

# 2003 MINUTE BOOK

PERMANENT

SIGN-IN SHEET

AGENDA

MINUTES

Roosevelt Town Board met as a regular meeting on January 7, 2003, at 7PM in the Town Hall. All members were present.

Chairman Hyatt opened the meeting.

Clerks report was read and approved on motion made by Wells, 2<sup>nd</sup> by Bosn. Motion carried.

Treasurers report was read and approved on motion by Wells, 2<sup>nd</sup> by Hyatt. Motion carried.

Motion by Hyatt, 2<sup>nd</sup> by Bosn to request \$3780.00 from the SCORE grant for the continued operation of the Recycling Center. Motion carried.

Gene Kern expressed a concern on the inaccuracy of the Sorlie plat on Little Whitefish Lake. The current road is not in the location as described on the plat. The Clerk will research the process for abandoning that portion of the road not being used.

Hyatt gave update on bids for Camp Lake Road project and Gravel Hauling. Potential bidders will have opportunity for discussion at the February Board meeting.

Hyatt gave update on disturbances to the ROW in Port Mille Lacs. Michaud has moved the mobile home, boat and cars off the ROW. Strantz has attempted to allow drainage to occur over the driveways he installed in the ROW. The Board will do a review in the Spring to determine if there is any obstructions to the drainage.

John Orton attended the meeting to ask what right the Board had to enter his private property and remove a sign and post from his property along Williams Road. It was explained that it was done on the advice of the Township attorney as it caused a substantial liability to the Township. Mr. Orton was invited to a meeting with Jay Orton, his Attorney, the Township Attorney, one Supervisor and the Clerk on Friday, January, 17, 2003 to discuss the ROW issues involved along Williams Road.

The petition from Julian Carlin for the establishment of a cartway to his property on Whitefish Lake was discussed. The Board questioned whether or not this property is truly landlocked as there is an existing 66 foot easement to the property albeit it crosses part of Kutil Lake lakebed and it's questionable if the DNR will allow it to be developed as an access road. The exact location of the proposed easement was also not clear. The Board decided to require the petitioner to post bond for the establishment of this cartway before any action is taken on accepting or denying the petition. After the bond is posted, the Town attorney will be involved and provide advice to the Board. On motion by Wells, 2<sup>nd</sup> by Hyatt to adopt the resolution as read by the Clerk for the petitioner to post a \$7,500.00 bond or other security before any action will be taken on accepting or denying the petition. Motion carried. Resolution placed on file.

Motion by Hyatt, 2<sup>nd</sup> by Bosn to adopt the following resolution:

Whereas, Certain parcels of land located in the Town of Roosevelt, Crow Wing County, Minnesota have been forfeited to the State for non-payment of taxes for the years 1981 thru 1991, and

Whereas, the Town of Roosevelt is familiar with the peculiar suitability or desirability for particular uses, of said parcels of land, and

Whereas, M.S.A. 282.01 calls for the classification of said parcels as to Conservation or Non-Conservation;

NOW, THEREFORE BE IT RESOLVED, that the classification of each of the parcels of land is hereby declared to be Non-Conservation and offered for public sale, subject to the approval by the County Board:

Port Mille Lacs Ranchoes to the Town of Roosevelt, Block 9, Lots 33, 34;

Port Mille Lacs Ranchoes to the Town of Roosevelt, Block 10, Lot 40, 42;

Rock Lake Addition to the Town of Roosevelt, Block 2, Lot 13.

Motion carried.

The fire contract between Garrison and Pierz fire departments was discussed. On motion by Hyatt, 2<sup>nd</sup> by Wells, to add Sections 34, 35, and 36 to be covered by Pierz Fire Department instead of Garrison because of the closer proximity to Pierz. Motion carried.

The 2003 Employee contract was discussed. On motion by Hyatt, 2<sup>nd</sup> by Wells, to provide a 2% increase to the Road Maintenance Operator wages, effective January 1, 2003. Motion carried. The Clerk and Coyle will meet to review other areas of the contract for discussion at the February meeting.

Motion by Hyatt, 2<sup>nd</sup> by Bosn to appoint the following election judges for the Annual Town Election: Rita Johnson, Emily Lanin, Art Rosenbusch, Kay Rocheford, and Bob Kotten. Motion carried.

Motion by Hyatt, 2<sup>nd</sup> by Wells to pay the bills. Motion carried.

The Board audited the Clerk and Treasurers books for Fiscal Year 2002. Motion was made by Hyatt, 2<sup>nd</sup> by Bosn to accept the audit as verified by the Board and propose the following levy for FY2004 at the annual town meeting:

General Fund-----	25000.00
Road & Bridge Fund-----	65000.00
Recycling Center Fund-----	0.00
Fire Fund-----	16,500.00
Building Fund-----	0.00
New Equip/Gravel Fund----	<u>26,000.00</u>

\$132,500.00 Total, Motion carried.

This is an increase in levy of \$9,000.00. The Board noted that there is grave concern that the Legislature may cut or abolish Local Government Aid which would mean an extra reduction in the proposed levy by approximately \$13,000.00 and affect the current budget for FY2003 with a reduction of approximately \$13,000.00.

On motion by Bosn, 2<sup>nd</sup> by Wells to adjourn. Motion carried.

Bob Kotten, Clerk



Wells, Born  
Trans - Wells, Hyatt

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA

January 7, 2003 Meeting

Web Page Address: www.roosevelt-township.com

4 PM - Transportation  
Northern Segment of 169  
Jan 8 -  
Garrison City Hall

1. Planning and Zoning

2. Open Forum

Issues from Roosevelt Township residents/property owners that are not on the Agenda

3. Recycling Concerns

SCORE grant request - Hyatt, Born request for 3,780.00

4. Road & Equipment Concerns

Camp Lake Road

Update on Bids

2003 Gravel Hauling Bids

Update

+ Port Mille Lacs, Lot 8, Blk.3; Michaud—ROW Issues

Update

Port Mille Lacs, Cypress Lane, Banyan Drive; Strantz—ROW Issues

Update

Riprapping--North Platte Lake Road

Update

Williams Road

Update

Petition for Cartway—Carlin

Has been moved Jan 2, 2003  
onto Mobile, Gas Pick's, boat.  
- Filled in ditch &  
Dug out on both locations - will check in  
Spring -

Yuse - Stringer out  
Korn  
Road down 1/4 follow 2  
abandon road. looking  
Procedure & abandon.

5. Tax Forfeited Parcels

6. Rep. Greg Blaine

7. Fire Contract---Pierz/Garrison

Add Section 34 to Pierz—35, 36???

8. 2003 Employee Contract—Road Maintenance and Recycling

9. Training Opportunities

10. Appoint Election Judges for Annual Town Elections—Minimum of three

- Rita Johnson
- Emily Lanin
- Art Rosenbusch
- Kay Rocheford
- Darrel Neilson
- Bob Kotten
- Don Hyatt

Jerry Cagle

11. Audit of Books

12. Articles for Newsletter

Hyatt, Born - accept books  
Jerry

Band - Resolution  
7,500.  
Wells, Hyatt

B.H. Haddock  
952-934-1353  
952-852-1307  
3601 - MN. Drive  
Suite 675,  
Edina, MN 55435

Hyatt, Born.

2% Hyatt, Wells.

Pay bills Hyatt, Wells.



Roosevelt Town Board met as a regular meeting on February 4, 2003, at 7PM in the Town Hall. All members were present.

--Chairman Hyatt opened the meeting.

--Clerks report was read and approved on motion made by Wells, 2<sup>nd</sup> by Bosn. Motion carried.

--Treasurers report was read and approved on motion by Hyatt, 2<sup>nd</sup> by Bosn. Motion carried

--Wells gave an update on the meeting of January 17, with Orton attorney and township attorney regarding the ROW on Williams Road. On motion by Bosn, 2<sup>nd</sup> by Wells to have a survey completed of the road. Motion carried. After the survey is completed, the Board will discuss the proposal from Orton for settling ROW issues.

--The petition from Julian Carlin for the establishment of a cartway to his property on Little Whitefish Lake was presented. The Board discussed the existing easement and the letter received from the DNR stating that it is unlikely that a permit would be issued to use the existing easement because it crosses the Ordinary High Water mark of Little Whitefish Lake. The Board also felt the cost to build a bridge would be prohibitive. In a phone call to the Clerk from Mr. Haddorff, that he acknowledged the need for Carlin to have access to his property but did not want the road to run near his home. The Board questioned the location of the proposed cartway in relation to the location of a nearby septic system. On motion by Bosn, 2<sup>nd</sup> by Hyatt to accept the petition contingent upon the township attorney advising the Board of the landlocked issue. If the attorney advises the Board that the Carlin parcel is not landlocked, then the Carlin petition for a cartway is denied. Motion carried. On motion by Hyatt, 2<sup>nd</sup> by Bosn, that if the Carlin petition for a cartway is accepted, a public hearing is ordered for March 4, 2003 at 3:30PM at the cartway site and then will be reconvened at the town hall at 6pm to complete the public hearing. Motion carried. The Board also requested that the centerline of the 33 foot proposed cartway be staked by a surveyor so the Board can see exactly where the proposed cartway would lie in relationship to the adjoining Haddorff property.

--The Clerk reported that the part of Bluebill Point road that is in the Sorlie plat but is not following the platted road would need to be abandoned and the existing road that has been used would need to be recorded. Because of the cost and that other roads within the township also run outside plats, the board took no action.

--The Clerk reported on the brushing projects that are being done by Crow Wing Power. The Board was also alerted that Crow Wing Power has a blanket permit to do utility work within their easement without first notifying the township.

--The Board discussed the draft road ordinance for obstruction and disruption within road ROW. Bosn volunteered to meet with Medo Township in Sherburne County to review the draft.

--The Public Officials Liability Policy for self-insurance was discussed. On motion by Bosn, 2<sup>nd</sup> by Hyatt to adopt the resolution to participate in the Minnesota Association of Townships Insurance and Bond Trust and to apply for participation in the Trust's public officials' liability insurance program. Motion carried. Resolution placed on file.

--The Clerk informed the Board of the annual noxious weed meeting at the County Service Bldg, 6:30pm, March 20, 2003.

--The Clerk informed the Board of the PCA publishing a request for comments on stormwater permits for construction activity.

--No action was taken on the 2003 employee contract for Jerry Coyle.

--Bosn agreed to work with the Clerk on developing a written employee manual for the township.

--Motion by Hyatt, 2<sup>nd</sup> by Bosn to pay the bills. Motion carried.

--Motion by Hyatt, 2<sup>nd</sup> by Wells to adjourn. Motion carried

Bob Kotten, Clerk

Wells, Boon, Truss Club  
Idgott, Boon, Truss

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
February 4, 2003 Meeting  
Web Page Address: www.roosevelt-township.com

Tom Hall

22613 C.R. 2

1. Planning and Zoning
2. Open Forum  
Issues from Roosevelt Township residents/property owners that are not on the Agenda
3. Recycling Concerns
4. Road & Equipment Concerns
  - Camp Lake Road quotes
  - Questions from audience
  - 2003 Gravel Hauling quotes
  - Questions from audience
  - Riprapping--North Platte Lake Road
  - Update — *Drury has measurements.*
  - Williams Road
  - Update *↔ Boon, Wells,*
  - Survey of existing road
  - Petition for Cartway
  - Carlin—Bluebill Point Road *↔*
  - Stockert—Poster Lane
  - Sorlie Plat—road not according to plat--abandonment  
*NO action taken*
5. Crow Wing Power projects & blanket road permit
  - Cooley Road—both sides
  - Rehling Road
  - Belview Road
  - Williams Road
  - Reddick Road
  - Poster Lane
  - Fischer Road
  - Barstow Road
  - South Platte Lake Drive
6. Draft Road Ordinance—Obstruction and Disruption of Road ROW  
*AL - open from 10 - 12:30 p.m.*
7. Public Officials' Liability Policy  
*— Boon, Idgott.*
8. 2002 Signage Bill
9. Annual Noxious Weed meeting, County Service bldg, 6:30pm March 20, 2003
10. PCA—Stormwater Permit Comments for Construction Activity
11. 2003 Employee Contract—Road Maintenance
12. Written Employment Manual — 824-1018 1043
  - Procedure for employee disputes, complaints, and misconduct
  - Policy concerning sexual and non-sexual harassment
  - Camp from County. al Boon.*
13. Using email — *DP gravel @ web-TV. net*
14. Articles for Newsletter  
*Vandalism & street signs*

*Accept petition & contingent upon town attorney admin Bd. that plan of land parcel is sound & landlocked.*

*Calin if petition is accepted, a public hearing is scheduled for noon & 3:30 PM at the site & then reconvene at Town Hall 26 PM*

*if either admin Bd. that Calin parcel is not landlocked, the Calin petition for Calin is denied.*

*Boon Idgott 2003*

*Idgott, Boon*

*Idgott, Wells admin*

*Idgott, Boon pay bill*

*Centerline line of property petition*



Roosevelt Town Board met as a regular meeting on March 4, 2003, at 7PM in the Town Hall. All members were present except Bosn..

--Chairman Hyatt opened the meeting.

--Clerks report was read with a correction for 2003 contract for Coyle to remain the same. Motion to approved by Hyatt, 2<sup>nd</sup> by Wells. Motion carried.

--Treasurers report was read and approved on motion by Wells, 2<sup>nd</sup> by Hyatt. Motion carried

--Revising the rates for White Goods Recycling Day was discussed and tabled until April meeting.

--The Clerk reported that the survey for Williams road should be completed by April 1<sup>st</sup> and notified Orton's attorney that Williams Road would be on the agenda for he April meeting.

--The Clerk informed the Board of the Mn. Supreme Court decision regarding a cartway in St. Louis County. Contact will be made with the Township attorney to advise the Board on direction for the Carlin cartway petition.

--The Clerk informed the Board of application was made by the County Engineer to the DNR for funding thru the State Park Account to upgrade White Pine Road.

--Discussion on the 5-year road plan was tabled until the April meeting.

--The Board discussed the dumping of garbage and white goods on Port Mille Lacs roads. There is a trailer home parked in the middle of the road on Spruce Circle, Meth lab, 8-10 abandoned cars, resturant stand on wheels and a tent trailer on private property on Cody Circle, stove, refrigerator, washers and dryer on other garbage on Oregon Trail. Wells will contact the CWC coordinator of Waste Management.

--The draft road ordinance for ROW disruption was tabled until April meeting.

--The Clerk informed the Board that MSI liability insurance will have an approximate \$1,000.00 increase on the 2003 policy.

--Payment to the County of the house signage bill was discussed. Payment of \$1000.00 will be made this month with a request to the County for an extension until July 1, 2003 to pay the remainder.

--The Clerk informed the Board that the Board of Review is scheduled for May 13, 2003 at 1pm in the Town Hall.

--The Clerk informed the Board of comments being requested on the DNR draft for Mille Lacs Uplands Forest Resource Management Plan.

--Discussion on the Employee manual and employee time sheet was tabled for April meeting.

--The following uotes were received and read on the Camp Lake Road Upgrade and Gravel hauling with Brad Burgraff, Garrison Township supervisor present:

For upgrading Camp Lake Road:

Anderson Brothers	\$13,502.50
Gerads Construction	29,500.00
O'Neal Contruccion	23,000.00
Dirt Doctor	43,500.00
Saehr Gravel	42,750.00
Jeff Houle Excavating	12,125.00

On motion by Hyatt, 2<sup>nd</sup> by Wells, to accept the quote from Houle Excavating in the amount of \$12,125.00 subject to the contractor meeting with a Board representative from Roosevelt and Garrison Township. Motion carried.

For Graveling North Platte Lake road and South Platte Lake Drive:

Hoffman Gravel	3.20/yd
Anderson Brothers	3.67/yd
Kowalczyk Gravel	2.69/yd
Saehr Gravel	2.78/yd
Sanders Construction	2.42/yd
DLL Excavating	3.05/yd

On motion by Hyatt, 2<sup>nd</sup> by Wells, to accept the Sanders Construction quote of \$2.42/yd. Motion carried



--No action was taken on the CWC Historical Society request for a donation.

--Clerk informed the Board that the CWC Association of Township Officers will be meeting in Merrifield on April 22, 2003, at 7pm.

--Dewey Taugtes, CWC commissioner attended the meeting to inform the Board of upcoming meetings for input into the County Comprehensive Plan. He also requested the Board discuss the township receiving and making recommendation on all planning and zoning requests prior to any county action.

--Motion by Hyatt, 2<sup>nd</sup> by Wells to pay the bills. Motion carried.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to adjourn. Motion carried.

Bob Kotten, Clerk

Boon absent -  
Clarks - Hyatt, Wells  
Treasurers - Wells, Hyatt

Boon + Hyatt remain the same.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA

March 4, 2003 Meeting

Web Page Address: [www.roosevelt-township.com](http://www.roosevelt-township.com)

1. Planning and Zoning

2. Open Forum

Issues from Roosevelt Township residents/property owners that are not on the Agenda

3. Recycling Concerns

4. Road & Equipment Concerns

+ Camp Lake Road quotes

+ Gravel Hauling quotes—North Platte Lake Road; South Platte Lake Drive

Riprapping—North Platte Lake Road  
Update

Williams Road  
Update

Petition for Cartway

Carlin—Bluebill Point Road—Correction

\* Mn Supreme Court Decision

White Pine Road—State Park Account Project

5-Year Road Plan—Bay Lake

Port Mille Lacs roads—Garbage & Junk

5. CTC bury cable

6. Draft Road Ordinance—Obstruction and Disruption of Road ROW

7. MSI Liability Policy Increase

8. 2002 Signage Bill

9. Assessment Notice, May 13, 2003, 1pm

10. Mille Lacs Uplands Forest Resource Management Plan

11. CWC Historical Society Request

12. Written Employment Manual & Time Sheet

13. Mack Truck Account

14. Ferrallgas Account

CWCATO April 22, 2003 7PM Merrifield

Road restriction

put in newsletter - costs for White Goods

Table & next meeting

— trailer house on  
Spruce Lake

— moth hole  
on Oregon trail

— washers, refrigerators, stoves

← Dan will follow-up

Red Truck DOT insp  
U bolt inspection  
springs

Truck up for sale  
next month

Bills  
Hyatt, Wells.

P & Z application to  
tax 6/4 County.

Wells, Hyatt and Joann

ROOSEVELT TOWNSHIP  
ANNUAL MEETING AGENDA

MARCH 11, 2003

- 1) Clerk calls meeting to order *accepted*
- 2) Moderator is chosen
- 3) Clerk reads minutes of last annual meeting *accepted*
- 4) Clerk reads minutes of Board of Audit *accepted*
- 5) Treasurer report *accepted*
- 6) Roads/equipment/buildings in need of repair
  - Status of road recording
  - Roads in need of major repair
  - Status of equipment *new truck Backhoe*
  - Recycling Program *repair truck*
  - ~~Free day for white goods~~ *1st SAT in June*
  - Town Hall ~~\_\_\_\_\_~~ *Clean-up*
  - Fire Protection Contract ~~\_\_\_\_\_~~
- 7) Clerk gives financial summary
- 8) Levy of Town taxes for fiscal year 2004
- 9) Other business to bring before the electorate *Brushing on Cady Drive*
- 10) Depositories of Town funds *Deeded of Mfg*
- 11) Town Supervisor compensation ~~\_\_\_\_\_~~ *Rate*
- 12) Poll hours for general and presidential election ~~\_\_\_\_\_~~
- 13) Location and time of next annual meeting ~~\_\_\_\_\_~~
- 14) Adjournment

So move -  
1 PM at Town Hall

7-8 PM.  $\rightarrow$



## Annual Town Meeting

The Annual Town Meeting, held in the Town of Roosevelt, in the County of Crow Wing, and State of Minnesota, at Town Hall on the 11th day of March, 2003, was called to order by Bob Kotten, and Dan Wells was then chosen to preside as Moderator at the meeting.

The 2002 annual Town meeting minutes, Board of Audit, and Treasurers report was read and so approved.

On motion, Resolved, that the compensation of the Town Officers shall remain the same as the previous year.

On motion, Resolved, that the the hourly wage for Township officers shall remain the same as the previous year for township labor.

The Town residents discussed the roads in need of repair and upgrading. Phase one of Camp lake road should be completed this fall. Graveling of North Platte Lake road and South Platte Lake Dive are scheduled by June 15<sup>th</sup>. The ROW issue on Williams road should be resolved later this year. A survey of the road is currently being done. White Pine road blacktopping request has been presented to the DNR for funding. Cooley Road West is being brushed and the ditches and grade will be upgraded. Landscaping timbers need replacement on North Platte Lake Drive. Deutsch road needs work on the steep hill.

Equipment is in good shape. New used truck was purchased this past year as well as a new backhoe.

Recycling program is in good shape. White goods cleanup will be offered again on the Third Saturday in June.

Town Hall is in good shape. A new provider for LP gas will be reviewed later this summer.

Fire protection for the sections 28 thru 36 is handled by Pierz Fire Dept. while all other sections are handled by Garrison Fire Dept. Garrison notified the Clerk that there would be no increase in Fire protection contract until 2005.

On motion, it was ordered, that the following sums of money be raised by tax upon the taxable property in said Town for the following purposes for the 2003~~4~~fiscal year:

For General Fund-----	\$25,000.00
For Road and Bridge Fund-----	68,000.00
For Fire Protection-----	15,500.00
For New Equip/material Fund--	26,000.00
for a total of -----	\$134,500.00

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On motion, it was Resolved that General and Presidential election poll hours be from 7AM to 8PM.

On motion, it was Resolved that the Township elections be held between the hours of 3PM and 8PM at the Town Hall.

On motion, it was Resolved to continue the Town dpositories to be First National Bank of Deerwood--Garrison Branch and Mid Mn Federal Credit Union.

The next Annual Town Meeting was ordered to be held at Township Hall at 1pm and the same place was designated for holding the next General Election in the Town.

Statement of Result of Canvass:

The following is a statement of the result of the canvass of votes for the election of officers, and for the various propositions submitted at the Annual Town Meeting in the Town of Roosevelt, County of Crow Wing and State of Minnesota, March 12, 2002 as publicly canvassed and signed by the Town Board at said meeting:

Donalee Wells received 52 votes for Treasurer, term of 2 years;  
Bev Myers received 40 votes for Treasurer, term of 2 years.

Donalee Wells was declared elected Treasurer for the term of 2 years to fill the place of Donalee Wells whose term expires.

Al Bosn received 85 votes for Supervisor term of 3 years;  
Jerry Johnson received 2 write in votes.

Al Bosn was declared elected Supervisor for the term of 3 years to fill the place of Al Bosn whose term expires.

A total of 92 votes were cast.

On motion, the meeting adjourned.

Minutes submitted by Bob Kotten



Roosevelt Town Board met as a regular meeting on April 1, 2003, at 7PM in the Town Hall. All members were present.

--Chairman Hyatt opened the meeting.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to accept Clerks report as read. Motion carried.

--Treasurers report was read and approved on motion by Hyatt, 2<sup>nd</sup> by Bosn. Motion carried

--Motion by Hyatt, 2<sup>nd</sup> by Wells to reorganize the Board with the same positions as last year with the addition of a Vice Chair. The positions are: Chairperson, Hyatt; Vice Chair, Bosn; Planning & Zoning, Wells; Fire, Bosn; Roads, Hyatt; Assessment, Bosn; Recycling, Wells; Public Transit, Bosn, Road Recording, Wells. Motion carried.

--Revising the rates for White Goods Recycling Day was discussed with the following rates approved on motion by Bosn, 2<sup>nd</sup> by Wells: White Goods, \$10.00; Mattress, \$10.00; Used car tires, without rim, \$3.00; Used car tires with rim and small truck tires without rim, \$5.00; Used small truck tires with rim, \$11.00. Motion carried.

--The Clerk informed the Board that contracts have been signed with contractors for upgrading a portion of Camp Lake Road and Graveling on North Platte Lake Road and South Platte Lake Drive. Road Supervisors from Roosevelt and Garrison Townships will be meeting on site with Houle Construction to review the work with the upgrading to begin approximately April 14<sup>th</sup>.

The Clerk informed the Board that a request for funding has been submitted to CWC Water Planning for riprapping on North Platte Lake Road.

--The Clerk reported that the survey for Williams road is not completed yet. The surveyor is to contact the Clerk after he is back from vacation to set up a schedule for completing the survey.

--The Carlin petition for cartway is scheduled for a public hearing on May 6, 2003 at 5:30PM on site. The proceeding will be tape recorded. Wells will chair the meeting.

--A draft format for a 5-year road plan was presented and reviewed. This format will be used for prioritizing road work for the next 5 years. This plan will be available on the website after it is accepted by the Board.

--Wells contacted the CWC Waste management to discuss the dumping of garbage and white goods on Port Mille Lacs roads. Wells will work with the County on setting up the Sentencing To Serve people for cleaning up the sites. No dumping signs will be ordered for some of these roads.

--The draft road ordinance for ROW disruption is tabled until May meeting.

--The Board discussed selling the Red Dump truck and decided to continue to use it for the near future.

--Motion by Wells, 2<sup>nd</sup> by Bosn to allow the Road Supervisor to spend an amount not to exceed \$1000.00 at his discretion for emergency road work. All claims will be reviewed at the following Board meeting for approval.

--Motion by Hyatt, 2<sup>nd</sup> by Bosn to set the road inspection for April 17<sup>th</sup> at 8am and meet at the Town Hall. Motion carried.

--Notice was received from the County Land Commissioner on the closing of certain county trails along Oxcart road.

--The Clerk informed the Board that the Board of Review is scheduled for May 13, 2003 at 1pm in the Town Hall.

--No action was taken on the notice from the county to petition for name changes to lakes located within the Township.

--No action was taken on the proposal to have all planning and zoning applications come thru the Township for a recommendation prior to going to the County for final action.

--On motion by Hyatt, 2<sup>nd</sup> by Bosn, to recommend approval of liquor, beer, and gambling licenses, as appropriate for JR's, HFYC, and Thorson's Market. Motion carried.

--The Board will discuss the AWAIR (A Workplace Accident Injury Reduction Act) policy at the May meeting.

--Discussion on the Employee manual was tabled for May meeting.

--The Clerk informed the Board of the Employment Law workshop in Brainerd on April 16.

--The Crow Wing County Association of Township Officers meeting is scheduled for April 22, 2003 at 7PM at Merrifield.

--The Clerk informed the Board that the bond for Treasurer and Clerk is included on the dues for the MATO membership.



--On motion by Hyatt, 2<sup>nd</sup> by Wells, to waive the insurance requirement for rental of the Town Hall for Camp Lake Association meetings. Motion carried.

--Motion by Hyatt, 2<sup>nd</sup> by Bosn to pay the bills. Motion carried.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to adjourn. Motion carried.

Bob Kotten, Clerk

clerk's  
wells, Hyatt  
Cramer Report  
Hyatt, Bosn

- Plummer + zoning

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
April 1, 2003 Meeting

Web Page Address: [www.roosevelttownship.com](http://www.roosevelttownship.com)

Hyatt, Wells  
Motion to keep same position w/ addition of  
Bosn as vice chair.

Organization:

- Chairperson, Hyatt
- Vice Chair, Bosn
- Planning & Zoning, Wells
- Fire, Bosn
- Roads, Hyatt
- Assessment, Bosn
- Recycling, Wells
- Public Transit, Bosn
- Road Recording, Wells

1. Planning and Zoning
2. Open Forum
3. Recycling Concerns

4. Road & Equipment Concerns
  - Issues from Roosevelt Township residents/property owners that are not on the Agenda
  - Rates for White Goods
  - Contracts signed for Upgrading & Graveling
  - Graveling Upgrade—Garrison
  - Riprapping—North Platte Lake Road
  - Update
  - Williams Road
  - Update & Brushing at end of road
  - Petition for Cartway
  - Carlin—Bluebill Point Road
  - Use of recorder for Hearing
  - White Pine Road—State Park Account Project
  - 5-Year Road Plan
  - Port Mille Lacs roads—Garbage & Junk
  - Sale of Red Truck
  - Purchasing Authority—Road Supervisor
  - Road Inspection
  - Order Road Signs—No Dumping signs, no parking in turnaround

Bosn, Wells, rates: Jan 21<sup>st</sup> 9-12:00  
meet of House

700.00 3/4 of floor.  
Mid flaps for truck  
magenta sign for truck  
Roosevelt Tip  
Braierd M.V. order  
56401  
cell det.  
Do we need to display  
the # dot #  
own 26000

5. Temporary Forest Trail Closures
6. Draft Road Ordinance—Obstruction and Disruption of Road ROW
7. Lake Names
8. Planning & Zoning applications to Township b/4 County Action
9. Assessment Notice, May 13, 2003, 1pm
10. Liquor, Beer, Gambling approvals for JR's, HFYC, Thorson's
11. Awair (A Workplace Accident Injury Reduction Act)
12. Written Employment Manual & Time Sheet
13. Employment Law Seminar
14. Group Life Insurance
15. CWCATO April 22, 2003 7PM Merrifield
16. Bond for Treasurer
17. Garrison Bank—Donalee, did you check if it has interest for a checking account??

Authorize R.S. 1,000.00  
Dan: R.S. Slushy  
unlimited fees.  
Bosn.  
(12) County Trails  
(3)

May mtg.  
Camp 7th Assoc.  
Wm  
Hyatt, Wells  
Bosn  
Camp 7th Assoc.  
no action.

Roosevelt Town Board met as a regular meeting on May 6, 2003, at 7:30PM in the Town Hall. All members were present.

--Chairman Hyatt opened the meeting.

--Motion by Wells, 2<sup>nd</sup> by Bosn to accept Clerks report as read. Motion carried.

--Treasurers report was read and approved on motion by Hyatt, 2<sup>nd</sup> by Bosn. Motion carried

--During the annual road inspection, it was noticed that Jim & Diane Corey, 27185 Deutch Road have built a new garage and placed a yard lite and drain onto what appears to be Township ROW. A permit was issued by Planning and Zoning on Sept. 13, 2002 for a 20X28 detached garage. The drawings submitted to P&Z showed a 35ft distance to the Township ROW. Hyatt will contact the Corey's to clarify the ROW.

--Jim Winters and Jim Tracy voiced their concern over the Camp Lake construction project in regards to access to their property. Receipt of letters from Tracy and the County Engineer regarding access are placed on file. Hyatt will meet with Winters and Tracy to review plans to provide reasonable access to their property.

--Hyatt will contact Sanders Construction to get a starting date for graveling Platte Lake roads.

--Williams Road surveys have been completed and copies were distributed to the Supervisors and Jay Orton. On motion by Bosn, 2<sup>nd</sup> by Hyatt to table discussion of ROW issues until the June meeting. Motion carried.

--The Clerk reported that the DNR will not fund the upgrading of White Pine Road due to the State budget crisis. The DNR will keep the application on file to be reviewed for next year. Ditching along White Pine Road was discussed and Wells will talk with Doug Gerhard for permission to ditch water into his existing ditch. Sloping the ditch on the North side also was discussed.

--Motion by Bosn, 2<sup>nd</sup> by Wells, to have Don Hyatt place black dirt on the recent culvert work that was done on Platte Lake Trail. Rocks will also be placed at the end of the culvert going into Platte Lake. Motion carried with Hyatt abstaining.

--An updated copy of the 5-year road plan was distributed. Scheduling road work and crushing gravel will be discussed after the Supervisors review the current plan.

--Wells will follow-up with County Solid Waste Coordinator to remove the garbage and white goods in Port Mille Lacs. On motion by Bosn, 2<sup>nd</sup> by Wells to place orange plastic fencing and "no dumping signs" across specific roads to deter people from dumping in these areas. Motion carried. Hyatt and Coyle will review the roads to determine what roads will have the plastic fencing and signs.

--Butch Smude Sr. requested spot graveling on the cartway going north from Dean Allen's. Hyatt will review and place gravel in specific locations.

--No action was taken on changing the rate for beaver control from the current \$25.00 per beaver.

--No action was taken on waiving the damage deposit of \$200.00 for Camp Lake Assoc. meetings.

--A letter was received from the Town Attorney indicating that he and the MATO assoc. will develop a model ordinance for Obstructing ROW's. A copy will be sent to the Township after it is completed.

--The Clerk informed the Board that the County has passed a County Ordinance restricting the use of Phosphorus fertilizer.

--The Clerk informed the Board of upcoming meetings for the County Comprehensive Land Use meetings. A meeting will be held at Garrison City Hall on June 21, 2003 from 9am to 11am.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to table the AWAIR and employee manual discussions until the August meeting. Motion carried.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to pay the bills. Motion carried.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to adjourn. Motion carried.

Bob Kotten, Clerk



Roosevelt Town Board met for a public hearing on May 6, 2003, at 5:30PM at the site of a cartway petition filed by Julian Calin, to establish a 33 foot wide cartway in Part of Government Lot 4, Section 13, Township 43, Range 28, Crow Wing County, Minnesota. All Board members were present including the petitioner and his counsel, the affected property owners and their counsel, petitioners surveyor, petitioners appraiser, and several property owners from the area.

--Chairman Wells opened the meeting stating the purpose of the public hearing and that the cartway would be examined and then recess and reconvene at the Town Hall for public comment.

--All participants were given the opportunity to ask questions regarding the proposed cartway. The surveyor explained the proposed location as well as the existing 66 foot permanent easement. The affected property owners, Robert and Ginger Haddorff, explained their reasons for opposing this cartway.

--On motion by Hyatt, 2<sup>nd</sup> by Bohn, to recess the public hearing and to reconvene at 6pm at the Town Hall for public comments. Motion carried.

--Chairman Wells reopened the recessed meeting and gave an opening statement.

--The petitioner explained his reasoning for getting access to his property for his sons. Jim Nelson, Petitioners Attorney, gave an explanation of the property and petition for a cartway. Mr. Nelson entered into the records the petition and 2 deeds where Mr. Carlin sold property to Grady and Haddorff, reserving a temporary easement of 33 feet to be extinguished when the Carlin property would be developed. Mr. Nelson explained that the permanent easement of 66 feet cannot be used because it is part of the Kutil lakebed and the DNR will not permit it to be filled even though the Crow Wing County Soil and Conservation District approved of the easement when the property was sold. The DNR has indicated in a letter to Mr. Nelson that a bridge could be built over this lakebed. But that building a bridge of approximately 140 feet is impractical. Mr. Nelson explained that the recent Supreme Court Case in St. Louis County does not pertain here in this case because Little Whitefish has always depended on land-based access to lake property and that Little Whitefish does not have a public access for use.

Mr. Nelson stated that Little Whitefish does have boat traffic and that it would be difficult getting a permit for bridge and that the costs would be prohibitive. Mr. Nelson also clarified that he thought the DNR letter stating that the proposed easement is on Little Whitefish lakebed should read that it is the Kutil Lake lakebed.

--Mr. Jim Bedard, an appraiser from Brainerd, gave a presentation on the damage estimates for the Haddorff for the cartway. Mr. Bedard provided a copy of his findings into the record. His opinion is that there would be no damages if the current temporary easement is used. He did say that the property itself, off lake property is at 17cents/sq. foot. or a land value of \$1,300.00. There was some discussion as to whether or not the currently traveled surface actually is within the proposed cartway.

7:30  
 Clark walls, Boon  
 trip - Hyatt, Boon

# ROOSEVELT TOWNSHIP REGULAR MEETING AGENDA

May 6, 2003 Meeting, 7PM

Web Page Address: [www.roosevelt-township.com](http://www.roosevelt-township.com)

Jim & Diana Corey  
 27185 Deutscher Rd.

Public Hearing—Carlin Cartway Petition, 5:30PM

## 1. Planning and Zoning

Corey, ROW issues-elect, drain, (garage)

35' R ROW

Sept. 13, 2002

20x28 detached garage

Don will review

## 2. Open Forum

Issues from Roosevelt Township residents/property owners that are not on the Agenda —

## 3. Recycling Concerns

— Doug Morris —

## 4. Road & Equipment Concerns

Camp Lake project —

Update —

Blank letter —

Graveling-Platte Lake Roads —

Williams Road

Surveyor

White Pine Road—State Park Account Project

Road Inspection

Prioritize road work —

Cooley Rd, ROW width —

Forest Ridge Road turnaround

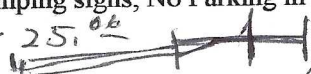
5-Year Road Plan —

Port Mille Lacs roads---Garbage & Junk, barricades

Sale of Red Truck —

Order Road Signs---No Dumping signs, No Parking in Turn-around

Beaver Control costs



7.11" — 29'

Jim Winter: 5' drop to road, 5' drop  
 Access & prop to road, 5' drop

dip in road by pine tree - going east  
 High point cut off by pine tree =

Jacobson - driving to 2nd lot.

Jim Tray - reasonable access

will meet w/ Tracy  
 Jim Meyer part time to help in fill to Boon

Don will Doug  
 Talk w/ Coonrad  
 for permission

Doug Morris - Don will follow up.  
 Boon to place barricades & orange fencing.  
 wells

Bellaire roads —

— M.M. road fill in holes  
 Dump gravel in holes

Boon Filler - Hyatt. 2nd

## 5. Camp Lake Assoc. damage deposit fee waiver — no action

## 6. Draft Road Ordinance—Obstruction and Disruption of Road ROW

## 7. County Ordinance restricting Phosphorus

## 8. Comprehensive Land Use meetings

## 9. Assessment Notice, Board of Review mtg., May 13, 2003, 1pm —

## 10. Awair (A Workplace Accident Injury Reduction Act)

table talk August  
 walls, Hyatt.

## 11. Written Employment Manual & Time Sheet

5 min notice add

## 12. Employment Law Seminar

13.  
 14. Jerry:  
 15.

320-277-3594

Sharon Gregor

Richardson Tur.

result of Dr. ROW

\* Contact Sharon Tur  
 on payment.

Camp Lake Project:

Far -  
 Paying contractor - South end count up old road.  
 (wire)



Roosevelt Town Board met as a Board of Review meeting on May 13, 2003, at 1PM in the Town Hall. All members were present, except Wells.

Chairman Hyatt called the meeting to order.

Marty Schmitd, Crow Wing County Assessor, was present.

The following people requested re-evaluations or had questions for the assessor:

Darrel Nielson, No action taken.

Alex Smude, No Action taken.

Mark Drchos, PML,

Catherine Tietz, PML, No action taken.

Raymond Johnson, Recommend reduction due to addition not completed yet.

Einer Ross, PML, No action taken.

Paul Hartenberg, PML, Reevaluate

Leroy Konen, Reduced do to no basement.

William Krieger, Reevaluate

Jeffery Larson, requested to revevaluate but hasn't returned the form.

Bruce Digerness/ Larry Snow, requested to re evaluate but no response back on an appraisal they had done.

Daniel Miller, Reduce due to less land and lakeshore then what was on record.

On motion by Bosn, 2<sup>nd</sup> by Hyatt to adopt the recommendations as per the assessor. Motion carried.

Motion by Hyatt, 2<sup>nd</sup> by Bosn to recess contingent upon Mark Drohos possibility of appeal. If no appeal within 10 days from the assessor mailing the notice, this Board of Review stands adjourned.

Bob Kotten, Clerk



Roosevelt Town Board met as a regular meeting on June 3, 2003, at 7:00PM in the Town Hall. All members were present.

--Chairman Hyatt opened the meeting.

--Motion by Wells, 2<sup>nd</sup> by Bosn to accept Clerks report as read. Motion carried.

--Treasurers report was read and approved on motion by Bosn, 2<sup>nd</sup> by Wells. Motion carried

--Hyatt will follow up with Corey on Little Whitefish to review the placement of yard lamp and drain located on what it appears to be the road right of way.

--On motion by Wells, 2<sup>nd</sup> by Hyatt to recommend to Planning and Zoning to approve the variance request for Bill McQuiston on Camp Lake to be 19feet from the road right of way instead of 35 feet. Motion carried.

--White Goods Day is on June 21. Wells will oversee the activity.

--Hyatt updated the Board on the Camp Lake project. The road supervisor from Garrison (Brad Burgrath) met with Hyatt on 6-2-03 and recommend approval of the contracted work done by Houle Excavating. Motion by Bosn, 2<sup>nd</sup> by Wells to approve the completed work done by Houle Excavating. Motion carried.

--The Clerk reported that Garrison Township is requesting a meeting to discuss the Camp Lake Road Town line road. Garrison would like to review the location of the ending of the Town Line designation on this road. A meeting with Garrison will be set up for August.

--Hyatt gave a report on the gravelling of the Platte Lake roads. Gravelling should be completed within the next few days.

--The proposal by Orton for the right of way for Williams Road was discussed. A survey have been completed. The Board felt that the proposal would not provide for adequate maintenance of the road nor space for snow storage. On motion by Wells, 2<sup>nd</sup> by Hyatt to reject Orton's proposal as outlined in the January 24, 2003 letter from Orton's attorney. Motion carried. Wells and Coyle will measure the area of the road that is historically used and report back to the Board at the regular July Board meeting.

--Forest Ridge road turn around was discussed. As indicated on the Camp Lake Shores plat, there is a 33 foot landing at the end of Forest Ridge road. This area will be posted and continued to be used for the turn around.

--Schubert/Vernandus will be notified if they obstruct the turn around.

--A special meeting will be set up in September to discuss the 5 year road plan and the budget.

--Wells reported that the garbage and junk on Port Mille Lacs roads will be removed by Sentence to Serve people within the next few days. Wells reported that the county has a draft of a junk salvage ordinance and Wells will be attending an informational meeting on June 19 given by the County.

--The Red gravel truck has been DOTed and will be used for the near future instead of being sold.

--The Board discussed changing the rate for beaver control. On motion by Bosn, 2<sup>nd</sup> by Hyatt, to pay \$30.00 per beaver that have caused damage to township roads. Motion carried.

--The Board reviewed the costs for the Carlin Cartway petition process. After the town attorney costs have been submitted, the remaining escrow will be returned to Carlin's attorney.

--The Clerk informed the Board that the Township Association is preparing self-insurance for property and auto liability and will be available beginning Sept. 1, 2003.

--Low interest loans are now available from Crow Wing County for non-conforming septic systems. More information can be obtained by contacting Bonnie Finnerty at Crow Wing County.

--No action was taken on joining the Mn. Dept. of Administration Purchasing program.

--The Clerk informed the Board of the Gov't Office Website that allows townships set up a website for a small fee. The Township will continue using it's existing website until further notice.

--On motion by Hyatt, 2<sup>nd</sup> by Bosn, to set the Class 5 gravel charge at \$6.62per yard and Town Officer charge at \$10.48 per hour. Motion carried.

--Motion by Hyatt, 2<sup>nd</sup> by Bosn to pay the bills, including returning Carlin escrow, Township attorney costs, and Curtis Busbey for beaver control. Motion carried.

Wells, Boam - Clubs  
Hyatt, Boam - Trees

**ROOSEVELT TOWNSHIP**  
**REGULAR MEETING AGENDA**  
July 1, 2003 Meeting, 7PM  
Web Page Address: [www.roosevelt-township.com](http://www.roosevelt-township.com)

15.00 Recycling Fund.  
15.00 Jan

1. Planning and Zoning  
Corey, ROW issues-elect, drain, (garage), Little Whitefish →

2. Open Forum

Issues from Roosevelt Township residents/property owners that are not on the Agenda

3. Recycling Concerns

White Goods Day, June 21

Junk Ordinance support

4. Road & Equipment Concerns

Camp Lake project--update

Graveling-Platte Lake Roads--update

Williams Road, Right-of-Way

Port Mille Lacs roads

Garbage & Junk, barricades

Order Road Signs---No Dumping signs, No Parking in Turn-around

Safety Notice---Backhoe

5. Carlin Cartway Escrow Account

6. Drug/Alcohol testing program

7. Budget

8. Summer Short Course

9. LP Contract

10. MSI Insurance

- 11.

- 12.

- 13.

14. Gov't Office Website

15. Other

18.7W  
Petition to name Kutil St

Nothing done yet in Port Mille Lacs.

Send letter of support.

Silt screens

will get quote from dirt doctor

Dan will call again. John Matellan

epist. roadway

26' from middle of

epist. roadway on both sides.

Parents. Bandy

Good gravel up to blacktop.

Dick Kern - White Pine Rd.

Culverts cleaned out

dig pipe out by machine

action & P.C. auto for letter - 60. Wells, Hyatt

Ray hills Hyatt, Wells

LAROS  
Federalist

Wells, Boam - Adjourn



Roosevelt Town Board met as a regular meeting on August 5, 2003, at 7:00PM in the Town Hall. All members were present.

--Chairman Hyatt opened the meeting.

--Motion by Hyatt, 2<sup>nd</sup> by Bosn to accept Clerks report as read. Motion carried.

--Treasurers report was read and approved on motion by Hyatt, 2<sup>nd</sup> by Bosn. Motion carried

--Hyatt did a follow up with Corey on Little Whitefish to review the placement of yard lamp and drain located on what it appears to be the road right of way. Only one survey pin was located which was just off the driving surface of the Township road. Jim Corey agreed to provide a hold harmless agreement with the Township if any damage was done to his drainage system by the Township. Mr. Corey stated that there would not be a yard lamp installed at the driveway entrance. Wells reviewed the Buchholz request for a variance. Since the road is not a township road, the Board took no action.

--Wells will contact Crow Wing Recycling and question the \$100.00 fee for nonmetal items that was in the rolloff bin during the white goods day.

--Hyatt updated the Board on the Camp Lake project. Approximately 250 bales of hay will be placed on the slopes to deal with the washouts from heavy rain. Contact with Garrison Township will be made to do a review of the road and update on the work.

--The Board discussed the Williams Road with Mike Orton in attendance. Mike stated that a fence would not be put up if the Township agreed with their current proposal of an additional 5 feet from the section line. The Board argued that the Township has used 26 feet from the center of the existing road way. Since no agreement could be reached, Wells made motion, 2<sup>nd</sup> by Hyatt to not accept the Orton proposal of July 28, 2003. Motion carried.

--Wells reported that the garbage and junk on Port Mille Lacs roads still is not been removed by Sentence to Serve people. The Township will pick up the garbage and install fencing and signing on Cody Circle.

--Continued concern was discussed with the junked cars parked on Cypress Lane. Hyatt will check with Sheriffs Dept. to get them towed.

--On motion by Wells, 2<sup>nd</sup> by Bosn to participate in the MN Counties Insurance Trust for alcohol and Drug monitoring program and to adopt the alcohol and drug policy from the Omnibus Transportation Employee Testing Act. Motion carried.

Motion by Wells, 2<sup>nd</sup> by Hyatt to contract with Beaudry Oil Company for LP heating for the upcoming winter months. Motion carried.

--Motion by Hyatt, 2<sup>nd</sup> by Wells to pay the bills. Motion carried.

--Motion by Wells, 2<sup>nd</sup> by Bosn to adjourn. Motion carried.

Bob Kotten, Clerk



clks. Hyatt, Boon  
Treas Hyatt, Boon

~~Robert [unclear]~~  
ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
August 5, 2003 Meeting, 7PM  
Web Page Address: [www.roosevelttownship.com](http://www.roosevelttownship.com)

1. Planning and Zoning  
Corey, Little Whitefish; Buchholz, Camp Lk *no action - not a trap road.*

2. Open Forum  
Issues from Roosevelt Township residents/property owners that are not on the Agenda

3. Recycling Concerns  
Bill from Crow Wing Recycling *= Cody Circle, may pick it up by trap.*

4. Road & Equipment Concerns  
Camp Lake project--update *Don't will call ~~call them~~*

Williams Road, Right-of-Way -

Port Mille Lacs roads

Garbage & Junk, barricades

Uniform Traffic Control Devices *no signs - 4 ways.*

*washouts, cutting ditches,  
cut top of hill on South with  
end. 500' ~~750-2000~~  
375 feet*

*(B-)*  
Order Road Signs---No Dumping signs, No Parking in Turn-around ☒

*(7)*  
Safety Notice---Backhoe

5. Shockman Letter *- was being grand - not loads ~~it~~* *- would not put a fence if*

6. Land Use Map *- wells, denied during Hyatt's* *except the 5 ft. Mike*

7. Drug/Alcohol testing program *- 12' goes into acreage ~~it~~*

8. LP Contract

9. State Auditors Office Report *(2 maintain with  
out into gold)*

10. Waste Water Treatment Workshop

11. Awair

12. Employee Manual

13. Gov't Office Website

14. Other

*Wells, Hyatt, don't accept the prop from  
orton's July 28<sup>th</sup>, 2003.  
(Walker)*

*make copies of Land Use Map.  
Jim Tracy*

*2 days - not regular.*

*1 - 60 hrs. Since 03*

*Wells, Boon - MCIT.*

*Wells, Hyatt, Poling*

*Wells, Hyatt*

*Beardy Contract*

*Hyatt, Wells, Ray, Bills*

*Cypress Frame - Calif. Lumber*

*N. Platte Rd. ~~crushed asphalt~~ ☒ ~~asphalt~~ ☒ ~~asphalt~~ ☒*

*Get Together w/ Al - man*

*Send ALWAIR*

*Tom Dyner ☒ will help*

*Wells, Boon adjourned*

- Walls, Boon - Clerk  
- Hyatt, Boon - Treas.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
September 2, 2003 Meeting, 7PM  
Web Page Address: [www.roosevelt-township.com](http://www.roosevelt-township.com)

500.00  
twp -

1. Planning and Zoning

2. Open Forum

Issues from Roosevelt Township residents/property owners that are not on the Agenda - Boon

3. Recycling Concerns

4. Road & Equipment Concerns

Camp Lake project--update

Williams Road, Right-of-Way

Port Mille Lacs roads

Garbage & Junk, barricades

some shaping,

update

Order Road Signs--No Dumping signs, No Parking in Turn-around

Take off.

5. E911 Requests:

Naming new roads

Removing old fire signs

List of all minimum maintenance roads

6. Land Use Map

7. Drug/Alcohol testing program

8. LP Contract

9. District 8 meeting--Sept. 24, Mr. Jim's, Foley

10. Budget meeting/5yr road plan, AWRK, Emergency Mand.

11. Award

12. Employee Manual

13. Gov't Office Website

14. Other

Boon.  
- Hyatt, Pay bills  
- Cont. mtg. 24, 7 PM  
Boon, Hyatt,

orton Rd.  
Part of OC cont. So. end

Camp Lake - Forest Ridge Rd.  
248 by JR's - on 8th  
Don will take up Co.

ole swan - Fisher Rd.  
wash Board. & will do work  
get this Fall - crown it +  
ditch it. 2-3 weeks.

Jim. Camp Lake Assoc.  
membership, show appreciation on  
E911 signs.

Berkman - Williams Rd.  
dust control + ATV

assent proposal for Bill Macklin  
- tray - can't get up hill,

Hyatt  
Boon, new road  
H have Co. do it: that an illegal  
Twp would take them down.

2005

Roosevelt Town Board met as a Special Board meeting on September 2, 2003, at 4PM in the Town Hall. The purpose of this meeting was to discuss and take any action on Williams road ROW. The notice for this meeting was posted on August 19, 2003.

All Town Board members were present.

--Chairman Hyatt opened the meeting.

--In attendance were Mr. and Mrs. Jay Orton, Mr and Mrs. John Orton, and their Attorney, Bob Walters. Jerry Coyle and Peter Tiede, Township attorney were present as well.

--After much discussion, agreement was reached and the following motion was made by Hyatt, 2<sup>nd</sup> by Bosn to agree to settle in principal the establishment of a 56 foot ROW So of the Section line on Orton property by purchase of 18 feet at \$1500.00 per acre and acceptin the gift of 5 feet to be done on 2 fee deeds. The Township will prepare legals, surveyor to put down markers, the sellers to provide an O&E and Township finalizing and entering into the settlement will be contingent on final numbers and Orton's establishing title. Motion passed unanimously.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to adjourn. Motion carried  
Bob Kotten, Clerk



Minutes  
9/24/2003

1. Resumed Meeting was called to order by Don Hyatt at 7:08, 9/24/2003.
2. Don Hyatt, Al Bosn, Dan Wells, Bob Kotten and Jerry Coyle were in attendance.
3. Budget:
  - a. Bob Kotten presented the Cash Balance Statement.
    - i. \$15,557.36 currently on hand.
    - ii. To receive \$5,615 in Oct and Dec 2003 from state.
    - iii. To receive 43,224 in Dec 2003 from County
    - iv. Approx \$70,000 to last until 7/7/2004
  - b. Bob Kotten presented average monthly expenses of 11,000
  - c. State has reduced the 2003 reimbursement by 2,470 (2% of levy).
  - d. State has reduced the 2004 reimbursement by 3,705 (3% of levy).
  - e. Options to make up differences:
    - i. No real options for 2003- other than cut expenses.
    - ii. For 2004, increase levy- requires special township meeting.  
Discussions ranged from 30,000 to 60,000.  
Board to discuss more and then to make a motion in the October township meeting to schedule a township meeting. Will need to have some of the following answers:
      - 1) Why shortfall
      - 2) What impact on home owners- Dan Wells to contact County Auditor to get % increase for home owners.
      - 3) Will this meet next years and subsequent years
      - 4) What to do about future cuts by state
    - iii. Payroll- no discussion
4. Orton's - (2 corrections)
  - a. make change from "\$500.00 or less" should be "\$1500.00 or less" to cover cost of Lawyer, Surveyor, etc.
  - b. Correct county
5. 5 year road plan- board needs to figure out what to do and cost. Don Hyatt to bring to the October township meeting dollars as follows:
  - a. gravel / mile
  - b. cost / mile to maintain, to upgrade
  - c. fuel cost / month and /year
  - d. cost for special projects in 2004 and 2005
6. To discuss in the October township meeting:  
The school board election same night as November township meeting.
7. AWAIR- motion made by Dan Wells-"Board reviewed the Awair plan".  
Seconded by Don Hyatt,  
Motion carried.

Minutes  
9/24/2003

8. Gravel Tarp:
  - a. Must have bids to sell
  - b. Al Bosn made motion "Sell the Tarp"- seconded by Dan Wells, Motion carried.
  - c. New tarp- manual \$1000.00, electric \$1400.00
  - d. Jerry Coyle to send out "notice to sell" to businesses in the vicinity
9. Red Truck- Jerry Coyle stated "Just in the way"
  - a. Jerry to get "blue book" from Internet.
  - b. Al Bosn made motion "Sell the red truck, sander and plow with a minimum bid". Don Hyatt seconded. Motion carried.
10. Dan Wells made motion to adjourn the meeting. Al Bosn seconded. Motion passed.
11. Meeting adjourned at 8:22 PM.

Minutes of 10/7, 2003

1. Meeting open at 7:00 PM on October 7, 2003 by Don Hyatt. All members were in attendance.
2. Planning and Zoning document was given to board members for their reading. No Action required.
3. Open forum:
  - a. No action yet on rumble strips on Pine Center Road.
4. Minutes read by Tony Dyer, Deputy Clerk.- Dan Wells made motion to approve, seconded by Bosn. Motion carried.
5. Treasurer's report read. Motion made by Dan Wells and seconded by Hyatt to accept. Motion carrier.
6. Dan Wells to post a sign at Township Building to give directions to the Recycle Center.
7. Road & Equipment:
  - a. Gas tank needs repair- Jerry to schedule.
  - b. The Camp Lake project was declared done-
    - i. Tracy expressed concerns about the culvert on his property.
    - ii. Surveyor is to re-survey in spring.
    - iii. Bob Kotten to contact attorney to see if we can get some type of Waiver of liability for the current owner until road is re-surveyed.
    - iv. Carol Tresta expressed concerned about the road in front of her property.
  - c. Williams Road- have not received anything from lawyer yet.
  - d. Port Mille Road- junk was removed, possible spring clean up.
  - e. `Santa Fe Trail and Loveland Pass- Jerry looked at.
  - f. Bob Kotten to run ad in 3 papers for tarp and truck- minimum bid of \$400.00 for tarp and \$4000.00 for truck. Bids to be in by 5:00 PM on 11/5/03.
8. Tracy's Cartway- Tracy asked that it be called an easement instead of a cartway because of the legal differences. Tony Dyer to check with Bob Kotten to see why it was written up as a cartway?
9. Special Township meeting- after discussion- was set to be 11/12 at 7:00 PM. Motion made by Don Hyatt, seconded by Al Bosn- motion carried.
10. Regular meeting in November- 11/5 at 7:00 PM. Motion made by Don Hyatt, seconded by Al Bosn . Motion Carried.
11. Budget:
  - a. Jerry gave data for the Garrison billing to Bob Kotten. Bob to send bill. (After talking to Bob, will take about a week or more before bill can be sent).
  - b. Dan has requested and receiving in mail the increase for different properties and levy amounts.
  - c. Don/Jerry need to provide monthly/yearly figures to board meeting in November for maintenance, upgrading and special projects.



Minutes of 10/7, 2003

- d. Bob Kotten to contact auditor with regards to special loan:
  - i. How long does it take to receive money
  - ii. When does it have to be paid back
  - iii. Percentage rate
- 12. Tony Dyer was hired and sworn in by Bob Kotten (clerk) to be "Deputy Clerk". Motion was made by Dan Wells to "pay \$100.00 / month plus expenses" for Deputy Clerk. Seconded by Al Bosn.. Motion Carried.
- 13. Rental of Town Hall- Motion was made by AL Bosn " To NOT waive the residency requirement" for rental of Town Hall. Seconded by Don Hyatt. Motion carried
- 14. Motion made by Don Hyatt "To pay Bills". Seconded by AL Bosn. Motion carried.
- 15. Motion made by Don Hyatt to adjourn the meeting. Seconded by Dan Wells. Motion carried.
- 16. Meeting adjourned at 9:45 PM.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA

October 8, 2002 Meeting

Web Page Address: [www.roosevelttownship.com](http://www.roosevelttownship.com)

1. Planning and Zoning
2. Open Forum
  - Issues from Roosevelt Township residents/property owners that are not on the Agenda
3. Recycling Concerns
  - Location at Town Hall
4. Road & Equipment Concerns
  - Status of Mack truck purchased
    - Tires, filters, DOT, mudflaps, manual, etc.
  - Future use of old gravel truck
  - Status of new backhoe/loader
  - Future use of old backhoe
  - Status of Camp Lake Road
    - Culverts, Driveways, Mat, Crow Wing Power
  - Part time help for Jerry
  - Williams Road
  - Cars/camper on ROW—Port Mille Lacs
  - Blacktop policy
  - Review Road Specs
  - North Platte Lake Road riprapping
- 5 CWC Assoc. of Townships meeting—Oct. 28, 7PM, Washington Middle School, Brainerd
- 6 Township Salary Survey
7. Fire Contract---Pierz/Garrison
8. Meeting date change for November----General election
9. CWC Comprehensive Land Use Plan—Oct. 19; 9-11:30 am, Brainerd National Guard Armory
- 10.
- 11.
12. Web Page Address: [www.roosevelttownship.com](http://www.roosevelttownship.com)



11/12/2003

Minutes for Special Budget Meeting

1. meeting called to order by Bob Kotten, clerk at 7:00 P.M.
2. Bob Kotten was nominated and unanimously elected as Moderator for the meeting.
3. Clerk (Bob Kotten) handed out a number of reports detailing receipts and disbursements for the year  
- 1/1/2003 to present.
4. Bob Kotten explained there are 5 major areas:
  - General Fund
  - Road/Bridges
  - Re-cycling- self sustaining
  - Fire Fund
  - Equipment/Gravel
5. there was then a lot discussion over the following:
  - how much was needed for 2004
  - where exactly were we with regards to 2003
  - when would funds be received between now and 12/31/2004
  - how much should we have in Reserve (6 months minimum)
  - how soon do we want to come up with having the minimum in Reserve
  - need to do graveling <sup>crushing</sup> in 2004- usually every 4 years
6. After all discussions and all questions had been asked and answered, Tony Dyer (Deputy Clerk) made a motion  
to set the levy for 2004 at \$162,000. Jim Bergstrom seconded the motion. The motion carried. General Fund, 28,500.00; Road & Bridge Fund, 80,250.00; Fire Fund, 16,000.00; Equipment & Gravel Fund, 37250.00.
7. Bob Kotten adjourned the meeting at 8:59 P.M.

Minutes for 11/5/2003

1. meeting called to order at 7:00 by Don Hyatt. all board members in attendance.
2. Deputy Clerk read minutes of previous meeting. Dan Wells made motion to accept, seconded by Al Bosyn. Motion carried.
3. Planning and zoning- letter received to be read by board members.
4. Treasurer read treasurer's report. Motion made by Don Hyatt to accept. Seconded by Al Bosyn. Motion carried.
5. Open forum - no issues.
6. Recycling concerns- no outstanding issues.
7. Road and Equipment:
  - Camp Lake Project: much discussion and questions:
    - a. why was all billing held till completion of project?
    - b. could milestones be set in future projects and billing done at each milestone?
    - c. was there any discussion in previous meetings with Garrison concerning rates to be charged?  
(clerk to look up in minutes)
    - d. after much discussion, Dan Wells removed himself from the rest of the meeting. Quorum was still present.
    - e. Al Bosyn made motion to accept Hoffman's dollars. Seconded by Don Hyatt. Motion carried.
  - Willaims Road- received letter from lawyer - questions because of 3 properties involved.
  - Road Mileage Certificate: no additions.
  - Road Signs: replaced by county, paid for by township.
8. Truck/Tarp: Deputy Clerk opened bids and read aloud. No Bids received for tarp. We will wait till spring and then re-open bids. Chad Milton was highest bidder for truck at \$6000.00. Don Hyatt made motion to accept his bid. Al Bosyn seconded. Motion carried.
9. Tracy Cartway: after discussion, Al Bosyn made motion to set the Dollars at \$12,000.00. Don Hyatt seconded. Motion carried. Form filled out and sent to Clerk reflecting bond requirements. Site visit set for 11/17/2003 at 2:00 P.M. contingent on bond being received by Clerk.
10. Kutil Lake Change- letter from county.
11. Budget discussion- much discussions, Hand-out was passed around showing dollar increase based upon levy of \$30,000 and \$60,000; for property valued at \$100,000 for homestead, non-homestead and seasonal. Some questions raised:
  - a. does proposed 2004 budget include dollars to buy land for Willaims Road and pay surveyor?
  - b. increase gravel crushing to 15,000 at 1.85 / yard.

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12. Don Hyatt made motion to pay bills, Seconded by Al Boysn. Motion Carrier.

13. Al Boysn made motion to adjourn meeting. Seconded by Don Hyatt. Motion Carried.  
Meeting adjourned at 9:00.



ROOSEVELT TOWNSHIP  
SPECIAL TOWNSHIP MEETING AGENDA

November 12, 2003

- 1) Clerk calls meeting to order
- 2) Moderator is chosen
- ~~3) Clerk reads minutes of last annual meeting~~
- ~~4) Clerk reads minutes of Board of Audit~~
- 5) Treasurer report
- ~~6) Roads/equipment/buildings in need of repair~~
  - ~~-----~~ Status of road recording
  - ~~-----~~ Roads in need of major repair
  - ~~-----~~ Status of equipment
  - ~~-----~~ Transfer station
    - ~~-----~~ Fees
    - ~~-----~~ Free day for white goods
    - ~~-----~~ Recycling program
  - ~~-----~~ Town Hall
  - ~~-----~~ Fire Protection Contract
- 7) Clerk gives financial summary
- 8) Levy of Town taxes for fiscal year 2004
- ~~9) Other business to bring before the electorate~~
- ~~10) Depositories of Town funds~~
- ~~11) Town Supervisor compensation~~
- ~~12) Poll hours for general and presidential election~~
- ~~13) Location and time of next annual meeting~~
- 14) Adjournment

Roosevelt Town Board met as a regular meeting on December 2, 2003, at 7:00PM in the Town Hall. All members were present, except Bosn.

--Chairman Hyatt opened the meeting.

--Motion by Wells, 2<sup>nd</sup> by Hyatt to accept Clerks report as read. Motion carried.

--Treasurers report was read and approved on motion by Wells, 2<sup>nd</sup> by Hyatt. Motion carried.

--The Clerk reported that signatures for Williams Road agreement is still being worked on by Orton's Attorney. It is expected that this should be completed by end of December.

--James and Marne Tracy gave the Clerk an alternative petition to be considered for the Tracy cartway petition.

The Clerk presented the petition to the Board. The Board reviewed the alternative petition. The Clerk questioned the alternative petition being premised on the assumption that the Township would not vacate a portion of the of the old camp lake road to the point of intersection with the requested cartway. This may not be possible as there is an agreement with the affected property owners that the old road would be vacated back to them. On motion by Hyatt, 2<sup>nd</sup> by Wells, to accept the original petition and the alternative petition and determined that the Tracy property is landlocked. Motion carried. The Clerk read the Order Setting Forth Initial Descriptions and Setting the Public Hearing Date. On motion by Wells, 2<sup>nd</sup> by Hyatt, to accept the Order and set the hearing date for February 10, 2004, at 2 PM at the site of the proposed cartway and to reconvene at the Town Hall at 3PM to receive public comments, and act on the petition. In case of inclement weather, an alternative date for conducting the public hearing is February 12, 2004, with same time and place as stated above. Motion carried. The Order is placed on file.

--The Clerk reported that a conference call was conducted with James and Marne Tracy, Howard Rotson, Attorney for Tracy's, Peter Tiede, Attorney for Township, and the Clerk on Monday, December 1, 2003. Issues discussed were the petitions for the cartway and access to the Tracy lake property. After some discussion, the attorneys will reviewed the access to the Tracy lake property on February 10, 2004 and each party will consult with their attorney for further discussion.

--The need to crush gravel was discussed. On motion by Wells, 2<sup>nd</sup> by Hyatt to crush 15,000 yds during 2004 and request quotes from Butch Smude, Sr, and Butch Smude, Jr. for pit stumpage. Quotes must be in by 5pm on January 5, 2004 to Don Hyatt with quotes read on January 6 at the regular meeting. A sign pit lease will be required. Motion carried.

--The costs for equipment charges by township will remain the same as was decided in January 2001. That being Backhoe at 75.00/hr; Grader at 75.00/hr; Gravel truck at 55.00/hr; Brushhog at 55.00/hr; Case Tractor at 35.00/hr. The Township will not do any work for private individuals.

--Road projects were discussed for 2005. Graveling Forest Ridge road and Little Whitefish roads are the priority. Also added to the 2004 road projects are install culvert on Cooley Road near Germanson driveway and install culvert on Poster Lane near Treska property.

--The Clerk informed the Board that there will be mandatory electronic reporting of expenses and income to the State Auditors Office beginning at the end of Fiscal Year 2004. PERA is also strongly encouraging Townships to report monthly using the electronic option, but it is not mandatory.

--The Clerk informed the Board that Crow Wing Power is requesting a Blanket Road Right-of-Way permit to be ongoing year after year. The Township would have the option of canceling the blanket permit by giving 30 days written notice to Crow Wing Power. The Board gave permission to the Clerk to sign the request.

--On motion by Hyatt, 2<sup>nd</sup> by Wells to pay the Bills, Motion carried.

--On motion by Hyatt, 2<sup>nd</sup> by Wells.

Bob Kotten, Clerk



minutes — Dan, Hyatt  
agenda — Dan, Hyatt.

ROOSEVELT TOWNSHIP  
REGULAR MEETING AGENDA  
December 2, 2003 Meeting, 7PM  
Web Page Address: [www.roosevelt-township.com](http://www.roosevelt-township.com)

1. Planning and Zoning
2. Open Forum  
Issues from Roosevelt Township residents/property owners that are not on the Agenda
3. Recycling Concerns
4. Road & Equipment Concerns  
Orton Agreement—Attorney's still working on getting signatures for agreement.  
Tracy Cartway Petition  
If landlocked, need motion to say that property is landlocked. We will study alternative petition and issue order at January meeting. *accept petition & property is landlocked & set order. Hyatt, Wells*  
Tracy work on road right of way ~~Hyatt, Wells~~
5. Gravel Crushing—need **motion** to request quotes from Butch Sr. and Butch Jr. for 15,000 yds. of pit stumpage. Must be willing to sign a pit lease. To be opened at January regular board meeting. Quote must be in by 5pm on January 5<sup>th</sup> to Don Hyatt. After we know which pit we will use, then we can ask for bids for gravel crushing at the January meeting and open the bids at the Feb. meeting  
*Don 15,000 yds pit stumpage. Hyatt, Wells*
6. Equipment Charges *leave same.*  
Luberacki road—does Jerry still need Luberacki road for turn-around?? If not, we should't be snowplowing it.
- Road projects for 2005--Need this for January Audit meeting
8. No More Forms Project  
CTAS system—mandatory reporting end of year 2004  
PERA Electronic payment Option—voluntary until ??????
9. *Bd members gone over winter —*
10. *Comp the trees*
11. *— Cross cutting power*
12. Christmas Party *Headquarters*  
*Dec. 16, Tuesday*
13. *4:30*
14. Other

Need Tracy's address at his lake home

*Hyatt bills wells*  
*Hyatt admin wells.*

*5-city Bank in Carleton*  
*2.50*

*Hyatt, accept both petition & the property is landlocked. Don, motion carried.*

*Wells. To accept the resolution establish a beam date Hyatt.*

*Send list of pit wells, gravel 2005 Forest Ridge & Little Whitefish*

*Zip Cannon culvert 2004*  
*trasher culvert 2000*