and Clerk to check out different phone system.
Al seconded. Carried.
Tree trimmer:
Al made motion to purchase the used one for \$500.00.
Seconded by Don. Carried.

Part time help:
Add independent contractor to mow roads and possible hauling
Don made motion to hire independent contractor for
80 hours @ \$12.00/hour.
Al seconded. Carried.
14. Adjourned: Al made motion to Adjourn, Don seconded. Carried.
Adjourned at 8:50 P.M.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
August 2, 2005

1. Call to Order
2. Minutes
 - July 5, 2005 Meeting
3. Treasurer's Report
4. Planning and Zoning
 - Monthly Reports on zoning permits issued in Crow Wing County
 - 1 permit issued in June
 - Variance request from Micheal & Sandra Haehn
 - Response requested
5. Open Forum
 - Issues not on the Agenda
6. Guest – John Maattal
7. Recycling Concerns
8. Road & Equipment Concerns
 - Whitefish Cartway
 - Update on Arbitration with Garrison Township
 - Camp Lake Survey
 - Application for Storm-water Permit (with check of \$400.00) mailed - 7/22/05
9. Claims to be Paid
10. Beaudry – Pre-buy for 2005-2006 @ \$1.429 for 600 gallons = \$857.40
11. Public Notice from Richardson Town Board
12. Pierz Rural Area Fire Protection Assoc.
 - New contract for Supervisor's approval
13. Other

ROOSEVELT TOWNSHIP
REGULAR MEETING Minutes
August 2, 2005

1. Call to Order 7:00 P.M. – All Board members present.
2. Minutes
 - July 5, 2005 Meeting: Read by clerk. Don made motion to accept.
Al seconded. Motion carried.
3. Treasurer's Report – read by Treasurer. Al made motion to transfer money from Building fund to General fund. Seconded by Don.
Motion carried.
Al made motion to accept. Dan seconded. Carried.
4. Planning and Zoning
 - a. Monthly Reports on zoning permits issued in Crow Wing County
1 permit issued in June
 - b. Variance request from Micheal & Sandra Haehn
Response requested – Township okay with set back from lake not being 75', but concerned about the garage & would like to make sure that this is 35' from road, because picture shows that it is 31'.
 - c. Jerry – to put out stakes on North Platte Lake- Gov. Lot 1, sect 32.
5. Open Forum
 - a. John Orton: has contacted attorney about Williams Rd. and wants to advise board that "If Road is extended, any distance, or Water Shed is changed at all, he will go to court."
 - b. Carol Treska – concerns about road in front of her property
 - i. Questioned board about a range of subjects
 - ii. Wants reimbursements for dirt taken from the road right of way in front of her property
 - iii. Board stated: "We never hire trucks, unless there is a contract."
 - iv. Questioned who is hauling dirt- sees evidence of trucks – did not look to see whose trucks.
 - v. Don will visit to look at her concerns.
 - c. R. Hennis Sr. wants to put some stones or barrier on his land to prevent people from cutting the corner short-
Don commented that we don't have anything to say of what people put on their private property.
 - d. J. McCray: wants more information than she received from clerk. She is to contact clerk about setting up time to review
 - e. H. Kelm: questions about rocks on Williams Rd. She was told that we had to grade deeper because of the condition of the road.
 - f. J. Orton: complained about Williams Rd and fencing.
 - g. C. Treska: complained again about gravel on her road.
 - h. R. Hennis Jr: Don talked to Holly – she is not satisfied. Don to look at and fix yard in next 2 days.
- 8) Guest – John Maattal – no show.
- 9) Recycling Concerns: funding for 2006 SCORE requested & sent in
- 10) Road & Equipment Concerns
 - a. Whitefish Cartway: received check for \$10,000.00 to accept petition. Al made motion to accept petition, Dan seconded. Carried.
 1. Board set tentative date of Sept. 12, 4:00 P.M. for Public Meeting on Location and 5:00 P.M. for Public Meeting at Townhall. Parties to let Clerk know by 8/10 if date is okay.
 2. Don made motion to accept date as above. Al seconded. Carried.
 - b. Update on Arbitration with Garrison Township- talked to our attorney. No answer from Garrison. Our attorney sent another letter.
 - c. Camp Lake Survey- still nothing back. Clerk to contact again and have them look at letter dated

Public Meeting 8/2/2005
Discussion of Tracy's driveway.

1. Call to Order – 6:06 P.M., August 2, 2005 All board members present .
2. All present introduced themselves.
3. Board asked for comments.
4. Mr. Tracy asked and received answers as follows:
 - a. objective of Camp Lake construction: Public safety
 - b. whose chose location of new road: Garrison and Roosevelt Township boards
 - c. do they share liability: yes
 - d. drainage of Lot 8/9 – township will not vacate.
 - e. was Garrison board invited- not specifically
- 5) Mr. Tracy again asked if the segment describe for drainage would be vacated. Board again replied No.
- 6) Mr. Tracy then said he was fine with current plans as long as survey shows the drainage section. Tracy's approach to his property will remain the same.
- 7) No motion needed.
- 8) Meeting adjourned at 6:16 P.M.

Public Meeting – 8/2/2005
Petition to Vacate Thomson Lane

1. Call to Order – 5:31 P.M., August 2, 2005

All present except for Dan Wells, who arrived after meeting had started.

2. All present introduced themselves.

3. Township clerk asked for Petitioners to provide reasons for petition form.

They were:

- a. because people use road for dumping
- b. waste of township dollars to maintain
- c. not used as access to any properties
- d. snowmobile traffic uses it and then proceeds onto field at end

4. board then asked for Pro and Cons from attendees.

The following was expressed by different people:

- a. power easement on road – would need to be retained
- b. turn around for snow plowing – where if Thomson Lane is vacated
- c. 4 wheelers currently use it and thus stay off county road 8- much safer
- d. township plans on using ditches for drainage for Williams Road- will use road to place ditches
- e. potential cost to “re-open” in the future, if necessary.
- f. would be returned to plot owner- not residents- some discussion about this point.
- g. Currently used by mail deliverer.

1. Don made motion to retain Thomson Lane as Township road,
Seconded by Al. Motion Carried.

6. Meeting adjourned at 5:55

Whitefish Cartway

9/12/2005

On-Site Visit: - Supervisor Don Hyatt and Al Bosn, Clerk Virginia Hill, Deputy Clerk Tony Dyer in attendance.

I. The On-site visit started with the 3 lawyers giving their reasoning concerning the requested cartway.

1. Charles Andresen (Natterra Land Development) –

- a. Current easement would require a bridge whose cost would be very expensive
- b. Would only have a single family home on property

2. John Ostergren (Haddorff's)

- a. There is an existing easement which provides legal access
- b. Long history of this easement
- c. Requested cartway comes within 10' of existing drain fields

3. Peter Tiede (Township) –

- a. If property is land locked, Township board must provide cartway
- b. Cartway must be minimum of 2 rods (33')

II. All present walked the proposed cartway. Looked at where the existing easement starts and stops and the possible impact of proposed cartway on drain fields. Some discussions and questions were addressed. Adjourned to Town Hall.

Public meeting at Town Hall: - meeting called to order at 5:12 P.M.

Supervisor Don Hyatt and Al Bosn, Clerk Virginia Hill, Deputy Clerk Tony Dyer in attendance.

I. The Public Meeting started with all in attendance providing their name and reason for attending.

II. The 3 lawyers then gave their reasoning concerning the requested cartway.

4. Charles Andresen (Natterra) –

a. History:

- i. Prior owner had same petition was denied by township.
- ii. Over-turned ruling that water access was enough
- iii. Presented survey
- iv. Easement- currently exist-
 - 66' wide
 - letter that construction of bridge would be prohibited
 - estimate cost of 140' span and 24' wide was \$285,600.00
 - because of expense of bridge, easement is not practical, therefore, cartway should be provided
- v. only 1 single family home would be built-

b. Summary: current easement is not practical, therefore cartway must be granted.

5. John Ostergren (Haddorff's)

a. History:

- i. Change in law does not have any impact
- ii. They have legal access thru current easement
- iii. Questioned the size needed for the bridge and the subsequent impact on the estimated construction cost
- iv. Mn. Supreme Court case seemed to say "cost is not a factor in use of easement".
- v. Natterra could trade wetlands and thus build road bed instead of bridge? Not considered.

b. Summary: current easement exists, therefore cartway must not be granted.

5. Peter Tiede (Township) –

- a. If property is land locked, Township board must provide cartway
- b. Cartway must be minimum of 2 rods (33')

III. Natterra asked for 30 days to try to work out with Haddorff's.

IV. Comments

- a. Company that did survey and estimates is a reputable company
- b. Requested Township attorney to review documents and cited rulings
- c. Whitefish Lake Association – President –
They have been involved with the requested cartway for a number of years. They are against the cartway.
- d. Mr. Haddorff addressed the history of the requested cartway and the previous refusal by the board to grant one.

V. Board decided to adjourn. If no settlement by the next board meeting (Oct. 4, 7:00 P.M.), the board will make its ruling.

VI. Al made motion to Adjourn. Seconded by Don. Motion carried.

Meeting adjourned at 6:40 P.M.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
September 6, 2005

1. Call to Order
2. Minutes
 - August 2, 2005 Meeting
 - August 2, 2005 Public Meetings for Thomson Lane & Tracy's Driveway
3. Treasurer's Report
4. Planning and Zoning
 - 8 Permits for the month of July
5. Open Forum
 - Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
 - KLD – Jim Kramer
 - Poster Lane
 - Williams Road
 - Gravel for Roads
 - Whitefish Cartway
 - Ott Cartway – Agreement to be sent to Ott's & County for signature,
 - Board to pass resolution establishing cartway
 - Still no word from Garrison's lawyer regarding arbitration
8. Claims to be Paid
9. Local Board of Appeal & Equalization Training
 - Oct 20, 2005 (9AM-Noon or 1PM – 4PM)
 - Supv's need to attend
10. Other
 - NCPERS Voluntary Life Insurance – Open Enrollment Oct 1st – Nov 30th
 - Special Workshop – How to Avoid Drowning in Lakeshore Development (Sept 22 – Breezy Point – Noon till 7:30 PM)
 - District 8 Meeting – Sept 28th 5:30PM – 9:00PM @ Onamia Vet's Club
 - Tony looking at towers to replace computer - \$300-\$400 – need Board OK

ROOSEVELT TOWNSHIP
REGULAR MEETING
September 6, 2005

1. Call to Order @ 7 PM – all Board members present except Tony Dyer
2. Minutes read by clerk for August 2, 2005 Board Meeting; August 2, 20005
Public Meetings for Thomson Lane & Tracy's Driveway.
Dan made motion to accept minutes with changes, seconded by Al, motion carried.
3. Treasurer's Report read. Motion by Don to accept, seconded by Dan, motion carried.
4. Planning and Zoning
8 Permits issued for the month of July
Haehn's request for variance granted with conditions.
5. Open Forum
Question for Jerry on turn around on S Platte whether sufficient for bus
Petition given to Clerk for a Special Town Meeting – Clerk will get back to petitioners.
6. Recycling Concerns
Someone broke lock on gate to dump area. Dan has replaced lock and he will have key & get a spare to keep @ garage.
7. Road & Equipment Concerns
KLD – Jarret Leas present to answer questions on their services available.
Jim Kramer has been working with Jerry on Williams Road & Poster Lane.
Poster Lane – almost complete. Jim Chamberlin was out to look at & we will contact him as soon as completed.
Williams Road – Jerry is to meet with the electric company sometime this week. Residents requesting that construction be put on hold, till their petition for a special meeting. None of the fences on the right-of-way have been moved and doesn't seem like they will be moved by the residents.
Holly claims that Don hasn't fixed her yard yet, request for grass seed the past two months; grass seed will be put down.
Gravel for Roads – we need to get quotes in order to haul gravel before snowfall. Al made motion to get quotes, seconded by Dan, motion carried.
-Schmolke Rd / Cooley East / Forest Ridge / Little Whitefish / Deutsch (these are top priority for gravel)
Whitefish Cartway – public meeting on Monday, September 12, 2005.
Meet on Cartway site @ 4 PM & Town Hall @ 5 PM
Ott Cartway – Resolution for Order Establishing a Town Cartway for the Otts.
Motion by Don, seconded by Al, motion carried. Peter has signed agreement between the Ott's & the County.
Still no word from Garrison's lawyer regarding arbitration, Peter has called & sent another letter.
Tracy asked status of his cartway driveway, Clerk believed that letter was sent to Tracy's lawyer prior to meeting. Clerk will follow-up with lawyer to verify that letter was sent.

8. Motion by Dan to pay claims, seconded by Al, motion carried.
9. Local Board of Appeal & Equalization Training
Oct 20, 2005, Dan & Don will attend the 9 AM session, clerk will RSVP.
10. Other
NCPERS Voluntary Life Insurance – Open Enrollment Oct 1st – Nov 30th,
Clerk distributed pamphlets.

Special Workshop – How to Avoid Drowning in Lakeshore Development
Sept 22 – Breezy Point – Noon till 7:30 PM Board not interested in attending.

District 8 Meeting – Sept 28th 5:30PM – 9:00PM @ Onamia Vet's Club

Tony looking at towers for computer - \$300-\$400 – Board Okayed up to \$400 anything higher brings back to Board. We do need to get what is needed to make our computer compatible with fax & copier & also up-to-date.

Discussion on tires for truck (2) & grader (6). Grader tires may be a problem because of availability, Don to check into & possibly order so we can have next spring. Dan made motion to get 2 tires for truck, Al seconded, motion carried.

Al made motion to adjourn meeting, seconded by Don, motion carried.
Meeting adjourned @ 8:30 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
October 4, 2005

1. Call to Order
2. Minutes
 - September 6, 2005 Board Meeting
 - September 12, 2005 Whitefish Cartway
3. Treasurer's Report
4. Planning and Zoning
 - 7 Permits for the month of August
 - Public Meeting to discuss township comprehensive plans & how they integrate with decisions made at county level. Monday, October 10th @ 7PM
5. Open Forum
 - Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
 - Township Road Mileage Certification-Due by November 10, 2005
 - Quotes received for loading, hauling, & spreading approximately 5000 yards of Class 5 on Township roads –
 - Requests mailed to following:

Anderson Bros.	Bill Smude
Dirt Doctor	DLL Excavating
Hoffman Gravel	Kowalczyk Gravel
Saehr Gravel	Sanders Construction
 - Ott Cartway – Order recorded with County on September 16, 2005
 - Will finalize all records and expenses this month
 - Whitefish Cartway – request from Naterra & Haddorf's to wait till November for Board to make a decision on cartway
 - Crow Wing Soil & Water Conservation District (certified letter)
 - inspection Cooley Road & North Camp Lake Road
 - will need permit for Cooley Road
 - need motion to have someone develop SWPPP
 - need motion to approve \$400 application fee
 - Petition for Special Town Meeting – Schedule Date (Oct 18th or 19th @ 7 PM)
 - Public Hearing (Hennes, McRae, Rolsing) – Schedule Date (Nov. 1st @ 6 PM)
8. Dog Ordinance – 2006 Budget
 - Response requested if we want reconsider & participate
9. Local Board of Appeal & Equalization Training
 - Oct 20, 2005 – 9AM – 1PM Supervisors & Clerk attending
10. Claims to be Paid
11. Other
 - NCPERS announce new name: American Administrative Group
 - (Logo, phone number, & address will remain unchanged)

22nd

→ PETER PRESENT

ROOSEVELT TOWNSHIP
REGULAR MEETING ~~AGENDA~~

October 4, 2005

1. Call to Order at 7:01 PM. All board members in attendance.
2. Minutes
September 6, 2005 Board Meeting- motion by Dan to accept, seconded by Al. Carried
September 12, 2005 Whitefish Cartway – motion by Al to accept, seconded by Don. Carried.
3. Treasurer's Report- motion by Dan to accept, seconded by Al. carried.
4. Planning and Zoning
7 Permits for the month of August
Public Meeting to discuss township comprehensive plans & how they integrate with decisions made at county level. Monday, October 10th @ 7PM
Received letter from Crow Wing County Planner.
5. Open Forum
Issues not on the Agenda
Carol: Permit questions on Poster Lane.
Township has decided at this time not to share permit/plans.
State of Minnesota approves plan.
Township has right/duty to re-build and maintain roads.
Tracy: when was decision made- at meeting when it was discussed.
Survey of Camp Lake Road- N/A in last month because clerk was busy with other issues.
Arbitration with Garrison Twsp. N/A- Garrison not returning phone calls at this time.
Dan Block (?): questions about culvert on Erskine Access Rd and flooding on his property.
No resolution on issue.
6. Recycling Concerns: N/A.
7. Road & Equipment Concerns

Township Road Mileage Certification-Due by November 10, 2005

Quotes received for loading, hauling, & spreading approximately 5000 yards of Class 5 on Township roads –

Requests mailed to following:

Anderson Bros.: \$5.41 /yd	Bill Smude: \$4.06/yd.
Dirt Doctor: N/A	DLL Excavating: \$2.24/yd
Hoffman Gravel: N/A	Kowalczyk Gravel: \$3.60/yd
Saehr Gravel: \$2.94/yd	Sanders Construction: \$3.72/yd

Dan made motion to accept the bid from DLL, Al seconded. Carried.

Ott Cartway – Order recorded with County on September 16, 2005
Will finalize all records and expenses this month

Whitefish Cartway – request from Naterra & Haddorf's to wait till November for Board to make a decision on cartway- N/A

Crow Wing Soil & Water Conservation District (certified letter)

- inspection Cooley Road & North Camp Lake Road –letter from Jim Chamberlin.

- will need permit for Cooley Road:
- need motion to have someone develop SWPPP:
Al made motion (\$1000.00 minimum), seconded by Dan. Carried.
- need motion to approve \$400 application fee
Al made motion, seconded by Dan. Carried.

Petition for Special Town Meeting – Schedule Date (Oct 18th or 19th @ 7 PM)

Several issues were discussed:

Board does not have to attend

Clerk needs to attend

Board wants Township attorney to be present, if any board

members are present because of the recent number of threaten lawsuits.

Clerk read Mn. Statute on what can be done at meeting

Requestors want at a time when people can attend who do not live
here- decided week-end would be best.

Requestors requested that meeting be listed in local newspapers.

Decided on Saturday Oct. 22 at 3:00 PM

Public Hearing (Hennes, McRae, Rolsing) – Schedule Date (Nov. 1st @ 6 PM)

Board agreed but want Township attorney to attend, so will only have if
attorney can be present.

8. Dog Ordinance – 2006 Budget
Response requested if we want reconsider & participate-
Dan made motion to continue to not participate, seconded by Don.
Carried.
9. Local Board of Appeal & Equalization Training
Oct 20, 2005 – 9AM – 1PM Supervisors & Clerk attending
10. Claims to be Paid- Don made motion to pay, seconded by Al. Carried
11. Other
NCPERS announce new name: American Administrative Group
(Logo, phone number, & address will remain unchanged)

Deputy Clerk: cheaper to buy whole computer than only Tower.
Will continue to investigate.
12. Al made motion to adjourn. Seconded by Don. Meeting adjourned at 8:12 PM.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA

November 1, 2005

1. Call to Order
2. Minutes
October 4, 2005 Board Meeting
3. Treasurer's Report
4. Planning and Zoning
8 Permits for the month of September
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
Recycling Update from Doug Morris, Solid Waste Coordinator
Updates or changes due to Doug by November 18, 2005
7. Road & Equipment Concerns

Township Road Mileage Certification-Due by November 10, 2005

Ott Cartway – Finalized all expenses, refund check for Ott's

Whitefish Cartway – talked to Ginger Haddorf , they do have a signed
purchase agreement from Naterra ; no word from Naterra, so do not need to
take any action

Camp Lake Survey - COMPLETED


D.L.L. Excavating completed gravel hauling

Petition for Special Town Meeting – no date set at this time, Jackie McRae
was to get back to clerk with another date
8. Local Board of Appeal & Equalization Training
Don Hyatt, Dan Wells, & Virginia Hill attended training
9. Claims to be Paid
10. Other
Moving Town Election to November – info for Supervisors to review &
discuss at December Board Meeting

Community Growth Institute – workshop on Monday, November 14, in
Baxter (6:30 - 8:30) "Township Planning & Zoning: Your Rights & How to
Exercise Them

ROOSEVELT TOWNSHIP
REGULAR MEETING MINUTES

November 1, 2005

1. Call to Order @ 7 PM All board members present
2. Minutes
Motion to approve October 4, 2005 minutes by Dan, seconded by Al,
motion carried.
3. Treasurer's Report
Motion to approve by Al, seconded by Don, motion carried.
4. Planning and Zoning
8 Permits for the month of September 
5. Open Forum
Request to reopen the abandonment of Thomson Lane. Requestors need to
submit petition to clerk.
Diane & Rick Bean request to be notified on matters concerning Thompson
Lane, will provide address to clerk.
6. Recycling Concerns
Recycling Update from Doug Morris, Solid Waste Coordinator
Updates or changes due to Doug by November 18, 2005
7. Road & Equipment Concerns

Township Road Mileage Certification-Due by November 10, 2005
Clerk will submit with the addition of El Dorado Drive which is .401 miles &
correction Bunyan Drive should be Banyan Drive.

Question regarding Orton Road & Orton Drive on 2005 Road Inspection.
Clerk's error on report – only Orton Drive.

Holly Kelm commented on culverts- why some are placed where they are &
she did not feel placement was correct. Carol Treska commented on water
build-up on her road – she felt it wasn't graded right.

Ott Cartway – Finalized all expenses, sending refund check to Ott's

Whitefish Cartway –signed purchase agreement from Naterra per Haddorfs;
Naterra will be sending final info to clerk & will finalize this month.

Camp Lake Survey – Tracy made comments – need to include old road bed,
need to connect him to road bed, check letter of understanding on file.

D.L.L. Excavating completed gravel hauling. Request for copy of bill
detailing where gravel was spread. Clerk will provide following meeting.

Petition for Special Town Meeting – no date set at this time, Jackie McRae
was to get back to clerk with another date. Comment that Supervisors or
Clerk doesn't need to attend. Would like the meeting on Friday or Saturday
so seasonal residents will be able to attend. Clerk to check Peter's schedule.

8. Local Board of Appeal & Equalization Training
Don Hyatt, Dan Wells, & Virginia Hill attended training.
9. Claims to be Paid
Motion by Al, seconded by Dan, motion carried.
10. Other
Moving Town Election to November – info given to Supervisors to review & discuss at December Board Meeting. Comment that copy not available for attendees, Al gave them his copy.

Community Growth Institute – workshop on Monday, November 14, in Baxter (6:30 - 8:30) “Township Planning & Zoning: Your Rights & How to Exercise Them

Al made motion to adjourn meeting, Dan seconded, motion carried.
Meeting adjourned at 8:30 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING
December 6, 2005

1. Call to Order at 7:00 P.M. All board members present. Clerk absent.,
2. Minutes
 - November 1, 2005 Board Meeting- Motion made by Al to accept, seconded by Dan. Motion carried.
 -
 - November 1, 2005 Public Meeting- Motion by Dan to accept, seconded by Don. Carrier. Thanks to Marlene Tracy for taking notes.
 -
3. Treasurer's Report- Motion made by Don to accept. Seconded by Dan. Carried. Motion made by Dan, seconded by Don to move \$5000.00 to new bank account. Carried.
4. Planning and Zoning
 - 5 Permits for the month of October
 - Joan from Planning & Zoning called to schedule Denny Myers on our agenda for April Meeting
 - Al asked about garage on N. Platte Lake Rd- N/A.
5. Open Forum
 - Camp Lake Rd Survey- No Action. Don to meet with Surveyor. Not sure what will be changed.
 - Poster Lane Plan- Clerk to mail to C. Treska.
6. Recycling Concerns – N/A.
7. Road & Equipment Concerns
 - Road Inspections emailed to Holly Kelm for 2002, cannot find any documentation for 2003 road inspection
 - Special Town Meeting – waiting till after the Holidays, per Jackie McRae
 - Request to reopen issue on vacating Thomson Lane – Letter sent to requestors denied per Township Laws (164.07 Subd.12).
 - Request for 2004 & 2005 work logs mailed to Jackie McRae (66 pages)
 - Call from Senator Paul Koering's (Amy) re: Plan for Williams Road Informed that Plan was shared at November 1st meeting.

- Street Signs ordered – FYI
 - Jerry brought the fact of rust of Left Side of Truck- mainly on door- Don made motion to provide \$600.00-\$800.00 to fix, hopefully during Spring Road Restrictions. Seconded by Dan. Carried.
 - Need to gravel Camp Lake Road- share expense with Garrison- on Hold for now.
 - Questions raised about Bellview (?)
8. Contract from Pierz Rural Area Fire Protection Association
Motion needed to approve; Signatures; Mail back
Al made motion to pay. Seconded by Don. Board members signed-
Also, received letter from Garrison Fire- no changes in price.
9. Claims to be Paid- Dan made motion. Seconded by Al. carried.
- Request was made for all claims and summary to be copied for all attendees.
Clerk will check with lawyer to see if having copies available at desk is enough. Mainly a cost issue.
10. Policy for Copy Requests-
Clerk proposed a new Policy for Copying- .25 / copy- plus postage if mailed
Don made motion to approve. Seconded by Dan. Carried.
11. Limited Discussion on moving March Township elections to November
- Pros & Cons
 - If decide to move need to pass resolution at Annual Meeting (2006)
 - (Need plan to transition to 4 year terms)
 - Electors need to vote on resolution (2007)
 - If passed would be for 2008 elections
12. Other
- **FYI: Deadlines for Annual Election Notices**
 - Publish Notice -12/20/05
 - Posting Notice - 12/23/05
 - Candidate Filing Open – 1/3/06 thru 1/17/06
 - Written Notice to County Auditor of election dates & offices – 1/20/06
 - MAT Calendar – cost of \$5.33 if anyone would like to order- no board members want/need a copy. They do want new calendars- similar to ones purchased last year.
 - Copy of the report Minnesota Township Finances: 2004 Revenues, Expenditures & Debt.
Board members reviewed. Provided those attending with:
 - phone number
 - URL
 - Email address
- If they want copies.
13. Adjourn – Al made motion to Adjourn. Seconded by Don. Meeting adjourned at 8:10 P.M.

Stayed until almost 9:00 P.M. to allow those wanting access to documents to have it.