

# 2004 MINUTE BOOK

PERMANENT

SIGN-IN SHEET

AGENDA

MINUTES

Minutes for 01/06/2004

1. meeting called to order at 7:00 by Don Hyatt. all board members in attendnce.
2. Deputy Clerk read minutes of previous meeting. Dan Wells made motion to accept, seconded by Al Bosn. Motion carried.
3. Treasurer read treasurer's report. Motion made by Al Bosn to accept. Seconded by Don Hyatt. Motion carried.
4. Planning and Zoning: Draft received and given to board. Dan Wells to review.
5. Open forum - no issues.
6. Recycling concerns- no outstanding issues.
7. Road and Equipment:
  - Orton Agreement - 3 -4 weeks before done
  - Tracy work on road right of way: keep cartway separate from road issues, need survey for driveway.
  - Garrison Bill- Camp Lake project- they do not want to pay. Al and Jerry to attend the next Garrison Township Meeting. We have all documentation.
  - Gravel quotes: Bids open by Al Bosn. Bids were recieved from Butch Smude Sr. @ .75/yd and Butch Smude Jr. @ .50/yd. Don Hyatt made a motion to go with Al Smude (Jr) at .50 / yard, (15,000 yards) 5 year lease-. Al Bosn seconded- motion carried.
  - 5 year update plan- Updated plan reviewed by board along with a detiail explanation by Bob Kotten, Clerk.
  - Al Bosn will be Acting Road Supervisor for the next few weeks until Hyatt gets back from trip.
  - Quotes for Class 5 gravel: Don made a moion "clerk to put out bids - to be received no later than 2/27, 5:00 PM for 15,000 yards. To be read on 3/1 meeting" Seconded by Al. Motion Carried.
8. CW Power ROW clearing- have recieved diagram.
9. Dog Ordinance: N/A.
10. Appoint election judges: election on 3/9 - must have 4. Motion by Bosn, seconded by Hyatt to appoint Emily Lanin, Rita Johnson, Darrell Neilson, Jerry Coyle, ~~Al Bosn~~ <sup>out Rosenberg - Ah</sup> Motion carried
11. Jerry - Annual Review- recommendation that in future years this be done in close session meeting. Bosn made a motion " give Jerry a 2.1% (.36) raise effectibe 1/1/2004". Seconded by Hyatt. Motion carried.
12. March meeting- Motion by Bosn, 2nd by Hyatt to change the March 2, 2004 regular meeting to March 1, 2004 due to caucus meetings.
13. Annual Audit:
  - The Board discussed the needs of the Township for FY2005. The Clerk reviewed

the financial reports with the  
Board.

Don Hyatt made a motion for the 2005 :

General Fund	42,000.00
Road & Bridge	82,100.00
Recycling	0.00
Fire Protection	16,000.00
Equipment/Gravel	25,400.00

total 165,500.00 = 2.2% increase from 2004.

Seconded by Al. Motion Carried. The Board reviewed the Clerks and Treasurers books and verified the balances and signed the audit report.

14. Don Hyatt made motion to pay bills, Seconded by Al Bosn. Motion Carrier.

14. Al Bosn made motion to adjourn meeting. Seconded by Don Hyatt. Motion Carried. Meeting adjourned at 9:00.

Minutes for 02/03/2004

1. meeting called to order at 7:00 by Al Bosn. all board members with exception of Don Hyatt in attendance.
2. Deputy Clerk read minutes of previous meeting. Dan Wells made motion to accept, seconded by Al Bosyn. Motion carried.
3. Treasurer read treasurer's report. Motion made by Dan Wells to accept. Seconded by Al Bosn. Motion carried.
4. Planning and Zoning- Comprehensive Plan Review- No action.
5. Open Forum: No action.
6. Recycling Concerns: None.
7. Road & Equipment:
  - Orton Agreement- Survey should be done by end of February- Jerry said it looked like it had been staked.
  - Garrison Agreement: Camp Lake Road: Al and Jerry to return for Feb meeting-no payment yet.
  - Quotes for Class 5- Al has received request for forms- but no bids
8. Reclassify land or Auction: Al made a motion, second by Dab Wells to accept the 6 proposals. Motion Carried.
  - Port Mille Lacs 1st addition to Lake Forest, Blk 2 Lots 5 & 6
  - Port Mille Lacs Lake Forest Estates, Blk 2 Lots 3 & 16
  - Port Mille Lacs Lake Forest Estates, Blk 2 Lots 9 & 10
  - Port Mille Lacs Lake Forest Estates, Blk 2 Lots 13
  - Port Mille Lacs Lake Forest Estates, Blk 10 Lots 19 & 20
  - Port Mille Lacs 2nd addition to Lake Forest, Blk 3 Lots 39
9. Dog Ordinance: letter passed around.
10. Weed meeting- Dan Wells to attend.
11. Meeting of East Morrison Fire Dept. Al to attend.
12. District 8 bus trip to Capitol: No one to attend
13. Need another judge- Dan Wells (Who is Lead Judge?)
14. Alt made motion to pay bills, Seconded by Dan Wells. Motion Carrier.
14. Al Boysn made motion to adjourn meeting. Seconded by Dan Wells. Motion Carried. Meeting adjourned at 7:51



Roosevelt Town Board met as a Special Board meeting on February 10, 2003, at 10AM in the Town Hall. The purpose of this meeting was to take action on the cartway petition for Julian Carlin. The notice for this meeting was posted on Friday, February 7, at 10AM.

All Town Board members were present.

--Chairman Hyatt opened the meeting.

--The Clerk gave a report on his discussions with the Township attorney and the need to adopt an order by resolution instead of the motions that were passed at the regular February meeting. The Town Board had additional discussion on the petition. On motion by Hyatt, 2<sup>nd</sup> by Wells to adopt the resolution for an Order setting a hearing date on the Carlin parcel being landlocked. It appears the DNR permit would not be issued, except for a bridge which would be financially prohibitive, and the affected landowner acknowledges the need for Carlin to have access to his land. The hearing date is at 5:30pm on the 6<sup>th</sup> of May, 2003 at the proposed cartway site. Motion carried

--Motion by Wells, 2<sup>nd</sup> by Hyatt to adjourn. Motion carried

Bob Kotten, Clerk

Minutes for 02/10/2004  
Tracy Cartway

1. meeting called to order by Al Bosn. Dan Wells and Al Bosn were present.
2. Tony Dyer (Deputy Clerk) read a number of exhibits into the record.
3. Mr Matlin discussed his wishes for the board adopting the Alternate proposal.
4. Mr. Welty discussed his wishes for the board adopting the Alternate proposal.
5. The township lawyer explained that any deals between Mr. Tracy and Mr. Matlin were beyond the jurisdiction of the township.
6. Mr Tracy discussed his wishes for the board to adopt the Alternate proposal.
7. The township board lawyer wrote up a resolution for the board to accept the alternate proposal.
8. Al Bosn made a motion to accept the resolution. Dan Wells seconded. The motion carried.
9. Al Boysn made motion to adjourn meeting. Seconded by Dan Wells. Motion Carried.

Minutes for 03/01/2004

1. meeting called to order at 7:00 by Al Bosn. all board members with exception of Don Hyatt in attendance.
2. Deputy Clerk read minutes of previous meeting. Al Bosn made motion to accept, seconded by Dan Wells. Motion carried.
3. Treasurer read treasurer's report. Motion made by Al Bosn to accept. Seconded Dan Wells. Motion carried.
4. Planning and Zoning- Comprehensive Plan Review- No action.
5. Open Forum: Complaints were heard about mail not being delivered on OxCart road because of snow not being plowed.  
Jerry explained the rationale behind the snow plowing plan.  
We also heard about 2 girls on horse back that were trespassing on people's land.
6. Recycling Concerns: None.
7. Road & Equipment:  
Orton Agreement- Survey done. Legal description sent to our lawyer.  
Garrison Agreement: Dn Wells made motion to turn over to our attorney. 2nd by Al Bosn. motion carried.  
Our surveyor will survey and get back to board when all has been surveyed.  
Quotes for Class 5- 4 bids received and opened. winning bid was by Sanders for 1.57 /yd.
8. Dan and Al to attend he CWC Assoc. Of Townships meeting on 3/29.
9. There will be an officers short course on 3/25 - at this time, Dan, Al, Tony and Donalee will attend.
10. Board of review to be on May 11, at 1:00 PM.
11. Proposal to Increase the plan for Life Insurance for Board members. No action taken.
12. Board members signed the Materials Management division.
13. Al made motion to pay bills, seconded by Dan wells. Motion Carrier.
14. Al Boysn made motion to adjourn meeting. Seconded by Dan Wells. Motion Carried.  
Meeting adjourned at 7:46

ROOSEVELT TOWNSHIP

ANNUAL MEETING AGENDA

MARCH 9, 2004

- 1) Clerk calls meeting to order
- 2) Moderator is chosen
- 3) Clerk reads minutes of last annual meeting
- 4) ~~Clerk reads minutes of Board of Audit~~
- 5) Treasurer report
- 6) Roads/equipment/buildings in need of repair
  - Roads in need of major repair
  - Status of equipment
  - Recycling Program
  - Free day for white goods *MOTION*
  - Town Hall
  - Fire Protection Contract
  - Dog Ordinance
  - Mille Lacs Area Foundation is requesting a donation
- 7) Clerk gives financial summary
- 8) Levy of Town taxes for fiscal year 2005 *MOTION*
- 9) Other business to bring before the electorate
- 10) Depositories of Town funds - *DEERWIND/GM. 1ST NATIONAL, MIDWAY-C/O*
- 11) Town Supervisor compensation -
- 12) Poll hours for general and presidential election *MOTION*
- 13) Location and time of next annual meeting *7-8<sup>00</sup>*
- 14) Adjournment

*Town Hall  
After 1800 -*

## Annual Town Meeting

The Annual Township Meeting, held in the Township of Roosevelt, in the County of Crow Wing, and State of Minnesota, at Town Hall on the 9th day of March, 2004, was called to order by Tony Dyer.

Tony Dyer was then chosen to preside as Moderator at the meeting.

The 2002 annual Town meeting minutes were read, a motion was made by Don Hyatt and 2<sup>nd</sup> by Al Bosn. Motion carried

Board of Audit, and Treasurers report was read. A motion was made by Don Hyatt and 2<sup>nd</sup> by Howie Germanson. Motion carried.

The Township residents discussed the roads in need of repair and upgrading. Forest Ridge, Goley and Williamson's road were discussed.

Equipment is in good shape. Plow may need some minor work. Hole in roof of garage will be fixed this spring.

Recycling program is in good shape. White goods cleanup will be offered again on the Third Saturday in June 19<sup>th</sup> from 9:00AM to 12:00PM. Motion was made by Dan Wells and 2nd by Darryl Nielsen. Motion carried.

Town Hall is in good shape. We do need to replace the light bulb fixtures. Howie Germanson will donate a pole for additional lighting for the parking lot - Suggestions were made to use a motion detector light and possibly put on building.

Fire protection for the sections 28 thru 36 is handled by Pierz Fire Dept. while all other sections are handled by Garrison Fire Dept. Al thought that the township might get a reduction from Pierz.

There was much discussion about the Dog Ordinance- Darryl Nielsen stated that we need some sort of ordinance - Al Boson and Dan Wells to attend county meeting March 29<sup>th</sup> to see how the county will be handle this situation. To be discussed further at board meeting in 2004.

There was a request for donation to Mille Lacs Area Foundation- Motion made by Darryl Nielsen and 2<sup>nd</sup> by Jerry Coyle to take no action. Motion carried



A motion by Tony Dyer and 2<sup>nd</sup> by Darryl Nielsen to raise the following sums of money by tax upon the taxable property in said Township for the following purposes for the 2005 fiscal year:

For General Fund -----	\$46,400.00	
For Road and Bridge Fund-----	82,100.00	
For Recycling -----	0.00	
For Fire Protection-----	16,000.00	
For New Equip/material Fund -	25,400.00	
Total -----	<del>\$170,100.00</del>	169,900

Motion carried. 170,100.00

A motion was made by Howie Germanson and 2<sup>nd</sup> by Darryl Nielsen to look into and proceed with putting together a Model Road Ordinance. Motion carried

A motion was made by Darryl Nielsen, 2<sup>nd</sup> by Jerry Coyle that the compensation of the Town Officers shall remain the same as the previous year, except that, for any supervisor working with Jerry, will receive that same hourly wage as Jerry. Motion carried.

A motion made by Jerry Coyle and 2<sup>nd</sup> Don Hyatt, that General and Presidential election poll hours be from 7AM to 8PM. Motion carried.

It was discussed to get more township judges. Tony Dyer will find out when the next classes are and the cost of the classes.

A motion was made by Jerry Coyle and 2<sup>nd</sup> by Don Hyatt, that Township elections be held between the hours of 3PM and 8PM at the Town Hall. Motion Carried

On motion, it was resolved to continue the Town depositories to be First National Bank of Deerwood--Garrison Branch and Mid Mn Federal Credit Union.

The next Annual Town Meeting was ordered to be held at Township Hall at 1pm on 2<sup>nd</sup> Tuesday, March 9, 2005 and the same place was designated for holding the next General Election in the Town.

*March 8th*

Minutes for 04/06/2004

1. meeting called to order at 7:00 by Don Hyatt. all board members in attendance.
2. Motion made by Al Boysn to keep all officers in their previous position, Seconded by Don Hyatt. Motion carried.
3. Deputy Clerk read minutes of previous meeting. Dan Wells made motion to accept, seconded by Al Boysn. Motion carried.
4. Treasurer read treasurer's report. Motion made by Don Hyatt to accept. Seconded Al Boysn. Motion carried.
5. Planning and Zoning- Comprehensive Plan Review- No action.
6. Open Forum:
  - a. no update concerning kids on horseback breaking into cabins.
  - b. some questions about survey for Cartway. When the surveys are done will become public. *AND Roadway - 5/4/07 -*
7. Recycling Concerns: 3rd Saturday of May- Deputy Clerk will print out hand outs and provide to Dan Wells.
8. Road & Equipment:
  - Road Inspection by Jerry and Don Hyatt
  - Orton Agreement- Motion by Don Hyatt to sign . Second by Dan Wells motion carried,
  - Motion by Don Hyatt to sign the Contract for gravel crushing. Seconded by Al. Motion carried.
  - OX CART & Spring Lake Trail- road grading-Don Hyatt made a motion "do it for Oxcart 2 times / year- not billed to county, Spring Lake - 2 times / year and bill to county".
  - second by Dan Wells- motion carried.
  - Also, Reddick road is separate. Don to talk to attorney - we have maintained and plowed-
  - Don and Jerry to measure what we use.
  - Garrison Township: Barbara Brandt (Supervisor of Garrison Township) was present. We have requested an opinion letter- still a lot of questions.
- Don and Jerry replaced panels in garage roof- may need to re-roof garage next year.
- with regards to street signs, county will replace and bill Township.
9. CWC Assoc of Township - March 29, Dog Ordinance oh hold for 1 year.
10. Board approved 3 Liur, beer and Gambling JR, HFYC and Thorton's.
11. Board members signed the MMFCU Mn Twp Assoc.
12. Recived 2500.00 from PC Sportsman Club.
13. Dan, Al, Donalee and Tony attended the Officers Short Course.
14. Board of Review- 5/11 at 1 PM- need quorum.
15. Reconsidered Proposal to Increase the plan for Life Insurance for Board members.
  - A number of strong sentiment made both for and against - no action taken.

16. Mention was made that Bob Kotten has filled the role of Township CLerk since 1975.

17. Dan made motion to pay bills, Seconded by Al. Motion Carried.

18. Al Boysn made motion to adjourn meeting. Seconded by Dan Wells. Motion Carried. Meeting adjourned at 9:10

ROOSEVELT TOWNSHIP  
BOARD OF REVIEW  
MAY 11, 2004

Board of Review called to order at 1:35 PM on Tuesday, May 11, 2004 by Don Hyatt.

Present for township was Don Hyatt (Supv), Al Bosn (Supv), Virginia Hill (Clerk), and Marty Schmidt (Assessor).

Marty explained the purpose of this meeting and the notice of valuation and classification; this is for property taxes that will be paid in 2005. This meeting is not to adjust taxes, just to discuss concerns or questions that property owners may have regarding the notice.

Attending the Board of Review were 12 property owners who had questions or concerns.

The Board of Review was adjourned at 4:00 PM.



Minutes for 05/04/2004

1. meeting called to order at 7:00 by Don Hyatt. all board members in attendance.
2. Deputy Clerk read minutes of previous meeting. Dan Wells made motion to accept, seconded by Al Boysn. Motion carried.
3. Treasurer read treasurer's report. Motion made by Don Hyatt to accept. Seconded Dan Wells. Motion carried.
4. After some discussions and asking if any others were interesting in applying, the board appointed Virginia Hill to be the new Clerk, replacing Bob Kotten, who had tendered his letter of resignation. Al made to motion to appoint Ms. Hill, seconded by Don Hyatt. motion carrier. It was decided to keep the same pay scale.

Board asked the Deputy Clerk to make a recommendation at the next meeting concerning the use of her private computer versus buying a new one.

5. Planning and Zoning- Ron Litchy was present seeking a letter from the township for approval. He was told by the county Planning and zoning that he needed to do that. Dan Wells is going to check into why this was needed.

6. Open Forum:

- a. Jerry Konen asked for a clarification of who and what was paid for the cutting of the wood in connection with the Camp Lake Road re-building. He was told that those who did it were not re-embursed and did on their own time. There was a difference in opinion about whether Terry Smude put in a bid or not.
- b. Jerry Konen also had questions about a culvert put in at Ron Kotten's. The Clerk (together with Don Hyatt) will find out if the county should test the run off.

c. A petition was presented by Howie Germanson - to not open Forest Ridge road to thru traffic.- No Action.

7. Recycling Concerns: There will be a general clean up on 6/5- Jerry will co-ordinate. My. Tracy voluteered to bring up at the Camp Lake Assoc. meeting.

6/12 @ 9:AM

8. Road & Equipment:

Road Inspection by Jerry and Don Hyatt- passed out at meeting.No Discussion.  
Orton Agreement- We received a letter from our attorney - Don Hyatt made a motion  
"To have the clerk contact the attorney and have him write a letter that we disagree with Mr. Orton, and will continue to maintain the Reddick road" (option #2)  
It was seconded by Dan Wells. Motion carried.

Garrison Township: We received a letter from attorney- A motion was made by Don Hyatt and seconded by Dan wells to have the clerk contact our attorney and ask him to write a letter to Garrison township outlining the points in his letter to us, but dropping all mention of arbitration.  
Motion Carried.

Cartway- The clerk and Deputy Clerk received a letter from Mr. Tracy's

CAMP LK RD



20040504

attorney requesting documentation.

A motion was made by Don Hyatt and seconded by Al Bosn to send the letter to our attorney for his advice.

Motion Carried. No action till we hear from the township attorney.

9. State Auditor Report- N/A.
10. Comprehensive Plan: Al Bosn to review and pass on.
11. Recycling Report- clerk to contact Doug Morris (at [doug.morris@co.crowwing.mn.us](mailto:doug.morris@co.crowwing.mn.us)) to see how we apply for funds.
12. Passed out the Township Salary review.
13. Board of Review- 5/11 at 1 PM- need quorum.
14. Motion made by Don Hyatt and seconded by Al Bosn to pay the \$20.00 to have our new web site presented to the different search engines. motion carried.
17. Don made motion to pay bills, Seconded by Al. Motion Carried.
18. Don Hyatt made motion to adjourn meeting. Seconded by Al Bosn.. Motion Carried.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
JUNE 1, 2004

1. Call to Order
2. Minutes
  - May 4, 2004 Meeting
  - May 11, 2004 Board of Review
3. Treasurer's Report
4. Planning and Zoning
  - Monthly Reports on zoning permits issued in Crow Wing County
  - Variance granted – Gaylord Ryg
5. Open Forum
  - Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns
  - Orton Agreement
  - Garrison Township
  - ~~Cartway~~ – Camp Lake Rd
  - Camp Lake Survey
8. Clean-up Day
  - June 12, 2004
  - Meet @ Town Hall @ 9:00 AM
9. Claims to be Paid
10. State Demographic Center
11. Other

20040601

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
JUNE 1, 2004

1. Call to Order at 7:02 PM by Don Hyatt. All board members in attendance.
2. Minutes- read by the clerk.  
May 4, 2004 Meeting - 1 correction - between road and Cartway-  
Don Hyatt made motion to approve, seconded by Al Bosn,  
motion carried.  
May 11, 2004 Board of Review  
Don Hyatt made motion to approve, seconded by Al Bosn,  
motion carried.
3. Treasurer's Report read and approved.  
Don Hyatt made motion to approve, seconded by Al Bosn,  
motion carried.
4. Planning and Zoning  
Monthly report on zoning reports available.  
Variance granted to Gaylord Ryg.
5. Open Forum  
Issues not on the Agenda- N/A
6. Recycling Concerns- Don to provide trailer by 6/19.  
Don to call Jeff about re-painting the sign.
7. Road & Equipment Concerns  
Orton Agreement- Attorney sent letter.  
Garrison Township- Attorney sent letter.  
Cartway - survey- Don to go on-site to verify survey. Some confusion about  
whether road survey is done.  
Clerk to contact Bob Kotten and surveyor.  
Camp Lake Road- data requested- being worked on. Road survey needs to be done  
before cartay survey can be  
approved?  
Post Road culvert - this summer- as time and environment permits.
8. Clean-up Day  
June 12, 2004  
Meet @ Town Hall @ 9:00 AM
9. Claims to be Paid- Don made motion to pay, seconded by Al. Motion carried.
10. Other  
Handicap access to town hall. Don to check on paving handicap parking space  
and possibly in front of  
garage.  
Al thanked Ms. Hill for accepting post of clerk.  
Al suggested the new clerk attend the short meeting still being held in  
various locations.  
Don Hyatt made motion to reimburse the clerk \$10.00 / month for use of home  
computer. Seconded by Al. Motion carried.  
A reception for Bob Kotten 6/14 - 6:00 PM - 7:00 PM  
First Responser to use hall on 7/20 for accident mock up.
11. adjourn- Al made motion, seconded by Don. motion carried.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
JULY 6, 2004

1. Call to Order
2. Minutes  
June 1, 2004 Board Meeting
3. Treasurer's Report
4. Planning and Zoning
5. Open Forum  
Issues not on the Agenda
6. Recycling Concerns  
Guidelines for Transfer Station Costs
7. Road & Equipment Concerns  
Specifications for Roads in Roosevelt Township  
Orton Agreement  
Garrison Township  
Letter from Attorney  
Cartway / Road - Camp Lake  
Schedule Meeting & send out survey to Tracy, Macklin, & Welty
8. Claims to be Paid
9. Crow Wing County Comprehensive Plan (2003-2023)
10. Policy for Cellular Telephone Use
11. Primary Election, September 14, 2004
12. State of Minnesota Cooperative Purchasing Venture program
13. Animal Control Complaints
14. Other

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
JULY 6, 2004

1. Call to Order - 7:00 PM- all board in attendance.
2. Minutes  
June 1, 2004 Board Meeting -Dan made motion to approve, seconded by Al.  
motion carried.
3. Treasurer's Report - Al made motion to approve, seconded by Dan.  
motion carried.
4. Planning and Zoning- N/A  
Clerk has monthly report- clerk to check discrepancies
5. Open Forum  
Issues not on the Agenda "Thank you" card received from Bob Kotten  
and read by clerk
6. Recycling Concerns  
Guidelines for Transfer Station Costs-outdated- station is closed  
for garbage. Open for re-cycling.
7. Road & Equipment Concerns  
Specifications for Roads in Roosevelt Township Don/Jerry to review.  
  
Orton Agreement - They have stakes in - they say stakes are on their land.  
Mr. Orton addressed board- will not settle without settlement on Rednick Road.  
Don made a motion to remove the stakes, Al seconded- motion carried.  
  
Garrison Township - option discussed to reduce bill by not including  
benefits and equipment charges.  
Board discussed another option to reduce by a flat per cent.  
Al made a motion to reduce by 10%, Don seconded. motion carried.  
Don to attend Garrison township meeting with clerk.  
  
Letter from Attorney- read by clerk.  
  
Cartway / Road - Camp Lake- discussion about the survey and whether it was complete  
Clerk to set up a meeting after talking with township lawyer with regards to  
a. availability  
b. need to be public.
8. Claims to be Paid- Don made motion, seconded by Al. motion carried.
9. Crow Wing County Comprehensive Plan (2003-2023) - CD given to Al.  
  
Policy for Cellular Telephone Use- Al made motion, seconded by Don to  
remove "Location" section.  
motion carried.



11. Primary Election, September 14, 2004-discussion about judges.
12. State of Minnesota Cooperative Purchasing Venture program- N/A.
13. Animal Control Complaints clerk had report for review.
14. Other
  - a. Clerk to put out bids for  
Truck Tarp  
Grader- pull type.  
Bids to be sent to Virginia by no later than 5:00 PM on 8/2  
Motion made by Al, seconded by Don. motion carried.
  - b. sign needed for Cody Circle, Fisher Road & Roosevelt Trail
  - c. discussion about computer from Bob's house
  - d. handicap parking- 580.00 for in front of township building,  
580.00 for in front of garbage.  
Dan made motion to do, seconded by Al. motion carried.
  - e. Don getting bid for Garbage/re-cycling sign.
15. Don made motion to adjourn, seconded by Dan. Motion carried.  
Meeting adjourned at 9:00 PM

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
AUGUST 3, 2004

1. Call to Order
2. Minutes -July 6, 2004 Board Meeting
3. Treasurer's Report
4. Planning and Zoning
5. Open Forum  
Issues not on the Agenda - *POLARIES / USE OF TUNNEL  
USE OF CULVERTS  
SNOW PLOWING*
6. Recycling Concerns  
Annual Residential Recycling Report
7. Road & Equipment Concerns  
Response back from Supervisors on road specifications  
Darren Redman-issues from him  
Orton/Reddick Road  
Options- Minn. Stat. 164.07 or Minn. Stat. 164.35  
Garrison Township  
Meeting with Garrison - they'll respond back to us by Aug. 15th  
Cartway / Road - Camp Lake  
Special Meeting
8. Claims to be Paid
9. Bids for Grader & Tarp
10. Crow Wing County Comprehensive Plan (2003-2023)  
CD given to Al Bosn
11. Election  
List of Judges - *APPOINTMENT*  
Training for Judges - Monday, Aug 16th in Brainerd  
Salary for Judges
12. Other  
*RATE CASE  
GEOLOGICAL ATLAS WORKSHOP*

ROOSEVELT TOWNSHIP  
Special MEETING AGENDA  
AUGUST 6, 2004

1. First part of meeting was held on-site- meeting opened at 3:05

- a. Township's lawyer opened and ran the site visit
- b. first, all present reviewed the current cartway placement.
- c. Mr. Tracy requested that it be moved about 10' or so to the right as viewed from the <sup>road</sup>  
(discussed and approved later in the meeting at town hall)
- d. some residents had questions about whether Mr. Tracy would continue to allow people to cross his lands to get to state land- no agreement was made.
- e. discussion between Mr. Macklin and Mr. Tracy about dollars- no agreement reached.
- f. board and township's lawyer then reviewed each drive way with the following results:
  - i. Mr. Welte- driveway will be fixed
  - ii. Ms. Hanson- vacate of the old un-used platted road as part of vacation
  - iii. lot #8- install drainage pipe to drain run-off

2. Meeting was then continued to Town Hall: meeting opened at 4:25

- a. Township's lawyer ran the meeting
- b. Mr. Welty said he had already reached an agreement with Mr. Tracy
- c. board discussed and approved doing all vacations- may keep some for drainage around <sup>lot</sup> #8
- d. Don made motion to:

have surveyor re-do Camp Lake road - 66' road (by September meeting)  
extend all properties from present along a straight line to meet the 66' road  
may need some adjustments because of overlapping lines-  
must retain 33' property line

Mr. Tracy will mark where he wants to cartway (Mr. Maccklin- said "where ever you  
Lawyer for township will prepare the paperwork for petition to vacate based upon  
<sup>hand drawing</sup> and will update with legal when available and approved  
Made need to modify based upon drainage needs around property #8  
Also include vacation of old platted road thru Hanson's and neighbors property

Al seconded the motion, motion carried.

Meeting adjourned at 5:14 PM

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
AUGUST 3, 2004

1. Call to Order - 7:03 PM- All board member in attendance.
2. Minutes -July 6, 2004 Board Meeting Don made motion to accept- 2nd by Al. Motion carried.
3. Treasurer's Report - Dan made motion to accept, 2nd by Al. Motion carried.
4. Planning and Zoning

Clerk called about discrepancies- some people had more than 1 permit-

Don made motion to "clerk to send letter of approval". 2nd by Dan. (per Ron Litchy)

Clerk also to call Re-zoning to see why people are being sent to Township.

Hillman and Pine Center First Responders seek permission to keep open 20' off North Platte Lake Road. Al made motion, 2nd by Don. motion carried. Township to brush out

5. Open Forum

Issues not on the Agenda

Question was asked about spreading Calcium Chloride on roads- n/a at this time

Handicap parking- Don presented another bid for \$1760.00 for parking and Garage. Dan made motion to accept. 2nd by Al. Motion carried.

Clerk requested that bar in bathroom be installed before elections- Jerry to do.

6. Recycling Concerns

Annual Residential Recycling Report - Dan to review

Painting of re-cycling- in Process- estimate is \$65.00

7. Road & Equipment Concerns

Response back from Supervisors on road specifications- Jerry to research the exact name of the pipes being used (plastic)

Darren Redman-issues from him -culvert and snow plowing issues on Westward Ho - Don & Jerry to review 2 issues brought up by Mr. Redman.

Orton/Reddick Road -

Options- Minn. Stat. 164.07 or Minn. Stat. 164.35- Don made motion to go with 164.07, 2nd by Al. Motion Carried.

Garrison Township

Meeting with Garrison - they'll respond back to us by Aug. 15th  
N/A at this time-

Cartway / Road - Camp Lake

Special Meeting clerk to prepare agenda (this meeting was held and minutes will be published.





Mr. Germanson had questions about Colley road maintenance.

8. Claims to be Paid Don made motion to pay bills, 2nd by Al. Motion carried.

9. Bids for Grader & Tarp

Several bids opened. Bids were:

\$31.00 Dennis Korowski

\$52.36 Ron Litchy

\$38.00 Torrence Evans

Don made motion to accept Ron Litchy's, 2nd by Al. motion carried.

Board decided not to sell Tarp. Don made motion as such,  
seconded by Al. Motion carried.

10. Crow Wing County Comprehensive Plan (2003-2023)

CD given to Al Bosn- Al discussed the contennts-

11. Election

List of Judges (see next page)

Al made motion to accept the list, 2nd by Don. Motion carried.

Clerk (Virginia Hill) will be Head Judge

Training for Judges - Monday, Aug 16th in Brainerd-

Salary for Judges- kept as before \$8.50 / hour + mileage

12. Other

County instpector will meet with clerk to inspect voting machines.

Geological Atlas Workshop- no interest

Butch Smude voiced concerns about the crushing, board gave him authority to deal with it  
Since it is being done on his property.

Rate Case-

Clerk to contact Beaudry to send forms to her for prepay-

Don and Jerry to review graveling budget to see where we are

Don to visit resident on Whitefish about the split-rial fence taht was built to close to  
the road.

14. Don made motion to adjourn. 2nd by Al. Meeting adjourned at 9:05 PM

List of Judges:

The following is the list of Election Judges that were appointed at the Roosevelt Township Board

Jerry Coyle

Marietta Evertz

E. arta Germanson

Emily Lanin

Charles Maas

Bev Myers

Darrell Neilsen

Kay Rocheford

Lisa Stordahl

Carol Ann Svaldi

Avis Claire Vessey

Virginia Hill \*\* Head Judge

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
SEPTEMBER 7, 2004

1. Call to Order
2. Minutes
  - August 3, 2004 Board Meeting
  - August 6, 2004 Special Meeting
3. Treasurer's Report
4. Planning and Zoning
  - Zoning Permits for Month of July
  - Approval for zoning change for Strecker (23474 Co Rd 2)
  - Construction Permit for Dennis Holmquist (Port Mille Lacs)
  - Rezoning Requests - Robert Reddick, Sr
  - Ron Litchy
5. Open Forum
  - Issues not on the Agenda
  - Guest – Gary Sheeler (County Commissioner)
6. Recycling Concerns
7. Road & Equipment Concerns
  - Compare 2003/2004 Spending
  - Williams Road
  - Camp Lake Road – Letter finally sent to Surveyor after changes 9/1/04
  - Vacating Process
  - Garrison Township
8. Claims to be Paid
9. Beaudry Propane
10. MAT District Meeting- Wednesday, September 29, 2004 @ Clarissa Ballroom
11. Calling Card for Telephone Usage of Town Board Members
  - \$40.00 (approx) for 1,000 Minutes – 1-800 # that everyone could use
12. Other
  - MN Labor Law Posters
  - NCPERS Voluntary Life Insurance Plan

Roosevelt Township  
Regular Meeting Minutes  
September 7, 2004

1. Call to order @ 7 PM – Pledge of Allegiance
2. Minutes read – Al made motion to accept, 2<sup>nd</sup> by Don. Motion carried
3. Treasurers report given – Dan made motion to accept, 2<sup>nd</sup> by Al. Motion carried
4. Planning & Zoning – 5 permits approved in July 2004. Approval for zoning change for Strecker, construction permit for Dennis Holmquist, & rezoning request from Robert Reddick, Sr. and Ron Litchy.
5. Open Forum – Guest Gary Seeler didn't show.  
Sanders Construction was released from contract – inadequate job.  
Clerk talked to MAT, they recommended getting written quotes from other contractors that originally submitted quotes. Recommendation from MAT that whenever we need work done that is below \$50,000.00 not to do the bid process, but to get written quotes.  
Township received 3 written quotes from Kingsway Construction @ 1.78/yd, Scepianiak, Inc. @ 1.78/yd & D.L.L. Excavating @ 1.67/yd.  
Dan made motion to accept the quote from D.L.L. Excavating. Clerk will prepare letter and contract and Don to call Dave Larson to know of Boards acceptance of his quote.

6. Recycling Concerns – none
7. Road & Equipment Concerns

Compared 2003/2004 spending – Road & Bridge Fund

Budget	Actual	
80,000	50,850.17	2003
96,750	52,384.24	2004

Don took 2,000 yds @ 1.57 from Sanders that was acceptable, we will be billed for that plus royalty's @ .50/yd; then billed for the 15,000 that D.L.L. Excavating plus the royalty's – doesn't leave much monies.

We do need to look at gravel hauling for Cooley Road & Poster Lane.

Don will get written quotes for these 2 projects for the October Board Meeting & will make determination then.

Williams Road – received info from attorney, waiting for further info before we proceed.

Camp Lake Road – waiting to hear from surveyor, Clerk will call to check status & will email as soon as time frame is known. Clerk outlined steps needed to vacate old road. Nothing started as of yet. First step is to get petition signed by 10 legal voters within 3 miles of the vacated road. Clerk will talk to Deputy to possibly assist with getting signatures.

Garrison Township – Peter did talk to Garrison's attorney & informed him that his recommendation to the Board would be to start a lawsuit. Peter felt that he was a little bit surprised. He denied having any role in writing the letter (epistle) that we received. Their attorney suggested that someone from Roosevelt contact someone from Garrison about trying to set up a more

productive dialogue & Peter told him that was a good idea, but he didn't feel we should initiate any dialogue. Peter feels we should wait another week to see if we hear anything from Garrison. Jerry thought we should possibly send Garrison a letter with details supporting our reasons they should pay their share; Jim Ritter (previous Garrison employee) would testify in our behalf, shared expenses with the road since early '70's, & the fact that 1.1 miles is in Garrison, 1.1 miles is in Roosevelt, & 1.2 miles is shared.

8. Claims to be paid – Don made motion, seconded by Dan, motion carried.
9. Beaudry Propane – Clerk received 2004-2005 pre-buy contracts from Beaudry for \$1.169 per gallon with 600 gallon minimum purchase. Don made motion to go with Beaudry, seconded by Al, motion carried. Clerk to call & see what we used last year & arrange for pre-buy at \$1.169/gallon.
10. MAT District 8 Meeting – no one on board interested in attending.
11. Calling Card – Clerk suggested that Board purchase calling card for long distance use, rather than reimbursement. Practically all of the Clerks phone usage is long distance & would be more economical for the Board to purchase calling card at a much lower cost. Motion made by Al, seconded by Don, motion carried. Clerk will purchase calling card for all Board members to use for long distance.
12. Other – MN Labor Law Posters needed at Town Hall. Motion made by Don to purchase, seconded by Al, motion carried. Clerk will purchase.  
NCPERS Voluntary Life Insurance Plan – pamphlets given to all Board members.  
Jerry had an electrician look at our ceiling lights & Jerry to purchase new florescent bulbs.  
Jerry inquired about the township purchasing “swing” mail boxes. Don to call county & find out price.  
Jerry brought up about hiring someone to fill in for plowing when he & Don are gone this winter. Don & Jerry to look into salary requirement of individual.

Don made motion to adjourn meeting at 8:30, seconded by Dan, meeting adjourned.



ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
OCTOBER 5, 2004

october

1. Call to Order at 7:01. Al Bosn was absent.
2. Minutes of September 7, 2004 meeting read. Don made motion to accept.  
Dan seconded. Motion Carried.
3. Treasurer's Report was read. Dan made motion to accept.  
Seconded by Don. Motion carried.
4. Planning and Zoning  
Approval of rezoning for Robert Reddick, Sr.- Approved.  
Public Hearing - Amendments to Sect 15 of Zoning Ordinance  
Alex Smude - for Gas Bulk Storage- no action.
5. Open Forum  
Issues not on the Agenda  
Because minutes were done in Microsoft Word-  
can not be printed from WEB.  
will be re-done in Notepad.  
Guest - Gary Scheeler - no show.
6. Recycling Concerns- none
7. Road & Equipment Concerns  
Request for help for Jerry . Board discussed the budget- *ft time employee*  
after much discussion Dan made a motion  
"to hire Ritter as a ~~contractor~~ for 200 hours at 15.00/hour  
- ending no later than 12/31/2004 -  
beginning 10/11/2004". Don seconded - motion carried.  
Also, Don made a motion to hire DLL Hauling to gravel  
Cooley Road 2.38 cu yd @ 1300 yd. (\$3094.00)  
Dan seconded. motion carried. (only bid received)  
will not include work on Poster Road- (2000.00)  
which will be done by Jerry and new hire.  
Poster Road needs work before gravelling.

In discussing budget, it was pointed out that:

- a. budget for income is \$134,500
- b. we have recieved \$105,098
- c. we estiamte we will receive \$56,000 yet
- d. whatever we receive, that will need to last us till 7/1/2005.
- e. claims for 2004 are currently \$81,716- this does not include  
\$25,000 due for gravelling,  
claims for November (estimated \$8,000 + gravelling)  
for December (estimated \$7,000)
- f. we estiamte Jan '05-June '06 at \$39,000 (11,000; 3,000;  
4,000; 10,000; 5,000; 6,000)
- g. this would leave total expenses at \$160,000 and  
receipts at \$161,000

Williams Road - on hold.

Camp Lake Road- Surveyor bill will be \$2900.00. will be 4-5  
weeks before completion.

Clerk will assemble a petition and get 10 signatures of  
township residents within a 3 mile radius

october  
of work site. Clerk will have done by next township meeting.  
Will need a public meeting to discuss vacation of road,  
after survey is done and approved.  
Need to move forward on cartway. Clerk to arrange  
for when the public meeting will be to  
discuss "damages".

Garrison Township- reviewed letter prepared by Jerry to  
Garrison. Jerry to change / add parts ,  
send it to supervisors and clerk for approval.  
Don made motion for this and Dan seconded. motion carried.

Mileage certification: Jerry to review

Westward HO - plowing- no action

8. Claims to be Paid Don made motion to pay, Dan seconded. motion carried. *EXCAVATING*  
Don also made a motion to "Pay 15,000.00 to DLL ~~Hauling~~  
for graveling with balance due at end".  
Dan seconded, motion carried.

9. Beaudry Propane- 1.169 cost.

10. Animal Control Ordinance  
2000 Census = 535 people @ \$2.50/person = \$1,335- N/A taken-

11. Other  
CTC Board of Directors Ballot N/A taken.

12. November will be Monday 11/1 because of elections on Tuesday 11/2.

13. Don made motion to adjourn meeting. Dan seconded .  
Motion carried. Meeting adjourned at 9:12

Roosevelt Township  
Special Meeting Minutes  
Cartway – Camp Lake Road  
October 29, 2004 @ 7:00 PM

In attendance: Don Hyatt, Al Bosn, Dan Wells, Virginia Hill  
Jim & Marlene Tracy, Pat & Vicki Welty, and Bill Macklin  
Peter Tiede

Call to order – Pledge of Allegiance

Appraisal of cartway done by Johannek Appraisal; amount of \$1,125.00 for property

Damages awarded: \$0.00 to Pat Welty  
\$1,125.00 to Bill Macklin

Motion made by Don Hyatt, seconded by Al Bosn to award damages. Motion carried.

The clerk will record the establishment of the cartway with the County Recorder  
Parties were informed of the right to appeal

The clerk informed the Tracy's that she will get all monies associated with cartway and get a bill to them within the next couple of weeks.

Don made motion to adjourn meeting, seconded by Dan, meeting adjourned.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
NOVEMBER 1, 2004

1. Call to Order
2. Minutes  
October 5, 2004
3. Treasurer's Report
4. Planning and Zoning
5. Open Forum  
Issues not on the Agenda
6. Recycling Concerns
7. Road & Equipment Concerns  
Williams Road  
Camp Lake Road- Surveyor  
Tracy Cartway  
Garrison Township
8. Claims to be Paid
9. MAT Annual Meeting  
Nov 18-20 in St Cloud  
District 8 Host District
10. Other  
Levy for 2005 ?????

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
NOVEMBER 1, 2004

1. Call to Order at 7:00 PM- all board members present.
2. Minutes  
October 5, 2004 - Dan made motion to accept,  
Al seconded. motion carried.  
Special meeting - 10/29 - Clerk gave high points.  
Clerk to provide minutes.
3. Treasurer's Report- Don made motion to accept. Al seconded.  
motion carried.
4. Planning and Zoning  
for township: 13 permits, 71 / YTD.
5. Open Forum  
Issues not on the Agenda  
Howie Germanson compliment Jerry on work done.  
However, between Cooley just west of Andersen's,  
the road is lower than ditch.
6. Recycling Concerns: sign is up.
7. Road & Equipment Concerns  
Williams Road check to be sent, signed off.  
Camp Lake Road- Surveyor: No word yet.  
Tracy Cartway - completed (special meeting 10/29)  
Garrison Township: Jerry revised letter-  
board reviewed new copy- to be sent.
8. Claims to be Paid: Don made motion to pay. Al seconded. carried.
9. MAT Annual Meeting- clerk to send check and board members  
to re-imburse clerk.  
Nov 18-20 in St Cloud  
District 8 Host District
10. Other  
Levy for 2005 : this was a special assessment last year.  
memorial for Bob Kotten:  
suggestions: name a road after Bob,  
plaque in township hall  
clerk to investigate.  
legal services ad- N/A
11. Don made motion to adjourn, seconded by Dan. Motion carried.  
meeting adjourned at 7:40 PM.



ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
December 7, 2004

1. Call to Order at 7:00. All board members were present.
2. Minutes  
November 1, 2004 Dan made motion to accept, seconded by Don, motion carried.
3. Treasurer's Report- Don made motion to transfer Building fund excess to General fund.  
Seconded by Al. Motion carried.  
Al made motion to accept, seconded by Don, motion carried.
4. Planning and Zoning - 2005 Public Hearing Schedule- N/A.
5. Open Forum  
Issues not on the Agenda - none presented.
6. Recycling Concerns - No issues.
7. Road & Equipment Concerns  
Petition from John & Carolyn Ott for cartway:  
Clerk read the petition.  
Al made motion to table the acceptance of petition till next meeting.  
Don seconded- motion carried.  
Clerk to communicate with petitioner concerning estimated cost  
so that a bond can be presented- also communicate proper forms to  
submit.  
Camp Lake Road- Surveyor Update- no word from surveyor yet.  
Deputy clerk to e-mail name of alternative to maybe use next  
time. (done)  
Tracy Cartway - Bill- bill was presented to Mr. and Mrs. Tracy  
Al made motion to accept billing. Don seconded - motion  
carried.  
Mr Tracy asked some question and pointed out some  
discrepancies-  
clerk amended the bill.  
Don made motion to accept the amended bill,  
Dan seconded-motion carried.  
Garrison Township - We have heard nothing, did receive check for normal  
billing.  
Don made motion to send article to Mille Lacs Messenger  
for publication  
Al seconded, motion carried.
8. Claims to be Paid: Don made motion, second by Al, carried.
9. End of Year Reports- Don made motion that clerk to use consulting services as needed.  
second by Al. Motion carried.
10. Other:  
2005 Tax Forfeit land: Don made motion to Approve the sale of

Tax Forfeiture land that could be verified as being in township.  
Second by Al, carried.

Board signed forms as required.

Clerk to prepare letter and send to Mr Orton to remove signs and  
posts in road right of way by 1/1/2005

Clerk to prepare letter to send to land owners along Williams Road  
to move any fence, trees etc out of road right of way by 5/15/2005.

11. Don made motion to adjourn. Al seconded. Motion carried. meeting adjourned at 8:16 P.M.