

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
AGENDA  
April 14, 2025**

1. Call to Order
2. Agenda approval
3. Pete Helmin – Township Approval Form
4. Minutes-March 10, 2025 Board Meeting
5. March Treasurer’s Report
6. Designate Township Banks – Deerwood Bank, checking
7. Claims for Approval
8. Road & Equipment Reports
  - Equipment
  - Roads
  - Schedule Spring Road Inspection
  - Road Maintenance Employee Review
  - SCI Right of Way Agreement
9. Board Structure: Chairman, Vice Chair, Road Supervisor
10. Review Resolution #2025-04-14 Establishing a policy for the compensation and reimbursement of town officers & Town Officers compensation and reimbursement policy
11. Motion for Election Judge Pay –\$20/hour plus a per diem amount of \$15 per 4 hour shift for a meal
12. Motion for moderator pay to be \$50
13. Motion for Cell Phone pay for road supervisor - \$50
14. Designate Town Attorney – Current: Couri & Ruppe, PLLP
15. Designate Fund amounts for 2026 Levy of \$215,000 voted at Annual Meeting:

**SAMPLE:**

	2026 Levy
General Fund	\$40,000
Road & Bridge Fund	\$140,000
Recycling Fund	
Fire Protection Fund	\$25,000
New Equipment/Gravel Fund	\$10,000
Go Bond Series 2013-A Fund	
Tax Abatement Fund	
	\$215,000

16. Set date & time for regular Board Meetings – Adopt Schedule  
2<sup>nd</sup> Monday of each month at 7 pm
17. Designate official newspapers and posting places:

**Mille Lacs Messenger, Morrison County Record, Brainerd Dispatch**

**Town Hall, Pine Center Tire, & Bear Trax.**

**18. Donations, Contracts for Health Services**

**Pine Center 1<sup>st</sup> Responders-\$2500, Crisis Line & Referral-\$1,000, Mille Lacs Health System- \$1000, CWC Historical Society- \$100, Pierz Summer Youth Activities-\$200, CWC Fair-\$100, and Cuyuna Range Youth-\$200**

**Under boards discretion: Onamia Food Shelf- up to \$250 & Garrison Food Shelf- up to \$250 (maybe just do Family Pathways – they support both food shelves), Horizon Health- up to \$500 (replacing the flooring upgrade in Pierz – Safer more pleasing and easier to keep clean)**

**19. Bob Smude Liquor License for JRs**

**20. Emergency Sirin on Platte Lake**

**21. Board of Appeal and Equalization – Discussion if any**

**22. Open Forum**

**Other Information:**

**- None**

**ADJOURNMENT**