

**DRAFT**

**ROOSEVELT TOWNSHIP  
ANNUAL MEETING  
March 14, 2023**

1. The meeting was called to Order at 8:17 pm by the Clerk.
2. Flag Pledge
3. Election Results:  
Total of 13 voters  
Supervisor – 3 year term  
Laurie Campbell – 13 Votes  
Treasurer – 2 year term  
Bonnie Orton - 13 votes
4. Bonnie Orton nominated Dick Kelby, 2<sup>nd</sup> by Mabel Kelby. No other nominations. All in favor, nomination carried.
5. Bobbie Germanson moved to accept the Agenda as written, 2<sup>nd</sup> by Chris Hewitt. All in favor, motion passed.
6. Motion by Rick Hennes to approve the Minutes of the 2022 Annual Meeting; 2<sup>nd</sup> by Ann Stafford. All in favor, motion passed.
7. The 2022 Treasurer’s Report was read by the Treasurer, Bonnie Orton. Bobbie Germanson moved to accept the report as read, 2<sup>nd</sup> by Rick Hennes, all approved, motion carried.
8. The Clerk read the Board of Audit Report. The Board verified the total receipts for 2022 were \$859,559.76 and total disbursements were \$1,026,797.75. Receipts and claims were randomly reviewed and verified by the three supervisors. Mabel Kelby makes a motion to accept the Board of Audit Report as read, 2<sup>nd</sup> by Ann Stafford, all approved, motion carried.
9. Rick Hennes, Road Supervisor, gave a summary Road Report. He complimented the Road Maintenance Employee for the good job he is doing. We have issues from the damage the snow caused in December. For now all they can do is just toss it back in the ditch. This year we will have to focus on cleaning that up as there is a big mess left over. Money has been budgeted for in the 2024 budget. We will have enough gravel for this year, but since we have to look 2 years out it kind of makes things a little bit difficult to truly know how much gravel we will need, especially after this year we do not know how much fixing the roads will need after clean up and snow melt. We will have to be thinking about the future place that gravel will need to be purchased from since the Pine Center Pit is out of clay. Equipment is all good. Rick mentions he still needs to get together with Richardson Township to discuss the road maintenance agreement. Ed needs more help we will have to be looking to hire eventually. No complaints about the road. Mabel Kelby makes a motion to accept the Road Report, 2<sup>nd</sup> by Bobbie Germanson, all approved, motion carried.
10. Elija Schewe:  
Elija is moving to the intersection of Willow and Popler. The road is currently not being maintained and he is wondering if we can maintain it. Ed said that it has been mowed in the past, a culvert would need to be put in and there is plenty of room to turn around. Elija is making this his full time home and plans on building this spring. No trees will need to be cut down. Ed has no objection, we need a majority vote from the electors in order to move forward. Chris Hewitt makes a motion to accept Willow into the road maintenance list, 2<sup>nd</sup> by Bonnie Orton, all approved, motion carried.
11. Levy Discussion:  
Bonnie Orton Mentions that 2024 is presidential election year, more spring courses, and roads are up in the air. Rick said: Our tractor we use for mowing, the axel was broke earlier in

2022. We would like a new one with air conditioning, heat and a cab. Gravel is looking good for now, but this budget is more for 2 years from now. Trees and damage from the storm. 36 miles of roads that we will need to clean up. The levy has been way down over the past years. Bonnie mentions that the money that we get for 2024 in June of that year.

Handouts of the budget for 2023 and 2024, and considerations for the 2024 Levy were reviewed and discussed.

Bonnie made a motion to recommend the 2024 Levy amount be \$215,000; 2<sup>nd</sup> by Mabel Kelby. All in favor, motion carried.

12. Chris Hewit made a motion for the 2024 Annual Township Election hours to be 3pm to 8 pm, 2<sup>nd</sup> by Bobbie Germanson. All in favor, motion passed.
13. Bonnie Orton made a motion for the location and time of 2024 Annual Township Meeting to be at the Town Hall, 22613 County Road 2, Brainerd, MN, following the election at 8:30 pm, 2<sup>nd</sup> by Chris Stafford. All approved, motion passed.
14. Discussion for Donations and Contracts:
  - Bobbie Germanson made a motion to contract for services with the Pine Center 1<sup>st</sup> Responders for \$3000, if they need more money they have the option to come back and ask, 2<sup>nd</sup> by Mable Kelby, all in favor, motion carried.
  - Bobbie Germanson made a motion to contract for services with the Crisis Line & Referral Service for \$1,000, if they need more money they have the option to come back and ask, 2<sup>nd</sup> by Mable Kelby, all in favor, motion carried.
  - Bonnie Orton made a motion to donate \$100 to the Crow Wing County Historical Society, 2<sup>nd</sup> by Chris Hewit, all in favor, motion carried.
  - Rick Hennes made a motion to donate \$100 to the CWC Fair Association, 2<sup>nd</sup> by Ann Stafford, all in favor, motion carried.
  - Mabel Kelby made a motion to donate \$200 to the Pierz Summer Youth Activities, 2<sup>nd</sup> by Chris Hewit, all in favor, motion carried.
  - Bonnie Orton moved to donate \$1000 to the Mille Lacs Health System, 2<sup>nd</sup> by Bobbie Germanson, all in favor, motion carried.
  - Chris Hewitt moved to donate \$250 to the Onamia Food Shelf, if they need more money they have the option to come back and ask, 2<sup>nd</sup> Mabel Kelby, all in favor, motion carried.
  - Bobbie Germanson moved to donate \$250 to the Garrison Food Shelf, if they need more money they have the option to come back and ask, 2<sup>nd</sup> by Chris Hewitt, all in favor, motion carried.
  - Rick Hennes moved to donate \$500 to the Horizon Health , 2<sup>nd</sup> by Mabel Kelby, all in favor, motion carried.
15. Depositories of Town Funds:
  - Bonnie Orton made a motion to keep as is, the depository of Town Funds at Deerwood Bank of Garrison for checking, 2<sup>nd</sup> by Bobbie Germanson, all in favor, motion carried.
16. Posting & Publishing locations:
  - Mable Kelby made a motion for posting locations to include the Town Hall, Bear Trax, Pine Center Tire, the township website and facebook page as well as keeping the newspapers for publishing legal notices to remain as Mille Lacs Messenger, Morrison County Record and Brainerd Dispatch; 2<sup>nd</sup> by Sonya Crocker, all in favor, motion carried.

17. Discussion of Wages of Town Officers, online payments & reports:
- Rick Hennes made a motion for the meeting pay to remain the same as in the past at \$60 Chair, \$50 others, 2<sup>nd</sup> by Bobbie Germanson, all in favor, motion carried.
  - Breanna Cielinski made a motion for work outside of meeting to be at \$20/hour, 2<sup>nd</sup> by Chris Hewitt, all in favor, motion carried.
  - Bobbie Germanson made a motion for the Clerk's Salary to remain at \$600, 2<sup>nd</sup> by Sonya Crocker, all in favor, motion carried.
  - Bobbie Germanson made a motion for the Treasurer's salary to remain at \$200, 2<sup>nd</sup> by Mable Kelby, all in favor, motion carried.
  - Bobbie Germanson made a motion for the Election Judge pay to be increased to \$20 per hour, 2<sup>nd</sup> by Chris Hewitt, motion carried.
  - Mable Kelby made a motion for online payments to be made for Federal and State Taxes, and PERA payments, and the Credit Card payment, 2<sup>nd</sup> by Sonya Crocker, all in favor, motion carried.
18. The Federal & State guidelines for 2023 Mileage Reimbursement is 65.5 cents per mile.
- Bonnie Orton makes a motion that we use the federal guidelines for mileage reimbursement whenever it comes out, 2<sup>nd</sup> by Mabel Kelby, all approved, motion carried.
19. Open Forum:
- New Vote Here Sign – Breanna Cielinski is to bring an estimate to monthly meeting.
  - Chris Hewitt Recognition – Chris says it has been an honor, he will participate in the community. He says he has learned a lot.
  - Sonya Crocker is so appreciative of all Eds hard work!

Mabel Kelby moved the meeting be adjourned, 2<sup>nd</sup> by Bobbie Germanson.  
Meeting adjourned at 9:03 pm.

Breanna Cielinski  
Roosevelt Township Clerk

Approved \_\_\_\_\_

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Dick Kelby, Moderator