

**ROOSEVELT TOWNSHIP
BOARD MEETING
AGENDA
March 9, 2026**

- 1. Call to Order**
- 2. Agenda approval**
- 3. Minutes – February 9, 2026, Board Meeting**
- 4. February Treasurer’s Report**
- 5. Claims for Approval**
- 6. Road & Equipment Reports**
 - **Equipment**
 - **Roads**
- 7. Spring Short Courses**
- 8. Group Life Insurance**
- 9. Open Forum**

Other Information:

- **Annual Township Election, March 10, 5pm – 8pm**
- **Annual Meeting, March 10, approx. 8:30 pm**

ADJOURNMENT

**ROOSEVELT TOWNSHIP
BOARD MEETING
February 09, 2026**

- The meeting was called to Order at 7:00 pm by Chairman, Sonya Crocker, all officers present.

Sonya led the Flag Pledge.
- Motion by Darla to approve the agenda as written, 2nd by Jim all approved, motion carried.
- Motion by Sonya to approve January 12th, 2026, Board Minutes as written with the change of “time” to “side” under Road and Equipment report end of 1st paragraph, motion was 2nd by Darla, all approved, motion carried.
- Sonya moved to accept the January Treasurer's report as read; 2nd by Darla, all approved, motion carried.
- Darla makes a motion to approve the claims as listed, motion was 2nd by Jim, all approved, motion carried.
- Road & Equipment Report:
 - Equipment: Slade got a new pole saw. Trucks are running good. Everything is greased up and going.
 - Roads: No complaints yet. Sonya said he has been doing good and getting good feedback. The parking lot looks good. And Slade will get the flags up tomorrow.
 - Charlie Brown – Speed Limit signs on Platte Lake Road. He will ride along with Slade to figure out the placing and amount for the speed limit signs. 25mph was the minimum. Charlie wouldn't want to do that on the trail.
- Board of Audit – The board checked 3 receipts and 3 disbursements from 2025.
- Board Recommendation for 2027 Levy – Bonnies main concern is graveling of the roads. We have 6,700 yards of gravel on hand. It would be good to keep this pile to have on reserve when needed. Slade got quotes from Bill Smude \$16/yard delivered, Kowalczyk \$16/yard delivered & Dirt Doctor \$15/yard delivered. Slade thinks in the spring they would like to look and see what roads we should do first, maybe do all of Fisher Road, Camp Lake and South Platte (these 2 would need to be done before they chloride). Slade said to complete all roads it would cost roughly \$480,000 – \$557,000 to do all 27 miles of roads. His thought would be to only 10 miles this year and continue the other years until they have all been done. Hauling would be out of road and bridge and gravel would be out of gravel fund. Jim Tracy thinks the constituents would be concerned about what it would do to their taxes. Darla said it would be hard to calculate especially since everyone is evaluated differently. Bonnie is thinking \$350,000 for 2027. This increase is for gravel to maintain the roads so they would be drivable. Jim is wondering if we would be cutting ourselves too close Bonnie said she

calculated our ending balance would be roughly \$250,000. The board thinks what Bonnie presented is good to present at the annual meeting.

- Sonya makes a motion to recommend the levy that Bonnie put forth at \$350,000, 2nd by Jim, all approved, motion carried.
- Discussion on any changes to Group Life Insurance – Breanna did not prepare anything for this. She will do it next month.

- Open Forum:
 - None.

Other information:

- None.

At 7:43 pm, Sonya moved to close the meeting, 2nd by Darla, all in favor, motion passed.

Meeting adjourned.

Breanna Cielinski
Roosevelt Township Clerk

Approved _____
Sonya Crocker, Chairman

**TOWN OF ROOSEVELT
OFFICE OF THE TREASURER
24561 Williams Road
Hillman, MN 56338
(320) 247-2105**

**DATE: 2/28/2026
MONTH February**

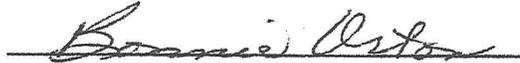
FROM BANK STATEMENT:

**\$258,500.25 DEERWOOD CHECKING ENDING BALANCE
\$269.85 DEDUCT CHECKS OUTSTANDING
\$258,230.40 TOTAL**

CHECKS OUTSTANDING:

10901	\$69.85
10915	<u>\$200.00</u>
	<u>\$269.85</u>

TREASURER SIGNATURE:



Fund Name: All Funds

Date Range: 02/01/2026 To 02/28/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void Account Name</u>	<u>F-A-P</u>	<u>Total</u>
02/26/2026	CWC Auditor	134203	2025 Gas Tax	(02/26/2026) -	N Municipal State Aid for Streets - Maintenance (Gas Tax, Road Allotment)	201-33418-	\$ 20,107.42

Total for Selected Receipts

\$	20,107.42
\$	20,107.42

For the Period : 2/1/2026 To 2/28/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$58,707.01	\$0.00	\$3,281.25	\$55,425.76	\$0.00	\$269.85	\$55,695.61
Road and Bridge	\$143,212.07	\$20,107.42	\$7,057.14	\$156,262.35	\$0.00	\$0.00	\$156,262.35
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$29,337.50	\$0.00	\$0.00	\$29,337.50	\$0.00	\$0.00	\$29,337.50
New Equipment/Gravel Fund	\$11,731.62	\$0.00	\$0.00	\$11,731.62	\$0.00	\$0.00	\$11,731.62
General Debt Service (Identify)	\$2,742.70	\$0.00	\$0.00	\$2,742.70	\$0.00	\$0.00	\$2,742.70
Tax Abatement Debt Fund	\$2,165.20	\$0.00	\$0.00	\$2,165.20	\$0.00	\$0.00	\$2,165.20
Total	\$248,461.37	\$20,107.42	\$10,338.39	\$258,230.40	\$0.00	\$269.85	\$258,500.25

Darla Kellner	Vice Chair, Town Supervisor	Date
Jim Rolsing	Town Supervisor	Date
Sonya F Crocker	Chair, Town Supervisor	Date

Date of Report : 3/4/2026

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
02/09/2026	10901	Payroll Period Ending 01/31/2026	\$69.85
02/09/2026	10915	CWC Association of Townships	\$200.00
		Total	\$269.85

As of 3/4/2026

Fiscal Year : 2026

<u>of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$68,115.61	\$861.92	\$13,551.77	\$55,425.76
Road and Bridge	\$142,644.43	\$23,686.23	\$10,068.31	\$156,262.35
Recycling Fund	\$565.27	\$0.00	\$0.00	\$565.27
Fire Protection Fund	\$32,770.74	\$561.01	\$3,994.25	\$29,337.50
New Equipment/Gravel Fund	\$11,497.87	\$233.75	\$0.00	\$11,731.62
General Debt Service (Identify)	\$2,742.70	\$0.00	\$0.00	\$2,742.70
Tax Abatement Debt Fund	\$2,165.20	\$0.00	\$0.00	\$2,165.20
Total :	\$260,501.82	\$25,342.91	\$27,614.33	\$258,230.40

Fund Name: All Funds

Date Range: 02/01/2026 To 02/28/2026

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
02/09/2026	Payroll Period Ending 01/31/2026	10897	January Payroll	N	Clerk	100-41425-103-	\$ 875.32
	Total For Check	10897					\$ 875.32
02/09/2026	Payroll Period Ending 01/31/2026	10898	January Payroll	N	Elections	100-41410-112-	\$ 18.46
	Total For Check	10898					\$ 18.46
02/09/2026	Payroll Period Ending 01/31/2026	10899	January Payroll	N	Council/Town Board	100-41110-103-	\$ 78.59
	Total For Check	10899					\$ 78.59
02/09/2026	Payroll Period Ending 01/31/2026	10900	January Payroll	N	Road Maintenance Employee	201-43127-101-	\$ 3,586.46
	Total For Check	10900					\$ 3,586.46
02/09/2026	Payroll Period Ending 01/31/2026	10901	January Payroll	N	Council/Town Board	100-41110-103-	\$ 69.85
	Total For Check	10901					\$ 69.85
02/09/2026	Payroll Period Ending 01/31/2026	10902	January Payroll	N	Treasurer	100-41510-103-	\$ 532.06
	Total For Check	10902					\$ 532.06
02/09/2026	Payroll Period Ending 01/31/2026	10903	January Payroll	N	Council/Town Board	100-41110-103-	\$ 46.16
	Total For Check	10903					\$ 46.16
02/09/2026	Minnesota Unemployment Insurance	10904	Unemployment Insurance - Jon Stafford	N	Road Maintenance Employee	201-43127-142-	\$ 613.29
	Total For Check	10904					\$ 613.29
02/09/2026	Jim Rolising	10905	Phone	N	Council/Town Board	100-41110-321-	\$ 50.00
	Total For Check	10905					\$ 50.00
02/09/2026	Slade Fetters	10906	Phone & Miles	N	Road Maintenance Employee	201-43127-321-	\$ 50.00
	Total For Check	10906					\$ 50.00
02/09/2026	COURI & RUPPE, P.L.L.P	10907	Hannah Trail Vaccation - Document and Phone Conversations	N	City/Town Attorney	201-41610-304-	\$ 300.00
	Total For Check	10907					\$ 300.00
02/09/2026	Bonnie Orton	10908	Miles & Ink	N	Treasurer	100-41510-202-	\$ 19.85
	Total For Check	10908					\$ 19.85
							\$ 21.75

Fund Name: All Funds

Date Range: 02/01/2026 To 02/28/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check					41.60
02/09/2026	Breanna Cielinski	10909	Phone and Transportation	N	Clerk	100-41425-321-	50.00
		10909				100-41425-331-	18.13
		Total For Check					68.13
02/09/2026	Crow Wing Power	10911	Monthly Bill	N	General Government Buildings and Plant	100-41940-381-	149.00
		Total For Check					149.00
02/09/2026	ZIEGLER INC.	10912	Caterpillar	N	Road and Bridge Equipment	201-43126-221-602	72.18
		Total For Check					72.18
02/09/2026	Aitkin Independent Age	10913	March Election - Mille Lacs Messenger	N	General Government	201-41001-341-708	54.00
		Total For Check					54.00
02/09/2026	CWC Association of Townships	10915	Township Dues	N	General Government	100-41001-433-	200.00
		Total For Check					200.00
02/09/2026	ECM Publishers, Inc.	10916	March Elections- Morrison County Record	N	Elections	100-41410-351-708	59.27
		Total For Check					59.27
02/09/2026	CWC Highway Dept.	10917	Salt & Sand	N	Road Maintenance	201-43128-224-	514.69
		Total For Check					514.69
02/09/2026	Card Service Center	OL020420261	Ink, Door Lock Office supplies and shop supplies	N	Clerk	100-41425-201-	26.73
		OL020420261				100-41425-202-	47.98
		OL020420261			Road Maintenance Employee	201-43127-212-	89.94
		OL020420261				201-43127-215-	73.06
		OL020420261				201-43127-228-	36.97
		Total For Check					274.68
02/09/2026	PERA	OL020420262	Pera - January 2026	N	Council/Town Board	100-41110-121-	8.50
		OL020420262				100-41110-173-	8.50
		OL020420262			Clerk	100-41425-121-	76.50
		OL020420262			Treasurer	100-41425-173-	66.30
		OL020420262				100-41510-121-	46.50
		OL020420262				100-41510-173-	40.30
		OL020420262			Road Maintenance Employee	201-43127-121-	341.68
		OL020420262				201-43127-173-	296.12



1/28/2026

Roosevelt Township
Crow Wing County
Attn Breanna Cielinski, 24063 County Road 2
Brainerd, MN 56401

Greetings!

Enclosed is your Minnesota Benefit Association group insurance billing invoice. Thank you for your continued commitment to Minnesota Benefit Association.

Please remit the required amount to our office by 4-1-2026. Your group has a 30 day grace period.

If you have any changes to your contact information please return this form to our office with your updates noted below.

Township Email Address:

Contact Person and Position on Board:

Phone Number:

Mailing Address:

We have included one beneficiary form, please make copies and distribute to your members at your next meeting. The beneficiary forms should be returned to our office:
6701 Upper Afton Road, Woodbury, MN 55125.

If you have any questions please contact the Minnesota Benefit Association team at 800-360-6117 or info@MinnesotaBenefitAssociation.org.

Please notify MBA of changes as they occur throughout the policy year by submitting the Township Change Form found under the Township Section of the MBA website.



Invoice Date **1/28/2026**
 Due Date **4/1/2026**
 Print Date **1/28/2026**
 Account # **0002432**
 Page 1 of 3

Roosevelt Township
 Crow Wing County
 Attn Breanna Cielinski, 24063 County Road 2
 Brainerd, MN 56401

Invoice # 2026-0371582

		Past Charges	New Charges	Total Due
		\$0.00	\$965.00	\$965.00
Line Description			Policy #	Subtotal
Breanna Cielinski				
1	Silver Plan	Life Insurance	Prudential	240632
				Annual \$160.00
				Insured Subtotal 160.00
Sonya Crocker				
2	Silver Plan	Life Insurance	Prudential	11119630
				Annual \$160.00
				Insured Subtotal 160.00
Slade S Fetters				
3	Silver Plan	Life Insurance	Prudential	1141981
				Annual \$160.00
				Insured Subtotal 160.00
Darla Kellner				
4	Silver Plan	Life Insurance	Prudential	11161971
				Annual \$160.00
				Insured Subtotal 160.00
Jacoby A Kelm				
5	Silver Plan	Life Insurance	Prudential	3291991
				Annual \$160.00
				Insured Subtotal 160.00
Bonnie Rae Orton				
6	Silver Plan	Life Insurance	Prudential	91849
				Annual \$160.00
				Insured Subtotal 160.00
7	Annual Admin Fee			\$5.00

Thank you! We appreciate your member participation.

Subtotal	\$960.00
Past Charges	\$0.00
Admin Fee	\$5.00
Total Amount	\$965.00
Due Date	4/1/2026
Invoice #	2026-0371582

Important legal notice: It is your responsibility to pay insurance premiums on or before their due date. Failure to make timely payments of those insurance premiums will automatically result in the cancellation of your insurance coverage. Any insurance claims submitted by you after policy cancellation will not be honored. Similarly, Benafica - the administrator for the Minnesota Benefit Association, is not responsible or liable for the consequences of your failure to make timely payments of your insurance premiums. A late fee will be applied if not received on time.



Invoice Date 1/28/2026
Due Date 4/1/2026
Print Date 1/28/2026
Account # 0002432

Page 2 of 3

Minnesota Benefit Association (800) 360-6117
6701 Upper Afton Road
Woodbury, MN 55125

info@minnesotabenefitassociation.org
www.minnesotabenefitassociation.org

Member List

Breanna Cielinski, Sonya Crocker, Slade S Fetters, Darla Kellner, Jacoby A Kelm, Bonnie Rae Orton

Please cross off the names of any individuals listed above who are no longer serving on your Township Board, please enter below information about their replacement. The new Officer's coverage will become effective April 1st.

Name _____ Date of Birth / / Gender M / F SSN _____ Email _____
 Street _____ City _____ State _____ Zip _____ Position _____

Name _____ Date of Birth / / Gender M / F SSN _____ Email _____
 Street _____ City _____ State _____ Zip _____ Position _____

*** IMPORTANT **** Your Township can increase coverage to the Silver, Gold or Platinum Plans. If your Board decides to take advantage of this opportunity to increase coverage, check the appropriate lines below. Please sign to authorize the change and submit the appropriate premium for the plan chosen.

Yes! I would like to replace our existing plan with

Silver 10k Face Amt \$160 Gold 15k Face Amt \$240 Platinum 20k Face Amt \$320

Signature _____ Date _____

Please notify MBA of changes as they occur throughout the policy year by submitting the Township Change Form found under the Township Section of the MBA website.

PLEASE RETURN THIS ENTIRE PAGE IF CHANGES ARE MADE, DON'T DETACH THE PAYMENT PORTION.

 Detach the portion below and return with your payment. **THANK YOU.**

Group #	Account #	Invoice #	Due Date	Total Due
5142	0002432	2026-0371582	4/1/2026	\$965.00

Roosevelt Township
 Crow Wing County
 Attn Breanna Cielinski, 24063 County
 Road 2
 Brainerd, MN 56401

Send to: Minnesota Benefit Association
 6701 Upper Afton Road
 Woodbury, MN 55125

Office Use Only
 Minnesota Benefit Association
 Received: _____
 Staff: _____

MAKE CHECK PAYABLE TO: Minnesota Benefit Association

WARNING: DO NOT SEND CASH

Amount Enclosed
 \$ _____

Date Range : 3/1/2026 To 3/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/09/2026	Slade Fetters	Phone & Miles	10924	\$123.37	201-43127-321- 201-43127-331-	Road Maintenance Employee Road Maintenance Employee	\$50.00 \$73.37
03/09/2026	Crow Wing Power	Monthly Bill	10925	\$123.00	100-41940-381-	General Government Buildings and Plant	\$123.00
03/09/2026	Centra Sota Cooperative	Diesel fuel	10926	\$1,031.74	201-43126-217-	Road and Bridge Equipment	\$1,031.74
03/09/2026	Bonnie Orton	Miles & Ink & Flag	10927	\$79.17	100-41510-202- 100-41510-331- 100-41001-437-	Treasurer Treasurer General Government	\$19.85 \$21.75 \$37.57
03/09/2026	Jim Rolising	Phone & Miles	10928	\$126.71	100-41110-321- 100-41110-331-	Council/Town Board Council/Town Board	\$50.00 \$76.71
03/09/2026	CWC Highway Dept.	Salt & Sand	10929	\$1,400.25	201-43128-224-	Road Maintenance	\$1,400.25
03/09/2026	Sonya Crocker	Mileage	10930	\$43.50	100-41110-331-	Council/Town Board	\$43.50
03/09/2026	Breanna Cielinski	Phone and Transportation	10931	\$68.13	100-41425-321- 100-41425-331-	Clerk Clerk	\$50.00 \$18.13
03/09/2026	Card Service Center	Computer Security, Stamps, Power Pruner	OL03092026 1	\$890.48	100-41425-322- 201-43127-212- 201-43127-240- 100-41425-309-	Clerk Road Maintenance Employee Road Maintenance Employee Clerk	\$80.75 \$27.90 \$721.83 \$60.00
03/09/2026	PERA	Pera - February 2026	OL03092026 2	\$666.16	100-41110-121- 100-41110-173-	Council/Town Board Council/Town Board	\$14.00 \$14.00

Date Range : 3/1/2026 To 3/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/09/2026	IRS	Federal Tax Deposit -Q1 March 2026	OL03092026 3	\$763.22	100-41425-121- 100-41425-173- 100-41510-121- 100-41510-173- 201-43127-121- 201-43127-173-	Clerk Clerk Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee	\$81.75 \$70.85 \$46.50 \$40.30 \$213.62 \$185.14
					100-41110-135- 100-41110-122- 100-41110-171- 100-41425-135- 100-41425-122- 100-41425-171- 100-41510-135- 100-41510-122- 100-41510-171- 201-43127-135-101 201-43127-122-101 201-43127-171-101 100-41001-106-	Council/Town Board Council/Town Board Council/Town Board Clerk Clerk Clerk Treasurer Treasurer Treasurer Road Maintenance Employee Road Maintenance Employee Road Maintenance Employee General Government	\$6.26 \$26.77 \$33.03 \$15.87 \$67.88 \$83.75 \$9.03 \$38.61 \$47.64 \$41.48 \$177.37 \$218.85 (\$3.32)

Total For Selected Claims **\$5,315.73**

Daria Kellner	Vice Chair, Town Supervisor	Date
Jim Rolsing	Town Supervisor	Date
Sonya F Crocker	Chair, Town Supervisor	Date