

**ROOSEVELT TOWNSHIP
BOARD MEETING
AGENDA
June 8, 2026**

- 1. Call to Order**
- 2. Agenda approval**
- 3. Minutes - May 11th, 2026, Board Meeting**
- 4. May Treasurer's Report**
- 5. Claims for Approval**
- 6. Road & Equipment Reports**
 - **Equipment**
 - **Roads**
 - **Agreement for the maintenance responsibilities and rates for a town line road**

Other Information:

- **Thank you from – Crow Wing County Historical, 4H & Garrison Food Shelf**

ADJOURNMENT

**ROOSEVELT TOWNSHIP
BOARD MEETING
May 11, 2026**

- The meeting was called to Order at 7:00 pm by Chairman, Sonya Crocker, all officers present.

Sonya led the Flag Pledge.

- Motion by Darla to approve the agenda as written, 2nd by Jim all approved, motion carried.
- Motion by Sonya to approve April 13th, 2026, Board Minutes as written, with removal of the extra verbiage in bullet 3 and the addition of bullet 8 Richardson approx. \$8,000, motion was 2nd by Darla, all approved, motion carried.
- Sonya moved to accept the April Treasurer's report as read; 2nd by Darla, all approved, motion carried.
- Darla makes a motion to approve the claims as listed, motion was 2nd by Sonya, all approved, motion carried.
- Road & Equipment Report:
 - Equipment: Working on rust repair on some of the equipment. Mac truck is due for DOT – Jay Paulu should be here by the end of the month. Slade would like a new weed whip.
 - Roads: Been blading roads – it is getting dry every road has been bladed at least twice. Graveling Platte Lake Trail (was done ourselves). South and North Platte Lake Road should be done tomorrow. Crack sealing – contract was signed and should be able to get out there beginning of June.
 - Sonya just notes that per the employee review Slade is doing a great job.
- Storage at Pine Center Pit – (The Town shall be allowed to store the crushed gravel at the Smude Pit until August 15, 2027). We will reach out to Butch and Ann next year to see if we could pay for storage.
- Open Forum:
 - None

Other information:

- None

At 7:21 pm, Sonya moved to close the meeting, 2nd by Darla, all in favor, motion passed.

Meeting adjourned.

Breanna Cielinski
Roosevelt Township Clerk

Approved _____
Sonya Crocker, Chairman

TOWN OF ROOSEVELT
OFFICE OF THE TREASURER
24561 Williams Road
Hillman, MN 56338
(320) 247-2105

DATE: 5/31/2026
MONTH May

FROM BANK STATEMENT:

\$212,176.22 DEERWOOD CHECKING ENDING BALANCE
\$3,117.25 DEDUCT CHECKS OUTSTANDING
\$209,058.97 TOTAL

CHECKS OUTSTANDING:

| | |
|-------|-------------------|
| 10964 | \$113.51 |
| 10974 | \$153.74 |
| 10980 | \$250.00 |
| 10981 | \$500.00 |
| 10982 | \$100.00 |
| 10983 | \$1,000.00 |
| 10984 | \$1,000.00 |
| | <u>\$3,117.25</u> |

TREASURER SIGNATURE:



Fund Name: All Funds

Date Range: 05/01/2026 To 05/31/2026

| <u>Date</u> | <u>Remitter</u> | <u>Receipt #</u> | <u>Description</u> | <u>Deposit ID</u> | <u>Void Account Name</u> | <u>F-A-P</u> | <u>Total</u> |
|-------------|---------------------|------------------|--------------------|-------------------|---------------------------------------|--------------|--------------|
| 05/26/2026 | Richardson Township | 134206 | Road Maintenance | (05/26/2026) - | N Richardson Town Road Maintenance | 201-34304- | \$ 1,300.00 |

Total for Selected Receipts

| | |
|----|----------|
| \$ | 1,300.00 |
| \$ | 1,300.00 |

Date of Report : 6/3/2026

Outstanding Checks

| <u>Date of Check</u> | <u>Check Number</u> | <u>To Whom Paid</u> | <u>Check Amount</u> |
|----------------------|---------------------|----------------------------------|---------------------|
| 05/11/2026 | 10964 | Payroll Period Ending 05/11/2026 | \$113.51 |
| 05/11/2026 | 10974 | BEAUDRY OIL & PROPANE | \$153.74 |
| 05/11/2026 | 10980 | Onamia Food Pantry | \$250.00 |
| 05/11/2026 | 10981 | Horizon Health | \$500.00 |
| 05/11/2026 | 10982 | CWC Historical Society | \$100.00 |
| 05/11/2026 | 10983 | Mille Lacs Health System | \$1,000.00 |
| 05/11/2026 | 10984 | Crisis Line and Referral Service | \$1,000.00 |
| | | Total | \$3,117.25 |

For the Period: 5/1/2026 To 5/31/2026

| Name of Fund | Beginning Balance | Total Receipts | Total Disbursed | Ending Balance | Less Deposits In Transit | Plus Outstanding Checks | Total Per Bank Statement |
|---------------------------------|---------------------|-------------------|--------------------|---------------------|--------------------------|-------------------------|--------------------------|
| General Fund | \$46,681.17 | \$0.00 | \$7,720.37 | \$38,960.80 | \$0.00 | \$3,117.25 | \$42,078.05 |
| Road and Bridge | \$143,980.37 | \$1,300.00 | \$7,870.24 | \$137,410.13 | \$0.00 | \$0.00 | \$137,410.13 |
| Recycling Fund | \$565.27 | \$0.00 | \$0.00 | \$565.27 | \$0.00 | \$0.00 | \$565.27 |
| Fire Protection Fund | \$15,483.25 | \$0.00 | \$0.00 | \$15,483.25 | \$0.00 | \$0.00 | \$15,483.25 |
| New Equipment/Gravel Fund | \$11,731.62 | \$0.00 | \$0.00 | \$11,731.62 | \$0.00 | \$0.00 | \$11,731.62 |
| General Debt Service (Identify) | \$2,742.70 | \$0.00 | \$0.00 | \$2,742.70 | \$0.00 | \$0.00 | \$2,742.70 |
| Tax Abatement Debt Fund | \$2,165.20 | \$0.00 | \$0.00 | \$2,165.20 | \$0.00 | \$0.00 | \$2,165.20 |
| Total | \$223,349.58 | \$1,300.00 | \$15,590.61 | \$209,058.97 | \$0.00 | \$3,117.25 | \$212,176.22 |

| | | |
|-----------------|-----------------------------|------|
| Darla Kellner | Vice Chair, Town Supervisor | Date |
| Jim Rolsing | Town Supervisor | Date |
| Sonya F Crocker | Chair, Town Supervisor | Date |

As of 6/3/2026

Fiscal Year : 2026

| <u>of Fund</u> | <u>Beginning Balance</u> | <u>Total Receipts</u> | <u>Total Disbursements</u> | <u>Ending Balance</u> |
|---------------------------------|--------------------------|-----------------------|----------------------------|-----------------------|
| General Fund | \$68,115.61 | \$1,049.67 | \$30,204.48 | \$38,960.80 |
| Road and Bridge | \$142,644.43 | \$25,841.23 | \$31,075.53 | \$137,410.13 |
| Recycling Fund | \$565.27 | \$0.00 | \$0.00 | \$565.27 |
| Fire Protection Fund | \$32,770.74 | \$561.01 | \$17,848.50 | \$15,483.25 |
| New Equipment/Gravel Fund | \$11,497.87 | \$233.75 | \$0.00 | \$11,731.62 |
| General Debt Service (Identify) | \$2,742.70 | \$0.00 | \$0.00 | \$2,742.70 |
| Tax Abatement Debt Fund | \$2,165.20 | \$0.00 | \$0.00 | \$2,165.20 |
| Total : | \$260,501.82 | \$27,685.66 | \$79,128.51 | \$209,058.97 |

Fund Name: All Funds

Date Range: 05/01/2026 To 05/31/2026

| <u>Date</u> | <u>Vendor</u> | <u>Total For Check</u> | <u>Check #</u> | <u>Description</u> | <u>Void</u> | <u>Account Name</u> | <u>F-A-O-P</u> | <u>Total</u> |
|-------------|-------------------------------------|------------------------|----------------|--------------------------------------|-------------|--|----------------|--------------------|
| 05/11/2026 | Crow Wing Power | 10973 | 10973 | Monthly Bill | N | General Government Buildings and Plant | 100-41940-381- | \$ 102.00 |
| | Total For Check | 10973 | | | | | | \$ 1,638.86 |
| 05/11/2026 | BEAUDRY OIL & PROPANE | 10974 | 10974 | Delivery | N | General Government Buildings and Plant | 100-41940-383- | \$ 153.74 |
| | Total For Check | 10974 | | | | | | \$ 153.74 |
| 05/11/2026 | Club of the Pines | 10975 | 10975 | Donation | N | General Government | 100-41001-490- | \$ 250.00 |
| | Total For Check | 10975 | | | | | | \$ 250.00 |
| 05/11/2026 | Crow Wing County 4H | 10976 | 10976 | Donation | N | General Government | 100-41001-490- | \$ 250.00 |
| | Total For Check | 10976 | | | | | | \$ 250.00 |
| 05/11/2026 | Crow Wing County Fair Assn. | 10977 | 10977 | Donation | N | General Government | 100-41001-490- | \$ 100.00 |
| | Total For Check | 10977 | | | | | | \$ 100.00 |
| 05/11/2026 | Pierz Community Education | 10978 | 10978 | Donation for summer youth activities | N | General Government | 100-41001-490- | \$ 200.00 |
| | Total For Check | 10978 | | | | | | \$ 200.00 |
| 05/11/2026 | Garrison Area Caregivers - Food She | 10979 | 10979 | Food Shelf Donation | N | General Government | 100-41001-490- | \$ 250.00 |
| | Total For Check | 10979 | | | | | | \$ 250.00 |
| 05/11/2026 | Onamia Food Pantry | 10980 | 10980 | Food Shelf Donation | N | General Government | 100-41001-490- | \$ 250.00 |
| | Total For Check | 10980 | | | | | | \$ 250.00 |
| 05/11/2026 | Horizon Health | 10981 | 10981 | Donation | N | General Government | 100-41001-490- | \$ 500.00 |
| | Total For Check | 10981 | | | | | | \$ 500.00 |
| 05/11/2026 | CWC Historical Society | 10982 | 10982 | Donation | N | General Government | 100-41001-490- | \$ 100.00 |
| | Total For Check | 10982 | | | | | | \$ 100.00 |
| 05/11/2026 | Mille Lacs Health System | 10983 | 10983 | Donation | N | General Government | 100-41001-490- | \$ 1,000.00 |
| | Total For Check | 10983 | | | | | | \$ 1,000.00 |
| 05/11/2026 | Crisis Line and Referral Service | 10984 | 10984 | Agreement for Health Services | N | General Government | 100-41001-480- | \$ 1,000.00 |
| | Total For Check | 10984 | | | | | | \$ 1,000.00 |
| 05/11/2026 | Pine Center 1st Responders | 10985 | 10985 | Agreement for Health Services | N | General Government | 100-41001-480- | \$ 1,000.00 |

Fund Name: All Funds

Date Range: 05/01/2026 To 05/31/2026

Date Vendor

Total For Check 10985

Check # Description

Void Account Name

F-A-O-P

Total

\$ 1,000.00

\$ 180.99
\$ 116.25
\$ 297.24

201-43127-215-
201-43127-221-

N Road Maintenance Employee

\$ 14.00
\$ 14.00
\$ 78.00
\$ 67.60
\$ 33.75
\$ 29.25
\$ 381.42
\$ 330.56
\$ 948.58

100-41110-121-
100-41110-173-
100-41425-121-
100-41425-173-
100-41510-121-
100-41510-173-
201-43127-121-
201-43127-173-

N Council/Town Board
Clerk
Treasurer
Road Maintenance Employee

\$ (4.82)

100-41001-106-

N General Government

\$ 29.27
\$ 6.84
\$ 36.11
\$ 64.76
\$ 15.15
\$ 79.91
\$ 28.02
\$ 6.55
\$ 34.57
\$ 316.69
\$ 8.97
\$ 74.07
\$ 2.10
\$ 600.72
\$ 11.07
\$ 1,309.98
\$ 15,590.61

100-41110-122-
100-41110-135-
100-41110-171-
100-41425-122-
100-41425-135-
100-41425-171-
100-41510-122-
100-41510-135-
100-41510-171-
201-43127-122-101
201-43127-122-103
201-43127-135-101
201-43127-135-103
201-43127-171-101
201-43127-171-103

Federal Tax Deposit -Q2 May 2026
Council/Town Board
Clerk
Treasurer
Road Maintenance Employee

Total For Check 01051120261

Total For Check 01051120263

Total For Selected Checks

Date Range : 6/1/2026 To 6/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|-----------------------------|---|-----------------|--------------|--|--|-------------------------------|
| 06/08/2026 | Kowalczyk Gravel, Inc. | Gravel Hauling - Will Bill Richardson for their portion | 10994 | \$34,371.30 | 201-43129-404- | Road Repair | \$34,371.30 |
| 06/08/2026 | John Warzecha | Beaver Trapping - Camp Lake Road (2) | 10995 | \$200.00 | 201-43128-438- | Road Maintenance | \$200.00 |
| 06/08/2026 | Slade Fetters | Phone & Miles | 10996 | \$139.68 | 201-43127-321- 201-43127-331- | Road Maintenance Employee Road Maintenance Employee | \$50.00 \$89.68 |
| 06/08/2026 | Jim Rolsing | Phone | 10997 | \$50.00 | 100-41110-321- | Council/Town Board | \$50.00 |
| 06/08/2026 | Breanna Cielinski | Phone and Transportation & Notary Stamp Filing | 10998 | \$115.68 | 100-41425-321- 100-41425-331- 100-41425-207- | Clerk Clerk Clerk | \$50.00 \$45.68 \$20.00 |
| 06/08/2026 | Sonya Crocker | Mileage | 10999 | \$11.60 | 100-41110-331- | Council/Town Board | \$11.60 |
| 06/08/2026 | MN Association of Townships | Minnesota Association of Township Town Law Review | 11000 | \$75.00 | 100-41110-310- | Council/Town Board | \$75.00 |
| 06/08/2026 | Crow Wing Power | Monthly Bill | 11001 | \$92.00 | 100-41940-381- | General Government Buildings and Plant | \$92.00 |
| 06/08/2026 | Bonnie Orton | Miles | 11002 | \$21.75 | 100-41510-331- | Treasurer | \$21.75 |
| 06/08/2026 | Card Service Center | Ink - Paper - Notary Stamp & Book | OL06082026 1 | \$141.02 | 100-41425-202- 100-41425-203- | Clerk Clerk | \$23.99 \$53.68 |

Date Range : 6/1/2026 To 6/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|----------------------------------|---------------|--------------------------------------|-----------------|--------------------|-------------------|---------------------------|--------------------|
| 06/08/2026 | PERA | Pera - May 2026 | OL06082026 2 | \$932.77 | 100-41425-207- | Clerk | \$63.35 |
| | | | | | 100-41110-121- | Council/Town Board | \$26.00 |
| | | | | | 100-41110-173- | Council/Town Board | \$26.00 |
| | | | | | 100-41425-121- | Clerk | \$90.00 |
| | | | | | 100-41425-173- | Clerk | \$78.00 |
| | | | | | 100-41510-121- | Treasurer | \$29.25 |
| | | | | | 100-41510-173- | Treasurer | \$33.75 |
| | | | | | 201-43127-121- | Road Maintenance Employee | \$348.09 |
| | | | | | 201-43127-173- | Road Maintenance Employee | \$301.68 |
| 06/08/2026 | IRS | Federal Tax Deposit -Q2 June 2026 | OL06082026 3 | \$1,269.47 | | | |
| | | | | | 100-41110-135- | Council/Town Board | \$10.48 |
| | | | | | 100-41110-122- | Council/Town Board | \$44.83 |
| | | | | | 100-41110-171- | Council/Town Board | \$55.31 |
| | | | | | 100-41425-135- | Clerk | \$17.48 |
| | | | | | 100-41425-122- | Clerk | \$74.73 |
| | | | | | 100-41425-171- | Clerk | \$92.21 |
| | | | | | 100-41510-135- | Treasurer | \$6.55 |
| | | | | | 100-41510-122- | Treasurer | \$28.02 |
| | | | | | 100-41510-171- | Treasurer | \$34.57 |
| | | | | | 201-43127-135-101 | Road Maintenance Employee | \$67.59 |
| | | | | | 201-43127-122-101 | Road Maintenance Employee | \$289.02 |
| | | | | | 201-43127-171-101 | Road Maintenance Employee | \$524.28 |
| | | | | | 100-41001-106- | General Government | (\$4.78) |
| | | | | | 201-43127-135-103 | Road Maintenance Employee | \$2.18 |
| | | | | | 201-43127-122-103 | Road Maintenance Employee | \$9.34 |
| | | | | | 201-43127-171-103 | Road Maintenance Employee | \$11.52 |
| | | | | | 100-41410-135- | Elections | \$0.58 |
| | | | | | 100-41410-122- | Elections | \$2.49 |
| | | | | | 100-41410-171- | Elections | \$3.07 |
| Total For Selected Claims | | | | \$37,420.27 | | | \$37,420.27 |

Date Range : 6/1/2026 To 6/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
|-------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|

| | | | | | | | |
|-----------------|--|-----------------------------|--|--|--|------|--|
| Darla Kellner | | Vice Chair, Town Supervisor | | | | Date | |
| Jim Rolising | | Town Supervisor | | | | Date | |
| Sonya F Crocker | | Chair, Town Supervisor | | | | Date | |

Date Range : 6/1/2026 To 6/30/2026

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|----------------------------------|-------------------------|--------------------|----------------|--------------|------------------|---------------------------|-------------------|
| 06/08/2026 | Centra Sota Cooperative | Diesel fuel | 11003 | \$1,454.98 | 201-43126-217- | Road and Bridge Equipment | \$1,454.98 |
| Total For Selected Claims | | | | | | | \$1,454.98 |

| | | |
|------------------------|------------------------------------|-------------|
| Daria Kellner | Vice Chair, Town Supervisor | Date |
| Jim Rolsing | Town Supervisor | Date |
| Sonya F Crocker | Chair, Town Supervisor | Date |

AGREEMENT FOR THE MAINTENANCE RESPONSIBILITIES AND RATES FOR A TOWN LINE ROAD

This agreement is hereby entered into this 8th day of June, 2026, by and between the Town Board of Supervisors of Roosevelt Township, Crow Wing County, Minnesota and the Town Board of Supervisors of Garrison Township, Morrison County, Minnesota.

WHEREAS, Roosevelt Township and Garrison Township share the following described town line road(s): performed as follows: The straight section from Highway 8 to approximately 911 marker 24000 will be 50/50 as before; Major repairs for the section from 911 marker 24000 to approximately marker 24749 will be the responsibility of Garrison Township; Major repairs for the remainder of Camp Lake Road starting approximately at 911 marker 24749 will be the responsibility of Roosevelt Township.

WHEREAS, Minn. Stat. § 164.12 directs town boards to divide roads along the line between two townships (Town Line Road) and enter into an agreement for the maintenance of those roads;

WHEREAS, Minn. Stat. § 164.13 requires towns with Town Line Roads to bear jointly and in equal shares the expense of constructing and maintaining any bridge on the road(s) as made necessary by the construction of a drainage ditch or by reason of the changing, widening or alteration of any drainage ditch, or by reason of altering or changing of any watercourse;

NOW, THEREFORE, BE IT RESOLVED, in consideration of the mutual promises and benefits that each party shall derive from this resolution, Roosevelt Township and Garrison Township hereby enter into the following agreement for the division of maintenance responsibilities for the above described town line roads.

I. Agreement

Responsibility for which is to be divided in the following manner:

1. Roosevelt Township agrees to maintain, repair, upgrade, and/or reconstruct the town line road known as Camp Lake according to Roosevelt standards. Road repairs other than routine maintenance will be performed as follows:

1) The straight section from Highway 8 to approximately 911 marker 24000 will be 50/50 as before;

2) Major repairs for the section from 911 marker 24000 to approximately marker 24749 will be the responsibility of Garrison Township;

3) Major repairs for the remainder of Camp Lake Road starting approximately at 911 marker 24749 will be the responsibility of Roosevelt Township.

2. To consult and receive approval from Garrison Township for any road costs with an estimate over five hundred dollars (\$500). Failure to provide this estimate in writing and receive approval in writing, will constitute a violation of this agreement and cancel any requirement for payment by Garrison Township.

3. Further, Garrison Township is to receive a phone call when anything other than routine maintenance is needed, for example repairing weather-related road damages.

4. Garrison Township agrees to pay Roosevelt Township a flat rate of \$60.00 for each time said road is maintained. Maintenance is defined as grading, snow removal, mowing, sanding, downed tree removal. Any rate change requires written notification to Garrison Township.
5. Garrison Township agrees to pay for one-half (1/2) the cost associated with beaver damage including trapping costs to said road. These costs also need approval from Garrison with an estimate over \$500.
6. The flat rate is subject to review on an annual basis. Roosevelt Township will provide Garrison Township with written notice to any increase in the flat rate for maintaining the said road.
7. Billing for maintenance and any other incurred costs will be done quarterly and sent to Garrison Township for payment. Routine maintenance will be billed separately from other projects.
8. Further, Garrison Township agrees to pay Roosevelt Township one half (1/2) the cost of any repair, upgrade and/or reconstruction to said road upon approval of a Plan by both Townships and costs over an estimated amount of \$500.
9. Each Township will be responsible for such tree and growth removal as may be necessary for travel, maintenance or safety of the road within that Township's boundaries. If Roosevelt township, in its capacity as the Township maintaining the road should determine that trees or other growth as described in Minnesota statutes 160.22 need to be cut on said road right of way, in the Township of Garrison, then the Township of Garrison shall be required to obtain permission to cut said trees or initiate a tree cutting procedure pursuant to Minnesota statutes 160.22, and shall be responsible for all costs associated therewith. If the township of Garrison fails to remove the trees or growth or see to its removal, then the Township of Garrison, and not the Township of Roosevelt, shall be responsible for, any risks, liabilities, or costs associated with the failure to remove the trees or growth.

II. DISPUTES

If a disagreement arises regarding the fairness of the division of maintenance responsibilities provided in this agreement and the parties are not able to resolve the disagreement, the issue will be submitted to the county board for a determination of the proper division of responsibility as provided in Minn. Stat. § 164.12, sub d. 6.

III. AMENDMENTS

Any alterations, amendments, deletions, and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each Township.

IV. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above-described road(s).

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of this 8th day of June, 2026.

Roosevelt Township

Garrison Township

By the Town Board of Supervisors:

By the Town Board of Supervisors:

Sonya Crocker, Town Board Chair

Town Board Chair

Attest: _____

Attest: _____

Breanna Cielinski, Town Clerk

Town Clerk