

2006 MINUTE BOOK

PERMANENT

SIGN-IN SHEET

AGENDA

MINUTES

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
JANUARY 3, 2006

1. Call to Order
2. Minutes
December 6, 2005 Board Meeting
3. Treasurer's Report
4. Resignations
Deputy Clerk
Supervisor
5. Appointment by Board to fill Supervisor position (Jan 2006 thru March 2007)
6. Planning and Zoning
4 Permits issued for the month of November
7. Open Forum
8. Issues not on the Agenda
9. Recycling Concerns
10. Road & Equipment Concerns
11. Claims to be Paid
10.10 Which written materials do we have to make available to the public at a meeting:
At any meeting which must be open to the public under the Open Meeting Law, at least **one copy** of any printed materials relating to the agenda items of the meeting prepared or distributed by or at the direction of the public body or its employees must be made available in the meeting room for inspection by the public while the public body considers their subject matter.
12. Annual Election-March 2006
Candidate Filing open January 3, 2006 thru January 17, 2006
Discussion results from last month on moving the Annual Election for Township from March to November
13. Other
Set-up date for employees annual review – supervisors & clerk
2005 Annual Weed Report (Sign & Return Form)

BRAKAWIS - TWP PROPERTY / ROOSEVELT BEACH

ROOSEVELT TOWNSHIP
BOARD MEETING
January 3, 2006

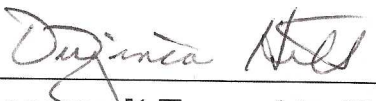
1. Call to Order by Dan Wells at 7 PM. Al Bosn, Donalee Wells & Virginia Hill also in attendance
2. Minutes
 - December 6, 2005 Board minutes
 - Motion to accept minutes by Dan, seconded by Al, motion carried
3. Treasurer's Report
 - Motion to accept by Al, seconded by Dan, motion carried
 - Treasurer reported that Auditor Warrant was received in December
 - Clerk reported that effective with this month we have transferred checking account from Mid Minnesota Federal Credit Union to 1st Nat'l Bank of Deerwood
4. Resignations
 - Clerk reported that following last months meeting, Tony Dyer resigned his position as Deputy Clerk; Tony did offer assistance with Web if needed.
 - Clerk received resignation letter from Don Hyatt effective January 1, 2006
5. Appointment to fill Supervisor vacancy
 - Clerk introduced Eric Thielbar
 - Al made motion to appoint Eric Thielbar to fill Supervisor vacancy until March 2007 election, Dan seconded, motion carried
 - Clerk explained that since the resignation came after the dates for publishing & posting open positions for March 2006 election, appointment needed to be made by Board to fill vacancy until March 2007 election
6. Planning and Zoning
 - 4 Permits issued for the month of November
7. Open Forum
 - Carol Treska requested explanation of the claim for Dirt Doctor of \$900.00
 - James Tracy inquired about plan for vacation of Camp Lake Road & requested time line
 - Clerk & Supervisors will work on having a plan ready for February's meeting
 - Holly Kelm inquired about phone call from Paul Koerings office
 - Jackie McRae & Rick Hennes inquired about plan for Williams Road; nothing further has been done at this time, but residents will be notified & included when discussion begins with Engineer
 - John Orton commented on the gravel put on Williams Road, was very much appreciated
8. Recycling Concerns
 - None at this time
9. Road & Equipment Concerns
 - Jerry commented that he is now plowing West Ward Ho & Deer Trail –new permanent resident on Deer Trail.
 - Al asked about who would be Jerry's back-up & Jerry has talked to Ed Klause who has agreed to assist if needed.
10. Claims to be Paid
 - Al made motion to pay claims, seconded by Dan, motion carried
11. Other
 - Set-up date for employee's annual review
 - Schedule closed meeting for January 11, 2006 @ 9 AM to be held @ the Town Hall
 - 2005 Annual Weed Report was completed & signed, Clerk will mail back
 - Clerk received phone call from Brad Kanis inquiring about property on Roosevelt Beach that the County told him belongs to the Township. Dan to follow-up
12. Motion to adjourn by Al, seconded by Dan, meeting adjourned @ 8:00 PM

PUBLIC NOTICE:

CLOSED MEETING

The Roosevelt Town Board Supervisors and Clerk will meet on Wednesday, January 11, 2006 at 9 AM at the Roosevelt Town Hall, located at 22613 County Road 2, Brainerd, MN, for the purpose of conducting the annual review for Gerald Coyle.

Dated: January 5, 2006



**Roosevelt Township Clerk
Virginia Hill**

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
February 7, 2006

1. Call to Order
2. Minutes
January 3, 2006
3. Treasurer's Report
4. Board of Audit
Year End Reports *al / Dan*
5. Planning and Zoning
Permits – No permits issued for the month of December
Letter from Dennis Myers (Enforcement Officer) to Ms. Hervey
re: complaint on property – Lot 1 of Green Haven Point
6. *→ LAND COMMISSIONER*
Open Forum
Issues not on the Agenda
7. Recycling Concerns
SCORE – 2005 Reporting Form
8. Road & Equipment Concerns – *LETTER FROM CAROL TRESKA*
Garrison Arbitration
Time Line for Vacation of Camp Lake Road (Old Road Bed)
MAINTANENCE CAMP LK RD & BLAUER –
9. Claims to be Paid – *al / Dan –*
Annual Renewal for PAL/E&O/Bond
– FYI Optional Planning & Zoning Coverage – Do not need
10. Candidates for Annual Election
Supervisor Position - Richard Hennes, Jr & William Rhodes
Clerk Position - Virginia Hill
11. Appointment of Election Judges for Annual Election — *Dan / Eric*
Bobbie Germanson / Emily Lanin / Beverly Myers
12. Employee Annual Review
Employee Contract Effective 1/1/06
2.5% Salary Increase & Mileage of 44.5 cents per mile
13. Other
FYI _ Meeting of Pierz Rural Area Fire Protection Assn. Inc
- February 16, 2006
- Present an accounting of expenses & income for past year & agree on a
mill rate for 2006

2006 Dog Ordinance — *Dan / Eric*

8:30 PM - adjourn.

ROOSEVELT TOWNSHIP
REGULAR MEETING
February 7, 2006

1. Call to Order at 7 PM by Dan Wells, all Board members present
2. Minutes
January 3, 2006 – Motion by Al to approve, seconded by Dan, motion carried
3. Treasurer's Report
Motion to approve by Dan, seconded by Eric, motion carried.
Motion made by Dan to move the remaining amounts in the Ott & Naterra Cartways to the General Fund, seconded by Al, motion carried.
4. Board of Audit
-Year End Reports reviewed by Board. Treasurer and Clerk both balanced except within the Road & Bridge Fund, off by one penny. Error in entering one check - \$10.50 was entered as \$10.51.
Motion made by Dan to approve 2005 Year End Reports, seconded by Eric, motion carried
-Clerk reported that due to a problem with CTAS program the State Auditor report will have to be resent as soon as correction is made with program
5. Planning and Zoning
-Permits – No permits issued for the month of December
-FYI - Letter from Dennis Myers (Enforcement Officer) to Ms. Hervey
Re: complaint on property – Lot 1 of Green Haven Point
-Letter from Land Commissioner, Tom Cowell regarding Classification to “Non-Conservation” and Future Sale of Tax Forfeited Lands.
Motion to approve the list of tax forfeited tracts by Dan, seconded by Al, motion carried. Clerk will inform Land Commissioner of approval.
6. Open Forum
-Jim Tracy inquired about the inquiring of Brad Kanis from last months meeting regarding the property on Roosevelt Beach that he was told belonged to the Township. Dan followed up with the County and the Township doesn't own or pay any taxes on this – just the Right of Way.
-Howie Germanson expressed thanks to Jerry Coyle and 1st Responders from the family of Dale Nelson.
-Motion made by Al to allow Bingo at Holy Family Center on Sunday evenings at 7 PM for the year of 2006, seconded by Eric, motion carried.
7. Recycling Concerns
-SCORE – 2005 Reporting Form
Clerk sent updates to Doug Morris for 2005 and also requested that 2006 SCORE request be updated to include Roosevelt Townships request. Request for 2006 funding sent to Doug Morris in July of 2005
8. Road & Equipment Concerns
-Garrison Arbitration
Discussion about length of time with no response for the Arbitration from Garrison Township.
Motion made by Dan to have our lawyer notify Garrison Township with a deadline of April 15, 2006 for the Arbitration, otherwise to go ahead with lawsuit against Garrison Township for the monies owed for North Camp Lake Road, seconded by Al, motion carried. Clerk will inform Peter of the motion.
-Time Line for Vacation of Camp Lake Road (Old Road Bed)
Pat Welty has made an offer to Jim Tracy regarding Parcel G & H on the survey. They will get back to Clerk by the 1st of March with results so that there may be a Resolution for the Vacation of the Old Road Bed to be made at Annual Meeting on March 14, 2006.
-Inquiring from McRae's as to when the issue of vacation Thomson Lane can be brought up – this can be done in August of 2006.
-Maintenance of North Camp Lake Road and Blauer
Clerk reported that there has been no change on the charges of \$25.00 since 1998. Also reported that prior to 2004 the request for payment was done in July for the previous year. That was changed last year and request for payment was made in January of 2005 for maintenance done in 2004.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
March 7, 2006 - Rescheduled to March 13, 2006
(Precinct Caucuses on March 7th)

1. Call to Order
2. Minutes -February 7, 2006
3. Treasurer's Report
4. Planning and Zoning
 - No permits issued for the month of January
5. Open Forum
 - Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
 - No word back from Garrison Township regarding arbitration
 - Peter sent their lawyer letter requesting response before April 15th
 - Vacation of Camp Lake Road
 - Survey changed, new document
 - Tracy Cartway
 - Make private driveway
 - Townline Road Maintenance Agreements
8. Claims to be Paid
9. Annual Meeting Preparation
10. Board of Appeal & Equalization
 - Meeting – Thursday, May 11th @ 10AM
 - If date not acceptable need to contact County Assessor before March 1st
11. Annual Meeting of Crow Wing County Assoc. of Township Officers
 - Monday, March 27th @ 7PM-held at Lake Edward Township hall
12. Other
 - Town Hall Computer
 - Request to approve dial-up service for Internet also email capability
 - Request to purchase Microsoft Office & Norton Anti-Virus
 - Review possibility of purchasing Voice Recorder
 - District 8 Bus Trip to Capitol
 - Wednesday, April 5, 2006
 - MasTec
 - CWC Historical Society
 - CWC Solid Waste Flyer

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
March 7, 2006 - Rescheduled to March 13, 2006
(Precinct Caucuses on March 7th)

1. Call to Order
Meeting was called to order by Dan Wells, all Board members present
2. Minutes -February 7, 2006
Minutes read by Clerk, motion to approve, seconded, motion carried.
3. Treasurer's Report
Treasurer gave report, motion to approve, seconded, motion carried
Motion to transfer \$2.49 currently in Building Fund to General Fund, seconded, motion carried.
4. Planning and Zoning
-No permits issued for the month of January
5. Open Forum
Issues not on the Agenda
Rick Hennes requested copy of the cell phone policy, clerk to provide.
6. Recycling Concerns
None at this time
7. Road & Equipment Concerns
-No word back from Garrison Township regarding arbitration
Peter sent their lawyer letter requesting response before April 15th
John Orton inquired about sitting down with Garrison's Board & settling disagreement - Reply that this has been done on three different occasions with no success
-Vacation of Camp Lake Road
Survey changed, new document showing Parcel G & Parcel H with the part in-between to show just Parcel G, going to Tracy's
Motion to pass Resolution designating Tracy Cartway a private driveway, seconded, motion carried.
-Townline Road Maintenance Agreements
Clerk worked with lawyer & finalized maintenance agreement for Garrison.
Motion made to approve maintenance agreement, seconded, motion carried.
Clerk will work on updating all other maintenance agreements & bring to next month's meeting.
Grader in need of new tires, Jerry to find out price for radial & regular & bring back for next month's meeting.
Truck needs to be painted approximately \$300 @ Lakes Area Painting & \$200 to sandblast. Jerry to check into & get done before road restrictions lifted.
8. Claims to be Paid
Motion to pay claims, seconded, motion carried.

9. Annual Meeting Preparation
Clerk prepared Agenda, no changes
Motion to propose a 3.5 % increase to Levy to electors at Annual Meeting.
Recycling & Fire Funds to remain the same.
10. Board of Appeal & Equalization
Meeting scheduled for Thursday, May 11th @ 10AM to be held at Town Hall.
All Supervisors agreeable with date.
11. Annual Meeting of Crow Wing County Assoc. of Township Officers
Monday, March 27th @ 7PM-held at Lake Edward Township hall
No supervisors will be attending.
12. Other
Motion to appoint Jerry Coyle as judge for Annual Election, (Emily Lanin unable to make due to weather conditions) seconded, motion carried.
- Town Hall Computer
Request to approve dial-up service for Internet also email capability, approved by Board
Request to purchase Microsoft Office & Norton Anti-Virus, approved by Board
Review possibility of purchasing Voice Recorder
Clerk to give info to supervisors & will do further checking on Voice Recorders compatibility with our current computer.
- District 8 Bus Trip to Capitol
Wednesday, April 5, 2006
No supervisors will attend, Clerk will check with Treasurer to see if any interest in attending.
-MasTec
Clerk will send letter back
- CWC Historical Society
No interest by Board
- CWC Solid Waste Flyer
Everyone received copy.

Motion to adjourn, seconded, meeting adjourned at 8:15 PM

Annual Meeting

Roosevelt Township

March 14, 2006

1 PM

Sign-In Roster:

Name

Address

John W. Olson Hillman Minn.

Rick HENNES 24560 Williams Rd Hillman MN

Janet + Jerry Roscoe 22901 Roscoe Ln. Brainerd, MN

Don & Thyl 22114 Co. Rd. 2 Brainerd Minn.

Don & Heabart 4391 White Pine Rd Garrison

Hally Kelm 24560 Williams Rd Hillman MN 56338

Timber / Punk 24216 Williams Rd Hillman

James + Diane Tracy 250 Rice Creek Terr Fridley MN 55430

James McFal 24382 Williams Rd Hillman MN 56338

Maya & Bill McQuiston 24447 Camp Lake Road Brainerd 56401

De + Marian Vessant 24642 Fisher Rd. Hillman 56338

Bob + Sandee Matson 2508 Co. Rd 8 Hillman

Dan Lier 2484 Co Rd 8 Hillman

Jacki McRae 24382 Williams Rd Hillman MN 56338

Don Wells 4689 White Pine Co. Garrison MN 56570

Annual Meeting

Roosevelt Township
March 14, 2006
1 PM

Sign-In Roster:

NameAddress

Elaine Young 3678 CR8 Bnd

Bob Young " " "

Eric THIELBAR 1752 Co Rd 8

GERALD COYLE 36294 S. PLATTE LK. DR.

Roberta A. Hermanson 24736 Cooley Dr, Bnd.

Howard W. Hermanson " " "

Al Bonn 36014 S. GLETH. LK. DR.

Ray Johnson 2186 CR. 8

Mary Miller 23146 REHLING RD

Chris Klam (Ed) 3224 CR 8 Bnd

Jim Gaston 22656 POSTER LN

Richard Walker 36116 Cnty Rd 8

Darrell NELSON N.P.L. Rd.

Allison Johnson

Danyl Johnson

OVER

Annual Meeting

Roosevelt Township
March 14, 2006
1 PM

→ MARCH 16, 2006
6 PM

Sign-In Roster:

Name

Address

Bill Rhodes 24026 Cooley Dr

Robbie Germanson 24736 Cooley Dr, Brainerd

Howard W. Germanson " " "

Bill McQuiston 24447 Camp Lake Road

Richard HENNES JR 24560 Williams Rd, Hillman

Holly Helm 24560 Williams Rd, Hillman MN 56338

Bonnie Olson 24561 Williams Rd Hillman MN 56338

John Olson " " " " "

ERIC THIELBAR 1752 Co Rd 8

Cay McFar 24382 Williams Rd

Alfred Lunde Jr

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 14, 2006**

1. Clerk calls meeting to order
 Sign-in Roster
2. Moderator is chosen
3. Minutes of 2005 Annual Meeting read
4. Treasurer Report
5. Roads/equipment/buildings in need of repair
 5 Year Road Plan
 Status of Equipment
 Recycling Program
 Motion for Free day for white goods (3rd Saturday in June)
 Town Hall
 Fire Protection Contract
 Pierz handles Sections 28-36, all others handled by Garrison
 Pierz - \$3,075 Annually Garrison - \$10,560 Annually
 (Increase this year was 6% Pierz & 10% Garrison)
 (2007 if same increase – Pierz = 3,260 & Garrison = 11,600)
6. Financial Summary
 Budget Amounts:

	<u>2005</u>	<u>2006</u>
General Fund	46,600	58,600
Road/Bridge Fund	82,100	87,600
Recycling Fund	0	0
Fire Protection Fund	16,000	16,000
New Equipment/Material Fund	25,400	30,400
Recycling Fund		3,000
TOTAL	= 170,100	195,600
7. Motion for Levy of Town Taxes for Fiscal Year 2007
8. Other business to bring before the electorate
 Vacation of Camp Lake Road (old road bed)
9. Motion for Depositories of Town Funds
 Changed to Deerwood effective 1/1/06
10. Motion for Compensation of Town Supervisors
 Currently paying \$10.00/hour
 Recycling paying \$11.00/hour
11. Motion for Mileage Reimbursement
 Currently paying 37.5 cents per mile
 2006 Mileage rate = 44.5 cents per mile
12. Motion for Poll hours for General Election
 Poll hours 7 AM – 8 PM for General Election
 Poll hours 3 PM – 8 PM for Annual Township Election
13. Motion for Location and Time of 2007 Annual Meeting
14. Motion for Posting Locations & Notices
 Postings for all special meetings currently are at Town Hall, Bear Trax,
 Thorson's, Pine Center Tire, & Garrison Super Valu
 Any Notices that need to be posted in newspaper are currently posted in
 Morrison County Record, Brainerd Dispatch, & Mille Lacs Messenger
15. Adjournment

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
MARCH 14, 2006**

1. Clerk called meeting to order @ 1 PM
Announce for everyone to be sure to sign the Roster
Announce that meeting will need to be finished by 2:30 PM due to elections beginning at 3:00 PM, if meeting not completed will need to reconvene at later date.
2. Jackie McRae was chosen as the Moderator
3. Minutes of 2005 Annual Meeting read by Clerk
Motion to approve by Bobbie Germanson, seconded by Marion Veassen,
Motion carried
4. Treasurer Report given by Clerk
Motion to approve by Bobbie Germanson, seconded by Howie Germanson,
Motion carried
5. Motion made by John Orton to have the Board look into contracting for road maintenance, seconded by Coy McRae, Motion carried.
6. Motion made by Rick Hennes all roads be recorded with the County,
seconded by Darrell Neilsen, motion carried.
-Rick Hennes commented that the only road recorded in Roosevelt Township is Williams Road.
- Doug Gearhart commented that 10 years ago all township roads were recorded.
7. Motion made by Coy McRae for the Board to lower attorney fees, seconded by Holly Kelm, Motion carried.
-Coy had copy of legal fees for past two years:
2004 was \$9,919.89
2005 was \$7,694.95
-Clerk informed electors that majority of those legal fees dealt with cartways – 2004 was the Tracy Cartway & 2005 the ~~Orton~~ & Naterra (Whitefish) Cartway. O++
8. Motion made by Darrell Neilsen the Free day for white goods for Township be held the 3rd Saturday in June, seconded by Coy McRae, Motion carried.
9. Fire Protection Contract - FYI
Pierz handles Sections 28-36, all others handled by Garrison
Pierz - \$3,075 Annually Garrison - \$10,560 Annually
(Increase this year was 6% Pierz & 10% Garrison)
(2007 if same increase – Pierz = 3,260 & Garrison = 11,600)

10. Financial Summary

Budget Amounts:

	<u>2005</u>	<u>2006</u>
General Fund	46,600	58,600
Road/Bridge Fund	82,100	87,600
Recycling Fund	0	3,000
Fire Protection Fund	16,000	16,000
New Equipment/Material Fund	25,400	30,400
TOTAL	= 170,100	195,600

- 11. Motion made by Rick Hennes to table the discussion of Levy of Town Taxes for Fiscal Year 2007, seconded by Coy McRae, Motion carried.**
- 12. (Camp Lake Road) Motion by Virginia Hill that the Electors authorize the Town Board to vacate any or all of the township road right-of-way that may exist on or over Parcels A,B,C,D,E, F, & G in the Town Board's discretion, as shown on the Westwood Professional Services, Inc. survey dated June 8, 2005, revised October 24, 2005, & final revision dated March 10, 2006; a copy of which has been made available to the Electors for review. Further move that the Town Board be empowered to vacate any other roadway lying outside of the 66' road described and shown on said survey, as the Board may find necessary and desirable in order to create a uniform 66-foot road that is most useful, safe & convenient to the traveling public, seconded by Rick Hennes, Motion carried.**
- 13. Motion for Depositories of Town Funds to be at First National Bank of Deerwood made by Virginia Hill, seconded by Bobbie Germanson, Motion carried.**
- 14. Motion for Compensation of Town Supervisors by Virginia Hill to remain at \$50/per meeting, pay rate remain at \$10.00/hour and recycling pay rate remain at \$11.00/hour, seconded by Darrell Neilsen, Motion carried.**
- 15. Motion for Mileage Reimbursement by Virginia Hill to be increased from 37.5 cents per mile to the 2006 rate of 44.5 cents per mile as being paid by State & County, seconded by Bobbie Germanson, Motion carried.**
- 16. Motion for Poll hours for General Election to be from 7AM to 8 PM made by Virginia Hill, seconded by Darrell Neilsen, Motion carried. Motion for the Poll hours for Annual Township Elections for 2007 to be from 3PM to 8PM made by Virginia Hill, seconded by Darrell Neilsen, Motion carried.**
- 17. Motion for Location and Time of 2007 Annual Meeting made by Rick Hennes to be held at the Town Hall @ 8:30 PM or immediately following the Board of Canvass, seconded by John Orton, Motion carried.**

18. Motion for Posting Locations & Notices to remain the same made by Virginia Hill, seconded by Alex Smude, Motion carried.
Postings for all special meetings currently are at Town Hall, Bear Trax, Thorson's, Pine Center Tire, & Garrison Super Valu
Any Notices that need to be posted in newspaper are currently posted in Morrison County Record, Brainerd Dispatch, & Mille Lacs Messenger
19. Motion to adjourn the Annual Meeting & reconvene on Thursday, March 16, 2006 at 6 PM made by Rick Hennes, seconded by John Orton, Motion carried. Meeting adjourned at 2:30 PM

**ROOSEVELT TOWNSHIP
ANNUAL MEETING
RECONVENED
MARCH 16, 2006**

20. Clerk called meeting to order @ 6 PM
Announce for everyone to be sure to sign the Roster
Clerk announced election results:
William Rhodes elected as Supervisor
(Rhodes received 86 votes, and Hennes received 31 votes)
Virginia Hill elected as Clerk
(Hill received 102 votes, McRae received 8 votes, Thorson received 1 vote)
21. Jackie McRae not able to attend meeting, Clerk proposed that she act as Moderator for meeting, seconded by Bobbie Germanson, motion carried.
22. Motion made by Coy McRae not to start construction of any new roads until all others are finished, seconded by John Orton, Motion carried.
23. Motion made by Coy McRae that Board members do not bid or buy materials from themselves (this includes employees), seconded by Holly, Motion carried.
Comment from Coy McRae that buying hay & fence posts from V&C Farms a direct conflict of interest.
24. Motion made by John Orton that any supplies, parts or hydraulic fluids that are needed be delivered to Town Hall, seconded by Holly Kelm, Motion carried.
Coy McRae commented that this would cut down mileage & time spent by our employee, Holly Kelm commented that multiple times employee was going to Brainerd.
25. Motion made by Howie Germanson to accept the proposed budget of \$202,500, seconded by Alex Smude, Motion carried.

2007 Budget

General Fund	\$61,000
Road & Bridge Fund	\$91,000
Fire Protection Fund	\$16,000
Recycling Fund	\$ 3,000
New Equipment Fund	\$31,500

Total = \$202,500 (3.5% Increase)

- 26. Motion made by Rick Hennes to have an investigation and audit of the financial and legal affairs of the Township by the Auditors Office, seconded by Holly Kelm, Motion carried. (Virginia Hill, Clerk abstained)
Rick Hennes wanted to know when the Board of Audit was done.
Clerk responded that it was held at Board Meeting on February 7, 2006**
- 27. Rick Hennes inquired about update on MPCA
Nothing to report at this time – Lisa Woog out on maternity leave and Board hasn't received any word.**
- 28. Rick Hennes inquired about what preventive measures for erosion was done for Williams Road. Clerk unable to answer, didn't feel that anything at this time was done on Williams Road as this was on hold till Spring when residents would be meeting with Town Board & KLD to discuss plans.**
- 29. Coy McRae inquired about the procedure to determine how or why a road needs to be rebuilt. Rick Hennes responded that this is done by a point system and that this system needs to be used.**
- 30. Motion to adjourn made by Bobbie Germanson, seconded by Howie Germanson, Motion carried. Meeting adjourned at 7:15 PM**

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
April 4, 2006

1. Call to Order
2. Minutes –March 13, 2006 (Board Mtg)
March 14th & 16th (Annual Mtg)
3. Treasurer's Report
4. Supervisor Roles
 - Chair
 - Road Supervisor
 - Recycling
 - Special or Miscellaneous Tasks
5. Planning and Zoning
 - Guest, Dennis Myers, Crow Wing County Planning & Zoning Administrator
 - Proposed zoning & subdivision ordinance amendments
(Public Hearing scheduled for 7PM on April 13th in Brainerd)
 - 0 Permits issued for month of February
6. Open Forum
 - Issues not on the Agenda
7. Recycling Concerns
 - 2005 Recycling Report-CWC
8. Road & Equipment Concerns
 - Arbitration signed by Garrison
Need Board approval & will return to Peter to continue process
 - Vacation of Camp Lake Road
Motion approved at Annual Mtg – Peter working on document to send out to individuals for vacation process
 - Letter from Platte Lake Property Owners Assoc.
 - Annual Road Review
9. Claims to be Paid
10. HAVA-additional funds available for improving accessibility & quality of polling places. Need to review & complete diagnostic tool provided by Secretary of State's Office. Need to identify what, if anything we need & respond back to County Auditor by April 14th to be included in Federal Grant monies.
11. Other
 - Amend motion for Bingo @ Holy Family
Need to have dates 5/31/06 thru 5/31/08 as part of motion
 - Consent of Town Board for issuance for the sale of 3.2% Malt Liquor License for Holy Family Church Hall

ROOSEVELT TOWNSHIP
BOARD MEETING
April 4, 2006

1. Call to Order
Dan Wells called meeting to order @ 7PM – All Board members present
2. Minutes of the March 13, 2006 Board Meeting read by Clerk, Motion to accept by Dan, seconded by Eric, Motion carried.
Minutes of the Annual Meeting – March 14th & March 16th read by Clerk.
Rick Hennes commented that discussion on surplus for Fire Protection Fund not in minutes – Clerk commented that not all discussions part of minutes. Minutes for annual meeting are not officially approved until next annual meeting.
3. Treasurer's Report given by Treasurer, Motion to accept by Dan, seconded by Bill, Motion carried.
4. Supervisor Roles discussed
-Motion by Eric that Dan Wells remain the Chair, seconded by Bill, Motion carried. Discussion that this position should be changed annually.
-Motion by Bill that Dan Wells remain Road Supervisor, seconded by Bill, Motion carried.
-Motion by Eric that Bill Rhodes be in charge of Recycling, seconded by Dan, Motion carried. Dan will train Bill this month.
-Motion by Dan that Eric be in charge of Special or Miscellaneous Tasks for the Township, seconded by Bill, Motion carried.
5. Planning and Zoning
-Guest, Dennis Myers, Crow Wing County Planning & Zoning Administrator
Dennis explained his role, asking input from Townships, and asked for questions from participants at meeting. Explained the different roles of MPCA/SWCD/CWC. Invited participants to give him a call with questions or concerns. Also informed the Board that training is available for Township, if interested to contact him.
-Public Hearing for proposed zoning & subdivision ordinance amendments is scheduled for April 13, 2006 @ 7PM to be held in Meeting Room 1 of the Social Services.
-0 Permits issued for month of February
6. Open Forum
Issues not on the Agenda
Martha Youngblood expressed concern regarding stray animals & that Township is not part of any animal control. Board explained that we did not participate to this due to cost. Martha to contact representative from Hart to attend our next Board Meeting.
Rick Hennes provided Clerk with forms for Audit of the Township per Annual Meeting Motion.
James Tracy asked about road restrictions & when would grading be done on roads – Camp Lake Road needs attention. Dan commented that Ed Klause just started on the roads on Monday, unable to start before since frost was still on ground. John Orton commented that Williams Road was good.
Letter to the Board from Thomas & Janice Olson regarding building a 28x40 full service salon (Love Is In The Hair) & Olson's Drywall Office with storage equipment. Location of the building will be south side of Co Rd 2 & east of Pine Center Auto Body. Motion by Dan to approve, Eric seconded, Motion carried.

Carol Treska inquired about status of her letter to Board. Clerk responded that our Insurance Company was working on this & will follow up on why Carol has not received any communication from them.

7. No Recycling Concerns

Clerk received the 2005 Recycling Report-CWC, available for review if anyone interested.

8. Road & Equipment Concerns

-Arbitration has been signed by Garrison's Clerk.

Motion by Eric to approve agreement, seconded by Dan, Motion carried. Clerk will forward to lawyer.

-Motion approved for the Vacation of Camp Lake Road at Annual Meeting. Peter working on document to send out to individuals for vacation process.

-Letter from Platte Lake Property Owners Assoc. requesting a change in grading schedule – would like to have N. Platte Lk Rd, Platte Lk Trail, & S. Platte Lk Dr. graded on Tuesday rather than Thursday. Dan Wells said that we will take this under advisement & discuss with Jerry.

-Annual Road Review is normally done in April. Dan will talk to Jerry about date to schedule this & would be good to have all supervisors attend. This will need to be posted 10 days prior to road review. Discussed possible date of Monday, May 1, 2006.

9. Dan made Motion to approve the Claims to be paid, seconded by Eric, Motion carried.

Holly Kelm inquired about a check for Jackie McRae for payment as Moderator at Annual Meeting. Clerk responded that Moderator was not given payment previously, but will check into. Comment that payment should have been discussed at the Annual Meeting.

10. HAVA-additional funds available for improving accessibility & quality of polling places. Reviewed diagnostic tool provided by Secretary of State's Office & the only thing that is needed is a threshold on outside of front door. This does not require requesting any funds from the County.

11. Other

- Dan amended motion made at February 7, 2006 Board Meeting for Bingo @ Holy Family to include approval of Bingo @ Holy Family Youth Center on Sunday evenings May 31, 2006 thru May 31, 2008, seconded by Bill, Motion carried.

-Motion made by Dan for the Consent of Town Board for issuance for the sale of 3.2% Malt Liquor License for Holy Family Church Hall, seconded by Eric, Motion carried.

- Howie Germanson mentioned that we still need a light outside the Town Hall in parking area. This has been discussed previously, Eric will follow-up on seeing that this gets installed.

Motion by Dan to adjourn the meeting, seconded by Eric, Motion carried.
Meeting adjourned at 9:15 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
May 2, 2006

1. Call to Order
2. Minutes –April 4, 2006 Board Meeting
3. Treasurer's Report
4. Monthly Board Meeting Change
5. Planning and Zoning
-0 Permits issued for month of March
6. Open Forum
Issues not on the Agenda
7. Recycling Concerns
8. Road & Equipment Concerns
-Arbitration Update
-Vacation of Camp Lake Road Update
-Annual Road Review conducted on Monday, May 1, 2006
Will discuss at June's meeting
9. Claims to be Paid
10. Other
Township Audit

ROOSEVELT TOWNSHIP
REGULAR MEETING
May 2, 2006

1. Call to Order @ 7 PM by Eric Thielbar, Bill Rhodes, and Virginia Hill in attendance. Dan & Donalee Wells absent.
2. Minutes for April 4, 2006 Board Meeting read by Clerk.
Eric made motion to accept, seconded by Bill, motion carried.
3. Treasurer's Report given by Clerk. Motion to accept by Eric, seconded by Bill, motion carried.
4. Motion by Eric to change the monthly Board Meeting from the 1st Tuesday of each month to the 1st Monday of each month, seconded by Bill, motion carried. Clerk will post this change at the Town Hall, Bear Trax, Pine Center Tire & Garrison Super Valu. Clerk will also send a notice to the Brainerd Dispatch, Mille Lacs Messenger and the Morrison County Record. Clerk will also notify the County Auditor & MAT of the change.
5. Planning and Zoning
-0 Permits issued for month of March
6. Open Forum
 - Discussion on penalty from MPCA. Clerk received letter on Monday evening, April 17th from Ken Moen, MPCA. KLD has prepared SWPPP for Camp Lake Road/Cooley Road & clerk sent application certified mail on April 28th. KLD arranging meeting with Ken Moen, MPCA to discuss the penalty.
 - Carol Treska asked if DNR is responsible for trapping beavers. Board will check into this, currently Township pays for trapping.
 - Discussion on condition of White Pine Road, question asked if DNR has any responsibility because of boat landing. James Tracy commented that this road was also under discussion 2-3 years ago. DNR did attend meeting to discuss & result was that residents needed to come up with the cost of engineering for the road & nothing further was done after that. Board will check with DNR again to see if anything has changed & if any funds are available thru DNR to assist with road.
 - Carol Treska requested something in writing from Township regarding her letter. Eric responded that our insurance company is working on this.
 - Request from the Pine Center Sportsman's Club for approval of Charitable Gambling at JR's Junction which includes Pull-tabs, Tip boards, & possibly Bar Bingo. Eric made motion to approve Charitable Gambling at JR's Junction, address 22974 Co Rd 2, Brainerd, MN 56401 for the years June 2006 thru June 2008, seconded by Bill, motion carried.
 - Request for renewal of liquor license for JR's Junction. Bill made motion to approve renewal for Combination On Sale & Sunday & Off Sale Liquor License for JR's Junction, seconded by Eric, motion carried.

7. Recycling Concerns
Bill is taking over the responsibility for Recycling; commented that the recycling containers were full when he came on Saturday morning. Don't know if they delivered to us empty or if people are putting things in prior to Saturday morning. Nothing is locked on recycling container & Garrison Disposal is dropping off at Town Hall on Friday. This next month it will be at the Transfer Station which is locked. Bill will check to see if containers are empty next month.
8. Road & Equipment Concerns
 - Arbitration Update
Lawyer has tried contacting Garrison's attorney many times without success. Need to set date for arbitration.
 - Vacation of Camp Lake Road Update
Clerk working with attorney in sending out paper work to all parties receiving land due to the vacation of old road bed.
 - Annual Road Review conducted on Monday, May 1, 2006
Jerry & Eric went out for the review, Rick Hennes & Carol Treska also went on road review. The Board will discuss at the June meeting when all Supervisors will be present.
9. Claims to be Paid
Eric made motion to pay claims, seconded by Bill, motion carried.
10. Other
 - Jerry commented that many Supervisors were in attendance at the 2006 MN Spring Maintenance & Training session. Another class will probably be available in Fall & Supervisors might want to look at attending.
 - Jerry informed Board that tires are available for grader. Eric made motion to approve purchase of tires in the amount of \$4,000.00, seconded by Bill, motion carried.
 - Clerk has contacted the State Auditor's Office (Tom Karlson) about the Audit for the Township as requested at Annual Meeting. Needs more specifics on what is needed for audit & is 2005 sufficient. Rick Hennes will get something in writing back to the Clerk.

Motion by Eric to adjourn meeting, seconded by Bill, motion carried.
Meeting adjourned at 8:45 PM

ROOSEVELT TOWNSHIP
BOARD OF APPEAL & EQUALIZATION
MAY 11, 2006

Board of Appeal & Equalization was scheduled for May 11, 2006 at 10:00 AM, held at the Roosevelt Town Hall.

Present for township was Dan Wells (Supv), Virginia Hill (Clerk), and Marty Schmidt (Assessor) and Jason Jorgensen (Assessor).

Since only 1 supervisor was present at 10 AM for the Township there was no quorum so Marty took over the meeting.

Dan Wells read statement for the purpose of the meeting:

"Under Minnesota Statue, Sec. 274.01 provides that the town board of each township and the governing body of each city shall review the assessment and the classification for the current year of 2006 which will be reflected in taxes payable 2007. Consideration will not be given to the current 2006 taxes payable which are based upon the assessment made in 2005 because this board has no authority to act on this matter."

All attending were required to sign in and list their parcel number.

There were 8 landowners that came for the meeting.

Meeting was concluded at 11:00 AM

Note: Eric Thielbar did attend meeting, but was late

Because we did not have quorum for meeting the Board of Appeal & Equalization will be held at the County for the next 2 years. We may ask for this back after this 2 year period. Discussion with Marty, Dan, Eric, and Virginia on pros & cons for meeting to be held at the County versus the Township. Financially it makes more sense to have at the County; impact to landowners is minimal because there has not been large numbers in attendance at these meetings.

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
June 5, 2006

1. Call to Order
2. Minutes – May 2, 2006 Board Meeting
3. Treasurer's Report
Note: Pine Center Sportsman's Club Donation of \$2,000.00
4. Planning and Zoning
-6 Permits issued for month of April
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
SCORE funding request due by July 14, 2006
7. Road & Equipment Concerns
-Arbitration Update
Richard Breen, has set arbitration hearing for July 25, 2006

-Vacation of Camp Lake Road Update
Waiting for title work
Packets will then be sent out to all landowners

-Annual Road Review conducted on Monday, May 1, 2006

-Five Year Road Plan
8. Claims to be Paid
9. Other
Clean-Up Day
Township Audit

ROOSEVELT TOWNSHIP
REGULAR MEETING
June 5, 2006

1. Call to Order by Dan Wells at 7PM All Board members present
2. Minutes – May 2, 2006 Board Meeting read by Clerk
Dan made motion to approve, seconded by Bill, motion carried
3. Treasurer's Report given by Treasurer
Dan made motion to approve, seconded by Eric, motion carried
Note: Pine Center Sportsman's Club Donation of \$2,000.00
4. Planning and Zoning
-6 Permits issued for month of April
5. Open Forum
Issues not on the Agenda
Clerk received detailed list from Rick Hennes for the Audit that they requested at Annual Meeting. Clerk will forward list to State Auditor Carol Treska still hasn't heard anything from our attorney (should be the Insurance company), wants something in writing as to status. Clerk will follow-up with insurance to check on status.
6. Recycling Concerns
SCORE funding request due by July 14, 2006 – same as last year
7. Road & Equipment Concerns
This past winter has been very hard on all roads, Dan talked to someone from Anderson Bros. & this is the worst he's seen in 32 years.
Dan commended Jerry on work that he does to keep our roads maintained, also safe & available for landowners.
Jerry informed Board that new tires have been put on grader.
Jerry inquired about hiring Ron Boser again this year to assist with mowing.
Carol Treska commented that Dick Lightball would also be interested in mowing, Dan told her to have Dick call him.
Rick Hennes inquired about people working for Township & how are they covered for any accidents while working for Township.

-Arbitration Update
Richard Breen, has set arbitration hearing for July 25, 2006
Attending the arbitration representing Roosevelt Township will be Don Hyatt, Al Bosn, Jerry Coyle, Jim Ritter, & Virginia Hill. Clerk to get documents to lawyer this month & will probably have meeting with attorney prior to hearing.

-Vacation of Camp Lake Road Update
Clerk received info from CWC Abstract & mailed to attorney today.
Packets will be mailed to all impacted owners & meeting date will be scheduled possibly prior to next month's Board Meeting.

-Annual Road Review conducted on Monday, May 1, 2006
Discussion on review conducted by Jerry Coyle & Eric Thielbar.
Top Priority for roads: White Pine

Cooley West

Westward Ho

Ditch need to be dug out & culvert installed 23604 N Camp Lk Rd

Rick Hennes inquired as to if we have a Culvert Policy – when & who we put culverts. Carol would like a culvert replaced in her hay field, Dan asked her to put something in writing. James Tracy also inquiring about culvert for his driveway (cartway).

-Five Year Road Plan

Jerry & Dan will review & update the plan to reflect 2006 thru 2010 for our next Board Meeting

8. Claims to be Paid

Dan made motion to pay all claims, seconded by Eric, motion carried.

9. Other

Clean-Up Day is scheduled for Saturday, June 17, 2006 from 9AM to Noon.
Notice for White Goods will be posted at Town Hall & also copy for Bill

Dan received a bid from Murphy Painting & Sandblasting for the garage.
Motion by Dan to accept bid, seconded by Bill, motion carried.

Eric is working on the yard light, looking at getting some bids from local electricians.

Motion to adjourn meeting by Dan, seconded by Eric, motion carried.
Meeting adjourned at 8:15 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
July 3, 2006

1. Call to Order
2. Minutes – June 5, 2006 Board Meeting
3. Treasurer's Report
4. Planning and Zoning
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
 - Arbitration Update
Clerk preparing info for arbitration on July 25th
Will get to lawyer before July 15th
 - Vacation of Camp Lake Road Update
On hold at this time
 - Updated Road Plan
8. Claims to be Paid
9. Other

ROOSEVELT TOWNSHIP
REGULAR MEETING - July 3, 2006

1. Call to Order @ 7PM by Dan Wells, all Board members present
Minutes – June 5, 2006 Board Meeting read by Clerk
Add under Annual Road Review-ditch needs to be dug out & culvert installed (23604 N Camp Lake Road)
Motion to approve minutes by Dan, seconded by Bill, motion carried
3. Treasurer's Report given by Treasurer
Motion to approve by Eric, seconded by Bill, motion carried
4. Planning and Zoning
Clerk has not received the reports for last month yet
5. Open Forum
Issues not on the Agenda
Charlie Brown inquired about work that was to be done on N Platte Lk Rd
Dan responded that the work is in the Road Plan to be done in 2006
6. Recycling Concerns
Comment that the Clean-up day did not have a very good turn out, Dan felt that Garrison has a Clean-up in June & feels that this is having an impact on ours. Possibly look at doing in the fall next year, and also additional advertising to people in the Township
7. Road & Equipment Concerns
-Arbitration Update
Clerk preparing info for arbitration on July 25th
Will get to lawyer before July 15th
Jerry has been in communication with Jim Ritter regarding arbitration
Payment for Jim attending: Mileage (480 miles @ 35cents/mile)
Wages (\$238.50) Don Hyatt & Al Bosn would receive mileage reimbursement & pay of \$10.00/hour for arbitration
-Vacation of Camp Lake Road Update
On hold at this time
Tracy's & Welty's agreement in regards to Parcel G is off & will need further discussion with lawyer prior to vacation process
-Updated Road Plan
This will no longer be a five-year plan, we will be looking at current & upcoming year. Jerry & Dan have done this & documented
8. Claims to be Paid
Motion by Dan to pay claims, seconded by Eric, motion carried.
9. Other
Treasurer requested that funds be transferred into Road & Bridge.
Dan made motion to transfer \$20,000 from General & \$15,000 from New Equip be transferred into Road & Bridge, seconded by Bill, motion carried
Eric did follow-up with the DNR regarding Beavers, they do not pay for this
Eric informed the group that Pine Center 1st Responders need volunteers, will get something to Clerk via email to distribute to Lake Associations to possibly put item in their newsletter
Eric did get estimates for the outside light & the florescent lights inside the Town Hall; Dan requested that this be tabled to next month so that we may get additional bids & also check with Howie Germanson regarding the pole to be used outside.
Motion to adjourn by Dan, seconded by Eric, motion carried.
Meeting adjourned at 7:55 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
August 7, 2006

1. Call to Order
2. Minutes – July 3, 2006 Board Meeting
3. Treasurer's Report
Check received from the Sportsmen Club (\$2,000.00)
4. Planning and Zoning
5 Permits issued for June 2006
Year to Date – 18 issued
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
-Arbitration Update
Decision from Arbitrator – favorable for Roosevelt
Garrison to pay 95% of bill (\$13,176.51)

-MPCA
Letter received that all corrective actions contained in the APO (3/24/06)
have been completed
8. Claims to be Paid
9. Quotes requested for loading, hauling, & truck spreading approximately 5000
yards of Class 5 on townships roads
10. Other
- Beaudry Pre-Buy Contract for 2006-2007

-Appointment of Election Judges for Primary & General Election

ROOSEVELT TOWNSHIP
REGULAR MEETING
August 7, 2006

1. Call to Order @ 7PM by Dan Wells, all Board members present
2. Minutes – July 3, 2006 Board Meeting read by Clerk
Eric made motion to accept, seconded by Bill, motion carried
3. Treasurer's Report given by Treasurer
Motion made by Dan to accept, seconded by Bill, motion carried
Motion made by Dan to Transfer 5 cents from Building Fund to General Fund,
seconded by Eric, motion carried
Check received from the Sportsmen Club (\$2,000.00)
Dan made motion to put the \$2,000.00 received from the Sportsmen Club to
the New Equipment Fund, seconded by Bill, motion carried
4. Planning and Zoning
5 Permits issued for June 2006
Year to Date – 18 issued
5. Open Forum
Issues not on the Agenda
- James Tracy concerned about status of vacation of Camp Lake Road
On hold at this time, clerk with get with attorney & get a time line
-Carol Treska requested response from Township from her letter of Jan 30th
Dan responded that it was turned over to Insurance & they responded to Carol
-Bonnie Orton inquired about status of looking at contractor versus employee
-Lanin inquired about Township posting a sign for ATV – speed
Possibly ask the Sportsmen Club if this is something they could do
6. Recycling Concerns
Problem with putting bins in the weeds (poison ivy) – Bill will call to be sure
this doesn't happen again
7. Road & Equipment Concerns
-Arbitration Update
Decision from Arbitrator – favorable for Roosevelt
Garrison to pay 95% of bill (\$13,176.51)
-MPCA
Letter received that all corrective actions contained in the APO (3/24/06)
have been completed
8. Claims to be Paid
Motion to pay claims by Bill, seconded by Dan, motion carried
Tracy inquiring about bill to Dirt Doctor
Dan explained this was for work done on White Pine Drive
Howie Germanson wanted to know if we can get any financial assistance from
DNR for White Pine Drive

9. Quotes requested for loading, hauling, & truck spreading approximately 5000 yards of Class 5 on townships roads

Quotes received:

Anderson Bros	\$5.98/yd
Smude Construction	\$5.50/yd
Dirt Doctor	\$4.50/yd
DLL Excavating	\$3.09/yd
Hoffman Gravel	nothing received
Kowalczyk Gravel	\$3.60/yd
Saehr Gravel	\$2.83/yd
Sanders Construction	\$3.04/yd

Dan made motion to accept quote from Saehr Gravel at \$2.83/yd, seconded by Eric, motion carried

10. Other

- Beaudry Pre-Buy Contract for 2006-2007

Bill made motion to pre-buy from Beaudry for 2006-2007 for \$1.579/gallon, seconded by Dan, motion carried.

- Appointment of Election Judges for Primary & General Election

Motion made by Eric to appoint the following for election judges, seconded by Dan, motion carried

Bobbie Germanson	Emily Lanin
Al Bosn	Dan Wells
Carol Svaldi	Bev Myers
Jerry Coyle	Virginia Hill

Motion by Dan that the pay of \$8.50/hour remains the same for election judges, seconded by Bill, motion carried

- Agreement by the Board that next months meeting will remain the same on the 1st Monday of the month (Labor Day)

- Eric presented the bids he received for the outside light & interior lighting

Magnum Electrical – Baxter

Citori Electric – Garrison

Rogers Electrical – Onamia

Each had multiple options. Board decided that to do just the outside light at this time & not change anything with lights inside the Town Hall.

Eric made motion to accept the bid from Rogers Electical for the outside lighting, seconded by Dan, motion carried

- Motion to adjourn meeting by Bill, seconded by Dan, motion carried

Meeting adjourned at 8:45 PM

ROOSEVELT TOWNSHIP
REGULAR MEETING AGENDA
September 4, 2006

1. Call to Order
2. Minutes – August 7, 2006 Board Meeting
3. Treasurer's Report
4. ~~Planning and Zoning~~
4 Permits issued for July 2006
5. Open Forum
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
 - Outside lights completed, switch inside under window by file cabinets
 - Garrison Township
Proposal from Garrison for payment of \$11,858.86 (reduction of 5%)
rather than payment agreement per arbitrator extending to Nov 2009
 - Conciliation Court – August 28, 2006 @ 1:30 PM in Brainerd
Plaintiff - Carol Treska
Defendants - Don Hyatt, Al Bosn, Dan Wells, Jerry Coyle, Virginia Hill
Waiting decision by Judge (max time = 90 days from court hearing)
8. Claims to be Paid
9. Other
 - District 8 Meeting on Sept 26th @ 5:30PM – VFW in Randall
 - Crow Wing County Assoc of Township Officers
Fall Meeting on Oct 5th @ 7PM – Fort Ripley Township Hall
 - NCPERS Voluntary Life Insurance Open Enrollment Oct 1st thru Nov 30th
 - Town Hall Chairs

ROOSEVELT TOWNSHIP
REGULAR MEETING
September 4, 2006

1. Call to Order at 7PM, all Board members present except Treasurer
2. Minutes of August 7, 2006 Board Meeting read by Clerk
Dan made motion to accept, seconded by Bill, motion carried
3. Treasurer's Report given by Clerk
4. Planning and Zoning
4 Permits issued for July 2006
5. Open Forum - Issues not on the Agenda

Carol Treska asked if Permit was gotten for White Pine Road, she has discussed this with Lisa Woog

James Tracy inquired about time line for vacation of Camp Lake Road we do need resolution on this matter. Clerk to check with attorney and get back to Tracy's before next meeting.

James Tracy appreciated culvert put in, need some additional reflectors

6. Recycling Concerns - none
7. Road & Equipment Concerns

Jerry informed Board that the slipclutch failed on mower & he has ordered parts. Also need new signs for Tate & Orton Road, we will order, less expensive than going thru the County.

-Outside lights completed, switch inside under window by file cabinets
Thank you to Howie Germanson for donation of the pole.

-Garrison Township

Proposal from Garrison for immediate payment of \$11,858.86 (reduction of 5%) rather than payment agreement per arbitrator extending to Nov 2009.

Motion made by Eric to accept proposal from Garrison, but to check with arbitrator first regarding payment, seconded by Bill, motion carried.

-Conciliation Court – August 28, 2006 @ 1:30 PM in Brainerd
Plaintiff - Carol Treska
Defendants - Don Hyatt, Al Bosn, Dan Wells, Jerry Coyle, Virginia Hill
Waiting decision by Judge (max time = 90 days from court hearing)

8. Claims to be Paid
Motion by Bill to pay the claims, seconded by Dan, motion carried.
9. Other
- Clerk informed Board:
District 8 Meeting on Sept 26th @ 5:30PM – VFW in Randall
Crow Wing County Assoc of Township Officers Fall Meeting on Oct 5th
@ 7PM – Fort Ripley Township Hall

NCPERS Voluntary Life Insurance Open Enrollment Oct 1st thru Nov 30th

- Clerk inquired about the use of Town Hall Chairs

These were donated by Pine Center Sportsmen Club and there should be a policy about use, definitely not to be used outside.

- Clerk informed Board of request from Pine Center Homemakers to use Town Hall on last Tuesday of each month (10 AM-3PM) to work on Mission Quilts

Board approved the use of the Hall & Jerry will get a key to Marge Kotten

Motion by Dan to adjourn, seconded by Eric, motion carried.

Meeting adjourned at 7:40 PM

Public Meeting – Reassigning duties of Chairman & Road Supervisor

Wednesday, September 13, 2006

Dan Wells called Meeting to Order at 8PM

Present: Dan Wells, Eric Thielbar, Bill Rhodes, Virginia Hill

Effective immediately Dan Wells is resigning as Chairman & Road Supervisor

Discussion of who to take over these responsibilities

Dan made motion to appoint Eric Thielbar as Chairman & Road Supervisor immediately, seconded by Bill, motion carried.

Eric made motion to place Dan in charge of Special Projects, seconded by Bill, motion carried.

Recycling will remain the same with Bill overseeing.

Eric made motion to adjourn, seconded by Dan, motion carried

Meeting adjourned at 8:15 PM

ROOSEVELT TOWNSHIP

Board Meeting

October 2, 2006

1. Call to Order @ 7PM by Eric, all Board members present
2. Minutes read by Clerk of the September 4, 2006 Board Meeting
Motion by Eric to accept minutes following changes requested by Carol Treska & Jerry Coyle, seconded by Dan, motion carried
3. Treasurer's Report given, motion by Danto accept, seconded by Bill, motion carried
4. Planning and Zoning
4 Permits issued for August 2006
5. Open Forum
Issues not on the Agenda
-Holly Kelm inquired why they were not notified of the Special Meeting on September 13, 2006, thought they had requested to be notified. Clerk does not have anything on file from anyone requesting to be notified of any special meetings. Holly mentioned that this was requested during the special meeting for Williams Road. Clerk will check & get back to Holly.
-Coy McRae expressed concern that Williams Road may have a problem with snow removal this winter. Jerry & Eric will look into concern.
-Bobbie Germanson expressed concern that County Road 8 is in need of rumble strips before intersection.
Eric made motion to send a letter to the County Engineer requesting rumble strips on County Road 8, similar to those on County Road 2, seconded by Dan, motion carried.
-Coy McRae inquired about procedure for getting a culvert on individuals approach. Currently no procedure in place, this is something that the Board needs to work on. The only policy currently regarding culverts is that they all need to be 15" galvanized.
-Dean Eckerman discussed with Board problem on Deutsch Road. There has been a fence and a gate placed by James Cory (#27185). This proposes a problem for Eckerman and also Diana Super (Moe's property). They have contacted law enforcement & they will not do anything due to these are on Township Property (ROW). Jerry & Eric will look into.
6. Recycling Concerns - none
7. Road & Equipment Concerns
-Garrison Township
Received check from Garrison Township & Board needs to approve Satisfaction Award. Eric made motion to approve award, seconded by Bill, motion carried. Clerk will send award to lawyer.
-Conciliation Court
Order received from Judge for the defendants
-Special Meeting for Vacation of Camp Lake Road
Clerk trying to finalize date for meeting, waiting to hear from Pat Welty.

ROOSEVELT TOWNSHIP

Board Meeting
November 6, 2006

1. Call to Order at 7PM by Eric, all Board members present
2. Minutes for October 2, 2006 Board Meeting read by the Clerk.
Motion to approve by Dan, seconded by Bill, motion carried.
3. Treasurer's Report given by Treasurer. Motion to approve by Dan, seconded by Eric, motion carried.
4. Kathio Township
Discussion on Maintenance Contract for Blauer Road.
Possibility of Kathio Township taking over the maintenance of road.
They will work on the contract with Peter & forward to us upon completion.
5. Planning and Zoning
5 Permits issued for September 2006
6. Open Forum
-Request from Orton's, McRae's, Hennes/Kelm to be notified of any Special Meetings of the Town Board given to the Clerk.
-Eric commented that he is working with attorney on process of recording township roads.
7. Recycling Concerns
Bill is going to try and get the recycling containers to be delivered on Saturday morning rather than Fridays.
Recycling Update received from Doug Morris – no changes or corrections
8. Road & Equipment Concerns
-Conciliation Court
Summon for Roosevelt Township by Carol Treska
Court Date on October 30, 2006 at 1:30 PM
Waiting Judge's decision
-Special Meeting for Vacation of Camp Lake Road
Schedule the meeting for Tuesday, November 28th @ 7PM
Clerk to confirm with attorney on date & will then send out notification of meeting.
Eric to meet with attorney prior to special meeting.
-Status of Class 5 by Saehr Gravel
Completed & bill received for payment, part of the claims today
-Road Certification due by November 15, 2006
Letter sent to Ann Dosh with additions by Clerk (10-30-06)
- Rumble Strips in Pine Center
Letter sent to Duane Blanck – Hiway Engineer by Clerk and response received from Duane Blanck
-Letters sent to Allan Buckalew & Scott Johnson
Tree cutting along west side of Barstow Road

Request to contact Clerk by November 2, 2006 if hearing requested – none received by Clerk.

-Garrison Township

Set-up Meeting to discuss maintenance issues with their Board

Board instructed Clerk to contact Garrison's Clerk & request that they attend our December Board meeting.

-Eric & Jerry met with Dean Eckerman on Deutsch road on Wednesday, October 18th. Eric will meet with James Cory and request that he remove the gate/fence.

9. Claims to be Paid

Motion by Dan to pay claims, seconded by Bill, motion carried.

10. Other

-December Board Meeting

Clerk will be out of town from December 2nd thru December 10th.

Dan made motion to reschedule Board Meeting to December 11th, seconded by Bill, motion carried.

-Employee Review

Meeting scheduled for Tuesday, December 12th at 7PM – this will be a "closed" meeting.

-General Election –November 7, 2006

Clerk requested that Board help set-up for voting after close of meeting.

-Bradshaw Consulting-Township Website

Eric made motion to cancel the website with Bradshaw Consulting, seconded by Bill, motion carried.

- Motion to adjourn meeting by Eric, seconded by Dan, motion carried.

Meeting adjourned at 8:25 PM

ROOSEVELT TOWNSHIP
BOARD MEETING AGENDA
December 11, 2006

1. Call to Order
2. Minutes – November 6, 2006 Board Meeting
3. Treasurer's Report
4. Township Policies
Copies
Spending
5. Planning and Zoning
5 Permits issued for October 2006 - 2 For DOV.
Public Hearing Meeting Schedule for 2007
6. Open Forum
Issues not on the Agenda
7. Recycling Concerns
8. Road & Equipment Concerns
-Special Meeting for Vacation of Camp Lake Road
Meeting scheduled for 11/28/06 – Cancelled
-Maintenance Contracts to Review
Kathio & Garrison
-Garrison Township
Received check for portion of 2005 maintenance
-Brush Mower
9. Claims to be Paid
10. Other
-Animal Control Services Contract
-Crow Wing Power Work Plan
-Annual Noxious Weed Control for 2006
-Board of Appeal
-Gov Office
-MAT Calendar

ROOSEVELT TOWNSHIP
BOARD MEETING
DECEMBER 11, 2006

1. Call to Order at 7PM by Eric
All Board members present except the Treasurer
2. Minutes for the November 6, 2006 Board Meeting read by Clerk
Motion to approve by Dan, seconded by Bill, motion carried
3. Treasurer's Report read by Clerk
Motion to approve by Bill, seconded by Dan, motion carried
4. Township Policies
Eric is currently working on a policy to cover copy requests and spending limits for Board members. Will bring to Board when complete and ready for approval.
5. Planning and Zoning
5 Permits issued for October 2006 and 2 Permits issued for November 2006
Public Hearing Meeting Schedule for 2007 – Clerk will check to see if Planning & Zoning has a website, otherwise will input calendar on our website for the township
6. Open Forum
-Carol Treska inquired about new Fire Marshal since Vern Thorson's death, Clerk will look into & report back
-Status of MPCA violation
Eric reported that he has talked to Lisa Woog and we will be getting a fine of \$7,000, but haven't received this yet
-Eric inquired about having a US and MN flag at our Town Hall
Dan volunteered to check on prices & will check with Garrison's VFW to see if they can assist us with getting
7. Recycling Concerns
None
8. Road & Equipment Concerns
-Special Meeting for Vacation of Camp Lake Road
Meeting scheduled for 11/28/06 – Cancelled
Tracy's, Macklin's, & Welty's will be meeting on Dec 16th & Tracy would like to know if we could give some possible dates for rescheduling special meeting – Clerk will check on dates with lawyer
-Maintenance Contracts to Review
Kathio Township
Clerk received proposed contract from Kathio (effective 1/1/07)
Motion by Eric to approve contract with Kathio Township for Blauer Road with our corrections regarding agreement of both parties to cost over \$500, seconded by Bill, motion carried.
Clerk will contact Barb Welty, Clerk of Kathio with changes & updated contract for signatures

-Garrison Township

Clerk received check from Garrison for 2005 maintenance of \$946 which is only portion of charges. The balance of the bill they want to discuss with our Board – Class 5/Fill/Top Soil that was put on last year.

They also sent a revised maintenance agreement to discuss with our Board
Eric will call the Chair of Garrison to invite them to our meeting to discuss any issues they have

-Brush Mower

Jerry to get exact cost of this for Board & will make decision next meeting

-Mac truck has been Okayed by the DOT

-Busby has trapped 8 beavers & will be sending Clerk bill

Discussion on whether we need to look at having this done at no charge & consensus was to keep Busby

-We need to look at getting a bid for Class 5 in spring

Clerk will get info to Eric

-Eric did talk to James Cory regarding the removal of gate/fence on Township property. No problem, James will remove in spring. Eric will call Dean Eckerman to inform him

-Eric noticed that we do not have any fire extinguishers in the Town Hall or garage. Clerk & Jerry will check & bring info to next meeting

9. Claims to be Paid

Eric made motion to approve/pay claims, seconded by Dan, motion carried

10. Other

-Animal Control Services Contract

Motion by Eric not to participate, seconded by Dan, motion carried

-Crow Wing Power Work Plan

Eric & Jerry will look at request and get back to Clerk

-Annual Noxious Weed Control for 2006

Clerk will submit with Eric's signature

-Board of Appeal

Letter received regarding 2007 Board of Appeal

Clerk will contact Marty Schmidt regarding this needs to be held at County due to our not having quorum at last Board of Appeal

Motion by Dan to adjourn meeting, seconded by Eric, motion carried

Meeting adjourned at 8:45 PM

 1/8/07