

**ROOSEVELT TOWNSHIP
BOARD MEETING
AGENDA
August 10, 2026**

- 1. Call to Order**
- 2. Agenda approval**
- 3. Minutes - July 13th, 2026, Board Meeting**
- 4. July Treasurer's Report**
- 5. Claims for Approval**
- 6. Road & Equipment Reports**
 - Equipment**
 - Roads**
- 7. Open Forum**

Other Information:

- None**

ADJOURNMENT

**ROOSEVELT TOWNSHIP
BOARD MEETING
July 13, 2026**

- The meeting was called to Order at 7:00 pm by Chairman, Sonya Crocker, Sonya and Jim present, Darla Kellner is not.

Sonya led the Flag Pledge.

- Motion by Sonya to approve the agenda as written, 2nd by Jim all approved, motion carried.
- Motion by Sonya to approve June 8th, 2026, Board Minutes as written, 2nd by Jim, all approved, motion carried.
- Sonya moved to accept the June Treasurer's report as read; 2nd by Jim, all approved, motion carried.
- Sonya makes a motion to approve the claims as listed, motion was 2nd by Jim, all approved, motion carried.
- Road & Equipment Report:
 - Equipment: Oil change on grader.
 - Roads: Bone dry after all the rain we got last week. Got all the major washouts cleaned up, not many trees but a couple. Some residents helped before Slade got there – he thanked them on Facebook. Started mowing ditches again. Patching the roads has been done, waiting on crack sealing (the rain and heat is holding them back).
 - Richardson Township would like to rent Slade & grader, if Kowalczyk are unable to blade:
They currently pay Kowalczyk \$185/hour for labor and machinery. Slade doesn't have any issue doing it. Roosevelt Township would be priority. Jim makes a motion that if Richardson Township needs to rent Slade/Grader for \$185/hour we will do this
- Crisis Line and Referral was bought by Northern Pines – Breanna got the Crisis Line and Referral Services donation check back in the mail. She called them and found out Northern Pines bought them. She got ahold of someone, and they said if we want to donate to the Crisis Line just leave a note with the donation and they will make sure that it goes towards that. Sonya makes a motion to send the donation to Northern Pines and keep it as \$1000, 2nd by Jim, all approved, motion carried.

- **Open Forum:**

- **None.**

Other information:

- **Thank you from – Mille Lacs Health System & Crow Wing County Fair.**

At 7:21 pm, Sonya moved to close the meeting, 2nd by Jim, all in favor, motion passed.

Meeting adjourned.

**Breanna Cielinski
Roosevelt Township Clerk**

Approved _____
Sonya Crocker, Chairman

**TOWN OF ROOSEVELT
OFFICE OF THE TREASURER
24561 Williams Road
Hillman, MN 56338
(320) 247-2105**

**DATE: 7/31/2026
MONTH July**

FROM BANK STATEMENT:

**\$303,748.18 DEERWOOD CHECKING ENDING BALANCE
\$21,421.72 DEDUCT CHECKS OUTSTANDING
\$282,326.46 TOTAL**

CHECKS OUTSTANDING:

11012	\$46.16
11014	\$92.31
11021	\$36.25
11022	\$72.50
11029	\$620.87
11030	\$392.12
11031	\$14.26
11032	\$4,254.00
11033	\$11,795.00
11034	\$104.00
11035	\$3,994.25
	<u>\$21,421.72</u>

TREASURER SIGNATURE:

Bonnie Orton

Date of Report : 8/4/2026

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
07/13/2026	11014	Payroll Period Ending 06/30/2026	\$92.31
07/13/2026	11012	Payroll Period Ending 06/30/2026	\$46.16
07/13/2026	11021	Marge Kotten	\$36.25
07/13/2026	11022	Emily Lanin	\$72.50
07/13/2026	11029	M-R Sign	\$620.87
07/13/2026	11030	Victor Lundeen Co.	\$392.12
07/13/2026	11031	United States Treasury	\$14.26
07/13/2026	11032	MATIT-Insurance Trust	\$4,254.00
07/13/2026	11033	Seal Tech	\$11,795.00
07/13/2026	11034	Crow Wing Power	\$104.00
07/13/2026	11035	Garrison Fire Dept.	\$3,994.25
Total			\$21,421.72

Fund Name: All Funds

Date Range: 07/01/2026 To 07/31/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
07/03/2026	CWC AUDITOR	134208	Tax Settlement	(07/03/2026) -	N	Current Ad Valorem Taxes	100-31010-	\$ 8,938.33
						Penalties and Interest on Ad valorem Taxes	100-31910-	\$ 386.19
						Current Ad Valorem Taxes	201-31010-	\$ 30,980.34
						Current Ad Valorem Taxes	225-31010-	\$ 5,550.08
						Current Ad Valorem Taxes	240-31010-	\$ 2,190.15
						Current Ad Valorem Taxes	301-31010-	\$ 65.67
						Current Ad Valorem Taxes	302-31010-	\$ 52.36
								\$ 48,163.12
07/20/2026	State of Minnesota	134209	Town Aid	(07/20/2026) -	N	Town Aid	100-33460-	\$ 439.65
						Town Aid	201-33460-	\$ 1,587.62
						Town Aid	225-33460-	\$ 293.10
						Town Aid	240-33460-	\$ 122.13
								\$ 2,442.50
07/29/2026	Minnesota Association of Townships	134210	Refund	(07/29/2026) -	N	Reimbursements	100-36206-	\$ 65.00
								\$ 65.00
07/29/2026	Ziegler Inc.	134211	Credit	(07/29/2026) -	N	Reimbursements	201-36206-	\$ 324.71
								\$ 324.71
07/29/2026	Richardson Township	134212	South Platte Lake Road Gravel	(07/29/2026) -	N	Richardson Town Road Maintenance	201-34304-	\$ 8,119.50
								\$ 8,119.50
								\$ 59,114.83

Total for Selected Receipts

For the Period : 7/1/2026 To 7/31/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$52,560.93	\$9,829.17	\$8,566.39	\$53,823.71	\$0.00	\$5,011.60	\$58,835.31
Road and Bridge	\$153,580.73	\$41,012.17	\$18,784.66	\$175,808.24	\$0.00	\$12,415.87	\$188,224.11
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$25,844.08	\$5,843.18	\$3,994.25	\$27,693.01	\$0.00	\$3,994.25	\$31,687.26
New Equipment/Gravel Fund	\$15,823.92	\$2,312.28	\$0.00	\$18,136.20	\$0.00	\$0.00	\$18,136.20
General Debt Service (Identify)	\$2,895.23	\$65.67	\$0.00	\$2,960.90	\$0.00	\$0.00	\$2,960.90
Tax Abatement Debt Fund	\$2,286.77	\$52.36	\$0.00	\$2,339.13	\$0.00	\$0.00	\$2,339.13
Total	\$253,556.93	\$59,114.83	\$31,345.30	\$281,326.46	\$0.00	\$21,421.72	\$302,748.18

Darla Kellner	Vice Chair, Town Supervisor	Date
Jim Rolising	Town Supervisor	Date
Sonya F Crocker	Chair, Town Supervisor	Date

As of 8/4/2026

Fiscal Year : 2026

Name of FundBeginning BalanceTotal ReceiptsTotal DisbursementsEnding Balance

General Fund	\$68,115.61	\$27,572.41	\$41,864.31	\$53,823.71
Road and Bridge	\$142,644.43	\$124,679.71	\$91,515.90	\$175,808.24
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$32,770.74	\$16,765.02	\$21,842.75	\$27,693.01
New Equipment/Gravel Fund	\$11,497.87	\$6,638.33	\$0.00	\$18,136.20
General Debt Service (Identify)	\$2,742.70	\$218.20	\$0.00	\$2,960.90
Tax Abatement Debt Fund	\$2,165.20	\$173.93	\$0.00	\$2,339.13
Total :	\$260,501.82	\$176,047.60	\$155,222.96	\$281,326.46

Fund Name: All Funds

Date Range: 07/01/2026 To 07/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/13/2026	Payroll Period Ending 06/30/2026	11005	June 2026 Payroll	N	Clerk	100-41425-103-	\$ 969.72
	Total For Check	11005					\$ 969.72
07/13/2026	Payroll Period Ending 06/30/2026	11006	June 2026 Payroll	N	Elections	100-41410-112-	\$ 46.16
	Total For Check	11006					\$ 46.16
07/13/2026	Payroll Period Ending 06/30/2026	11007	June 2026 Payroll	N	Council/Town Board	100-41110-103-	\$ 148.43
	Total For Check	11007					\$ 148.43
07/13/2026	Payroll Period Ending 06/30/2026	11008	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-112-	\$ 129.24
	Total For Check	11008					\$ 129.24
07/13/2026	Payroll Period Ending 06/30/2026	11009	June 2026 Payroll	N	Road Maintenance Employee	201-43127-101-	\$ 3,591.39
	Total For Check	11009					\$ 3,591.39
07/13/2026	Payroll Period Ending 06/30/2026	11010	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-112-	\$ 73.85
	Total For Check	11010					\$ 73.85
07/13/2026	Payroll Period Ending 06/30/2026	11011	June 2026 Payroll	N	Council/Town Board	100-41110-103-	\$ 113.51
	Total For Check	11011					\$ 113.51
07/13/2026	Payroll Period Ending 06/30/2026	11012	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-103-	\$ 46.16
	Total For Check	11012					\$ 46.16
07/13/2026	Payroll Period Ending 06/30/2026	11013	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-103-	\$ 83.09
	Total For Check	11013					\$ 83.09
07/13/2026	Payroll Period Ending 06/30/2026	11014	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-103-	\$ 92.31
	Total For Check	11014					\$ 92.31
07/13/2026	Payroll Period Ending 06/30/2026	11015	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-112-	\$ 73.85
	Total For Check	11015					\$ 73.85
07/13/2026	Payroll Period Ending 06/30/2026	11016	June 2026 Payroll	N	Treasurer	100-41510-103-	\$ 386.18
	Total For Check	11016					\$ 386.18
07/13/2026	Payroll Period Ending 06/30/2026	11017	June 2026 Payroll	N	Council/Town Board	100-41110-103-	\$ 92.31
	Total For Check	11017					\$ 92.31

Fund Name: All Funds

Date Range: 07/01/2026 To 07/31/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
07/13/2026	Payroll Period Ending 06/30/2026	11018	June 2026 Payroll	N	Elections/Other than Clerk	100-41960-103-	\$ 73.85
	Total For Check	11018					\$ 73.85
07/13/2026	Bonnie Orton	11019	Miles	N	Treasurer	100-41510-331-	\$ 43.50
	Total For Check	11019					\$ 43.50
07/13/2026	Mabel Kelby	11020	Election Training & Mileage	N	Elections/Other than Clerk	100-41960-112-	\$ 100.00
		11020				100-41960-331-	\$ 71.34
	Total For Check	11020					\$ 171.34
07/13/2026	Marge Kotten	11021	Election Mileage	N	Elections/Other than Clerk	100-41960-331-	\$ 36.25
	Total For Check	11021					\$ 36.25
07/13/2026	Emily Lanin	11022	Election Mileage	N	Elections/Other than Clerk	100-41960-331-	\$ 72.50
	Total For Check	11022					\$ 72.50
07/13/2026	Darla Kellner	11023	Miles for EJ training	N	Council/Town Board	100-41110-331-	\$ 31.90
	Total For Check	11023					\$ 31.90
07/13/2026	Slade Fettes	11024	Phone & Miles	N	Road Maintenance Employee	201-43127-321-	\$ 50.00
		11024				201-43127-331-	\$ 217.43
	Total For Check	11024					\$ 267.43
07/13/2026	Breanna Cielinski	11025	Phone and Transportation	N	Elections Clerk	100-41410-331-	\$ 43.50
		11025				100-41425-321-	\$ 50.00
		11025				100-41425-331-	\$ 72.50
	Total For Check	11025					\$ 166.00
07/13/2026	Jim Rolising	11026	Phone	N	Council/Town Board	100-41110-321-	\$ 50.00
	Total For Check	11026					\$ 50.00
07/13/2026	Sonya Crocker	11027	Mileage	N	Elections/Other than Clerk	100-41960-331-	\$ 81.20
	Total For Check	11027					\$ 81.20
07/13/2026	Sherry Shockman	11028	Election Mileage	N	Elections/Other than Clerk	100-41960-437-	\$ 40.60
	Total For Check	11028					\$ 40.60
07/13/2026	M-R Sign	11029	25mph Signs for Platte Lake road	N	Sign Maintenance	201-43110-226-	\$ 620.87
	Total For Check	11029					\$ 620.87
07/13/2026	Victor Lundeen Co.	11030	Check blanks	N	Clerk	100-41425-203-	\$ 392.12

Fund Name: All Funds

Date Range: 07/01/2026 To 07/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		<u>Total For Check</u>					
07/13/2026	United States Treasury	11031	Payment Voucher 941 V Q2 2026	N	General Government	100-41001-171-	\$ 392.12
		Total For Check 11031					\$ 14.26
07/13/2026	MATTI-Insurance Trust	11032	CLC	N	General Government	100-41001-361-	\$ 14.26
		Total For Check 11032					\$ 4,254.00
07/13/2026	Seal Tech	11033	Patching on White Pine	N	Road Maintenance	201-43128-406-	\$ 11,795.00
		Total For Check 11033					\$ 11,795.00
07/13/2026	Crow Wing Power	11034	Monthly Bill	N	General Government Buildings and Plant	100-41940-381-	\$ 104.00
		Total For Check 11034					\$ 104.00
07/13/2026	Garrison Fire Dept.	11035	July-September 2026 Payment	N	Fire Protection-Contracted	225-42205-391-	\$ 3,994.25
		Total For Check 11035					\$ 3,994.25
07/13/2026	Card Service Center	OL71320261	Ink - oil filter, bolt mower, gas mower, mower blade shop supplies	N	Clerk	100-41425-202-	\$ 23.99
		OL71320261			Road Maintenance Employee	201-43127-212-	\$ 33.99
		OL71320261				201-43127-215-	\$ 206.54
		OL71320261				201-43127-221-	\$ 141.65
		Total For Check OL71320261					\$ 406.17
07/13/2026	Minnesota Paid Leave	OL71320262	Paid Leave - Employee Portions - 96.88 Paid Leave Non Employee Portion - 64.82 Sherry & Mi	N	General Government	100-41001-106-	\$ 21.59
		OL71320262				100-41001-627-	\$ 12.31
		OL71320262			Clerk	100-41425-627-	\$ 22.98
		OL71320262			Treasurer	100-41510-627-	\$ 8.91
		OL71320262			Road Maintenance Employee	201-43127-627-101	\$ 94.20
		OL71320262				201-43127-627-103	\$ 1.71
		Total For Check OL71320262					\$ 161.70
07/13/2026	MN Revenue	OL71320263	2nd Quarter 2026 Withholding	N	Road Maintenance Employee	201-43127-172-101	\$ 520.69
		Total For Check OL71320263					\$ 520.69
07/13/2026	PERA	OL71320264	Pera - June 2026	N	Council/Town Board	100-41110-121-	\$ 26.00
		OL71320264				100-41110-173-	\$ 26.00
		OL71320264			Clerk	100-41425-121-	\$ 90.00

Fund Name:  NJ Funds

Date Range: 07/01/2026 To 07/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/13/2026	IRS	OL71320264	Federal Tax Deposit -Q3 July 2026			100-41425-173-	\$ 78.00
		OL71320264			Treasurer	100-41510-121-	\$ 33.75
		OL71320264				100-41510-173-	\$ 29.25
		OL71320264			Road Maintenance Employee	201-43127-121-	\$ 348.09
		OL71320264				201-43127-173-	\$ 301.68
		OL71320264					\$ 932.77
		OL71320265		N	Council/Town Board	100-41110-122-	\$ 24.92
		OL71320265				100-41110-135-	\$ 5.83
		OL71320265			Elections	100-41110-171-	\$ 30.75
		OL71320265				100-41410-122-	\$ 3.11
		OL71320265				100-41410-135-	\$ 0.73
		OL71320265			Clerk	100-41410-171-	\$ 3.84
		OL71320265				100-41425-122-	\$ 70.37
		OL71320265				100-41425-135-	\$ 16.46
		OL71320265				100-41425-171-	\$ 86.83
		OL71320265			Treasurer	100-41510-122-	\$ 28.02
		OL71320265				100-41510-135-	\$ 6.55
		OL71320265				100-41510-171-	\$ 34.57
		OL71320265			Elections/Other than Clerk	100-41960-122-	\$ 38.60
		OL71320265				100-41960-135-	\$ 9.05
		OL71320265				100-41960-171-	\$ 47.65
		OL71320265			Road Maintenance Employee	201-43127-122-101	\$ 284.12
		OL71320265				201-43127-135-101	\$ 66.45
		OL71320265				201-43127-171-101	\$ 510.85
		OL71320265					\$ 1,268.70
							\$ 31,345.30

Total For Selected Checks

Date Range : 8/1/2026 To 8/31/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/10/2026	Slade Fetters	Phone & Miles	11046	\$113.15	201-43127-321- 201-43127-331-	Road Maintenance Employee Road Maintenance Employee	\$50.00 \$63.15
08/10/2026	Mike Kellner	Miles	11047	\$7.25	201-43127-331-103	Road Maintenance Employee	\$7.25
08/10/2026	Northern Pines	Donation - In place of Crisis Line	11048	\$1,000.00	100-41001-490-	General Government	\$1,000.00
08/10/2026	Breanna Cielinski	Phone and Transportation - Ace New Key	11049	\$198.05	100-41425-321- 100-41410-331- 100-41425-331- 100-41425-240-	Clerk Elections Clerk Clerk	\$50.00 \$43.50 \$58.00 \$46.55
08/10/2026	Bonnie Orton	Miles	11050	\$21.75	100-41510-331-	Treasurer	\$21.75
08/10/2026	Sonya Crocker	Mileage	11051	\$81.20	100-41960-331-	Elections/Other than Clerk	\$81.20
08/10/2026	Jim Rolsing	Phone & Miles	11052	\$62.04	100-41110-321- 100-41110-331-	Council/Town Board Council/Town Board	\$50.00 \$12.04
08/10/2026	Crow Wing Power	Monthly Bill	11053	\$139.00	100-41940-381-	General Government Buildings and Plant	\$139.00
08/10/2026	CWC Highway Dept.	Salt & Sand	11054	\$850.56	201-43128-224-	Road Maintenance	\$850.56
08/10/2026	Centra Sota Cooperative	Diesel fuel	11055	\$1,539.14	201-43126-217-	Road and Bridge Equipment	\$1,539.14

Date Range : 8/1/2026 To 8/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/10/2026	Card Service Center	Ink - Brush Mower Joint - UPS Charges that are refunded from Newman Signs.	OL08052026 1	\$192.99	100-41425-202- 201-43127-221- 100-41001-810-	Clerk Road Maintenance Employee General Government	\$23.99 \$159.35 \$9.65
08/10/2026	PERA	Pera - July 2026	OL08052026 2	\$686.69	100-41110-121- 100-41110-173- 100-41425-121- 100-41425-173- 100-41510-121- 100-41510-173- 201-43127-121- 201-43127-173-	Council/Town Board Council/Town Board Clerk Clerk Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee	\$14.00 \$14.00 \$78.75 \$68.25 \$33.75 \$29.25 \$240.37 \$208.32
08/10/2026	IRS	Federal Tax Deposit -Q3 Aug 2026	OL08052026 3	\$852.60	100-41110-135- 100-41110-122- 100-41110-171- 100-41425-135- 100-41425-122- 100-41425-171- 100-41510-135- 100-41510-122- 100-41510-171- 201-43127-135-101 201-43127-122-101 201-43127-171-101 100-41960-135- 100-41960-122- 100-41960-171- 100-41410-135- 100-41410-122- 100-41410-171- 201-43127-135-103 201-43127-122-103 201-43127-171-103	Council/Town Board Council/Town Board Council/Town Board Clerk Clerk Clerk Treasurer Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee Road Maintenance Employee Elections/Other than Clerk Elections/Other than Clerk Elections/Other than Clerk Elections Elections Elections Road Maintenance Employee Road Maintenance Employee Road Maintenance Employee	\$5.53 \$23.67 \$29.20 \$15.29 \$65.39 \$80.68 \$6.55 \$28.02 \$34.57 \$46.68 \$199.58 \$279.00 \$1.16 \$4.99 \$6.15 \$2.04 \$8.72 \$10.76 \$0.44 \$1.87 \$2.31

Date Range : 8/1/2026 To 8/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$5,744.42			\$5,744.42

Darla Kellner	Vice Chair, Town Supervisor					Date
Jim Rolsing	Town Supervisor					Date
Sonya F Crocker	Chair, Town Supervisor					Date