

**ROOSEVELT TOWNSHIP  
BOARD MEETING  
April 8, 2019**

1. The meeting was called to Order at 7:00 pm by Chairman Chris Hewitt. Board members present: Chris Hewitt, Rick Hennes, Clerk Bonnie Orton, & Treasurer Shirley Weyer. Absent: Ann Stafford

The Flag Pledge was given.

2. Chris made a motion to approve the Agenda, 2<sup>nd</sup> by Rick, all approved, motion carried.
3. The Minutes of the March 11, 2019, Board meeting were read by the Clerk. Motion by Chris to approve as amended, 2<sup>nd</sup> by Rick. All approved, motion carried.
4. The March Treasurer's report was read. Motion by Chris to approve, 2<sup>nd</sup> by Rick. All approved, motion carried.
5. Chris made the motion for Deerwood Bank to be the designated town depository and checking account and Security Bank for savings. Motion 2<sup>nd</sup> by Rick; all approved, motion carried.
6. Chris moved to adapt Resolution #2019-4-8 "Resolution Authorizing or Reauthorizing Membership in the 4M Fund", 2<sup>nd</sup> by Rick, all approved, motion carried. Rick moved to approve the Master Account Agreement with the 4M Fund, 2<sup>nd</sup> by Chris, all approved, motion carried.
7. Chris moved to approve claims as listed; 2<sup>nd</sup> by Rick, all in favor, motion carried.
8. **Road & Equipment Report:**  
Equipment: No issues.
  - Roads: No frost boils. A culvert on Bellview Drive is raising from the frost. It usually settles back down.
  - Discussion was held on water draining onto property on North Platte Lake Road. It will be looked at during the Spring Road Review.
  - The Spring Road Review will be on Friday May 10 at 7 am. It will be conducted by Chris and the Road Maintenance Employee.
  - The need for crack sealing on the paved roads will be decided at the Road Review.
  - A closed meeting for the Road Maintenance Employee Review will be Monday, April 29, 2019 at the Town Hall beginning at 6pm. Clerk will post the meeting.
  - No applications were received for a Part Time Road Maintenance Employee.
9. Chris made the motion to approve the sale of Tax Forfeited Lands by the County, 2<sup>nd</sup> by Rick, all approved, motion carried.

10. Chris made a motion to approve the Liquor License for JR Junction, 2<sup>nd</sup> by Rick, all approved, motion carried.
11. Rick moved to keep the Board Structure the same as the previous year:  
Chair: Chris Hewitt, Vice-Chair: Ann Stafford, Road Supervisor: Rick Hennes. Chris 2<sup>nd</sup> the motion, all approved, motion carried.
12. No changes to the Authorizing Contracts for Interested Officers for work done outside of meetings at \$15 per hour.
13. Rick moved to make no changes to the spending limits on Resolution #2017-05-08 for Officers and Employee, 2<sup>nd</sup> by Chris, all approved, motion carried.
14. Rick moved to amend Resolution #2017-04-10A, POLICY FOR THE COMPENSATION OF TOWN OFFICERS by adding "or as authorized by the Board" to the hourly pay of Deputy Clerk and Deputy Treasurer. Chris 2<sup>nd</sup> the motion, all approved, motion carried.
15. Chris moved to make no changes to Resolution #2017-04-10B, POLICY FOR REIMBURSEMENT OF TOWN OFFICERS, 2<sup>nd</sup> by Rick, all approved, motion carried.
16. Rick made a motion to keep the Election Judge pay at \$15 per hour, 2<sup>nd</sup> by Chris, all in favor, motion carried.
17. Chris made the motion to retain Couri & Ruppe, PLLP as the Township Attorney, 2<sup>nd</sup> by Rick, all in favor, motion carried.
18. Chris moved to designate Fund amounts for the 2020 Levy:

General Fund	\$ 64,500
Road & Bridge Fund	60,000
Fire Protection Fund	19,000
New Equipment/Gravel Fund	1,000
Ad Valorem Fund	48,750
Tax Abatement Fund	<u>36,750</u>
	\$ 230,000

Motion was 2<sup>nd</sup> by Rick, all approved, motion carried.
19. Chris moved to adopt the schedule for regular Board Meetings to remain the 2<sup>nd</sup> Monday of the month at 7 pm, 2<sup>nd</sup> by Rick, all approved, motion carried.
20. Chris made a motion for posting locations to remain at the Town Hall, Bear Trax, Pine Center Tire, & Garrison Family Foods; and that the publishing continue with Brainerd Dispatch, Mille Lacs Messenger, & Morrison County Record, 2<sup>nd</sup> by Rick, all approved, motion carried.

**21. Chris made a motion to contract with Pine Center First Responders for \$2000, and Crisis Line & Referral Services for \$1000, and to donate \$100 to CWC Historical Society, \$100 to Pierz Summer Youth Activities, and \$200 to the CWC Fair; 2<sup>nd</sup> by Rick, all approved, motion carried.**

**22. Discussion was held on changing to all mail-in ballots.**

**23. Open Forum:**

**Fire Extinguishers were checked and several needed servicing.**

**24. Other Information:**

- **Garrison Fire & Rescue Annual Fireman's Ball, April 13, 5 pm, Green Lantern**
- **Crow Wing County Association of Township Officers, Daggett Brook Town Hall, April 29<sup>th</sup> at 7 pm**
- **CWC Historical Society Annual Dinner & Fundraiser, April 30, 5 pm**
- **MAT Scholarships for High School Juniors applications due May 1**
- **Red Cross Blood Drive, Friday, May 3, Town Hall**

**At 8:15 pm, Chris moved to adjourn, 2<sup>nd</sup> by Rick-, all in favor, motion passed.  
Meeting adjourned.**

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**Bonnie Orton  
Roosevelt Township Clerk**

**Approved** \_\_\_\_\_  
**Chris Hewitt, Chairman**